

II. APPROVAL OF MINUTES

A. Minutes of the February 21, 2008 Commissioners Meeting

Suggested motion: I move that the minutes of the February 21, 2008 Board of Library Commissioners meeting be approved as distributed in Board Document 08-19.

MSC _____

**DRAFT MINUTES OF THE
IDAHO BOARD OF LIBRARY COMMISSIONERS
February 21, 2008 Meeting**

The Idaho Board of Library Commissioners meeting was called to order at 9:04 a.m. on Thursday, February 21, 2008 at the Idaho Commission for Libraries in Boise. Participating were: Bruce Noble, Chair; Larry Weeks, Vice-Chair; Sara Staub; Dick Rognas; and State Librarian Ann Joslin. Also attending the meeting were: Marjorie Hooper, Associate State Librarian; Rich Wilson, Associate State Librarian; Pamela Bradshaw, Program Supervisor; and Jennifer Hall, Office Services Supervisor serving as recorder.

I. Call to Order, Revisions to Agenda, Announcements

None.

II. Approval of Minutes – Board Document 08-11

MSC Staub/Rognas that the minutes of the October 24, 2007 Board of Library Commissioners meeting be approved as distributed in Board Document 08-11.

III. Open Forum

None.

IV. Legislation – Policies – Rules

A. Legislation

Joslin recounted her recent presentations to the House and Senate Education Committees. She has been doing these presentations for a number of years, and they are helpful in keeping ICFL activities in the collective consciousness of the Legislature. The presentation to the House Committee was especially productive as many committee members had positive comments about their own local libraries. It appears that some see the connection between ICFL

and the programs local libraries are able to offer.

Joslin said our FY2009 appropriations bill should be coming out soon. JFAC set the budget as recommended by the Governor with the first year of funding for the Read to Me expansion including two new staff positions and funding for mini-grants for local libraries. The only reduction JFAC made in the budget was \$19,000 in replacement capital for office equipment. The JFAC vote was unanimous.

The appropriations bill also transfers \$650,000 from the Public School budget to ICFL's budget. These funds have been appropriated to the Public School budget since the beginning of state funding for LiLI services, and annually transferred to ICFL for expenditure. Our new fiscal analysts and the JFAC co-chairs agreed that the funds are more appropriately in ICFL's budget.

Senate Bill 1321, our digital repository legislation, has been amended to require the ICFL Commissioners' approval, rather than the State Librarian's, to exempt documents from the digital repository.

B. Policies

Joslin reminded the Board that several policies still need review. Several were rescinded last year because they were superseded by state policies. The remaining policies, including Intellectual Freedom and Collection Development, will be on the Board agenda later this year.

C. Rules

Wilson presented the new agency rules to the Education Committees in Joslin's absence. The new rules address LSTA eligibility requirements and exemptions to statutory requirements for new library districts. Unless the committee notes an objection, the rules will go into effect at the end of the legislative session.

If Senate Bill 1321, the digital repository legislation, passes, additional rules will be needed. The temporary rules process may be the best way to get the program started.

V. Library Services and Technology Act (LSTA)

A. Finances

1. Object Transfer in the Federal Fund – Board Document 08-13

MSC Rognas/Weeks to transfer \$275,000 from Trustee and Benefits to Operating in the Federal Fund as described in Board Document 08-13.

B. Program

None.

C. Grants

1. Applications received – Board Document 08-14

Joslin presented the list of grants awarded since the last Board meeting. The group discussed the particulars of some of the grants, including the requirements for individual continuing education (CE) grants, details of the Jerome grant to expand teen services in their library, and Ada Community’s grant to expand their gaming night.

There was also some discussion about how CE fits into the LSTA priorities. Hooper explained that recent guidance from the Institute for Museum and Library Services requires that CE grants be used to support LSTA priorities. There is interest in adding continuing education as a priority in the 2009 reauthorization of LSTA.

VI. General Fund and Miscellaneous Revenue Fund

A. Finances

None.

B. Program

None.

C. Grants

None.

VII. State Librarian’s Report

A. Operations

1. Mid-year performance measures - Board Document 08-15

Joslin went over the Board Document detailing ICFL’s progress toward performance measures. We are exceeding our benchmarks. We do not have current data on one of the measures, the public’s perception of the importance of libraries. Boise State University did not include the question in its 2007 public policy survey. The question will be in their spring survey so we should have a current figure to submit to the Governor’s office this summer.

Weeks asked if there was a measure for the Let’s Talk About It program. Joslin advised that we keep statistics on the LTAI program, but do not report it as a performance measure under our strategic plan.

Joslin handed out a brochure that details the six early literacy skills from the Read to Me program. The brochure, produced with LSTA funds, will

be introduced at the spring Read to Me meeting and copies will be available to public libraries for distribution.

There was brief discussion about spring Idaho Library Association meetings and the Pacific Northwest Library Association conference. ICFL staff is presenting a pre-conference seminar on digital natives at the annual PNLA conference in Post Falls in August. The Board Chair can be available to attend to welcome PNLA members to Idaho if needed/invited.

There was a short discussion about Spanish Language programs. Bradshaw advised that ICFL received a grant from the Gates Foundation for Spanish Language Outreach programs to teach public librarians how to reach Spanish speaking patrons. ICFL has facilitated five workshops around the state, and four more are scheduled.

B. Management Team Members Reports

1. Wilson mentioned the upcoming NDIIPP grant project meeting in Washington, the continuing issues with the ICFL building (recent plumbing leak), and the NLS plan to digitize its collection and the difficulties surrounding the process.
2. Hooper mentioned the survey for the LiLI Databases to measure customer satisfaction and down time. The contract with the vendor allows either a renewal or a re-bid process at the end of 2008. She also announced that Shirley Hansen was selected to fill the CE consultant position vacated by Charlie Bolles.
3. Bradshaw has been working extensively on the Spanish Language Outreach program, the website redesign (to Web 2.0 style), and planning for our state partnership with WebJunction.

C. Personnel – Board Document 08-16

Board Document 08-16 was provided. No discussion.

D. State Librarian’s Travel Report – Board Document 08-17

Board Document 08-17 was provided. No discussion.

E. Other

None.

VIII. Old Business

A. Facilities planning

Joslin reviewed the facilities planning to date with the Courts to consider

shared space in a new or remodeled facility. The Governor's budget recommendations include money for the next planning phase. If the funding is approved, ICFL will need to review our space needs and evaluate the advantages and disadvantages of continuing in the joint planning process.

IX. New Business

A. Education Committees presentation

Joslin made the presentation she had given to the Senate and House Education Committees. Highlights included the ICFL mission statement, the work we've done with Digital Natives, LiLI programs, SB1321 (Digital Repository), Read to Me expansion, and new initiatives with school libraries.

X. Executive Session

A. State Librarian evaluation

MSC Staub/Rognas to enter Executive Session pursuant to Idaho Statute 63-2345(b), to consider the evaluation of a staff member. A roll call vote was held with Rognas, Staub, Noble, and Weeks voting in the affirmative. The Board entered into Executive Session at 11:30 am.

The Board reconvened in regular session at 12:05. No action was taken on the State Librarian's evaluation at this time.

XI. Adjournment

There was discussion on the next Board meeting date. ICFL staff will communicate with Board members to determine the date for the April meeting.

MSC Weeks/Rognas to adjourn the meeting. Meeting adjourned at 12:10 pm.