II. APPROVAL OF MINUTES

A. Minutes of the May 29, 2008 Commissioners Meeting

Suggested motion: I move that the minutes of the May 29, 2008 Board of Library Commissioners meeting be approved as distributed in Board Document 08-41.

MSC ____________________________

DRAFT MINUTES OF THE
IDAHO BOARD OF LIBRARY COMMISSIONERS
MAY 29, 2008 MEETING

The Idaho Board of Library Commissioners meeting was called to order at 10:00 a.m. on Thursday, May 29, 2008 via conference call. Participating were: Bruce Noble, Chair; Larry Weeks, Vice-Chair; Sara Staub; Dick Rognas; Pete Black; and State Librarian Ann Joslin. Also attending the meeting were: Marjorie Hooper, Associate State Librarian; Rich Wilson, Associate State Librarian; Pamela Bradshaw, Program Supervisor; and Jennifer Hall, Office Services Supervisor serving as recorder.

I. Call to order, Revisions to Agenda, Announcements

II. Approval of Minutes (Board Document 08-33)

MSC/Rognas/Weeks that the minutes of the April 21, 2008 Board of Library Commissioners meeting be approved as distributed in Board Document 08-33.

III. Open Forum – none

IV. Legislation – Policies – Rules

A. Legislation – none

B. Policies – none

C. Rules
1. **Digital Repository (Board Document 08-32 Rev)**

The group discussed the proposed rules for the Digital Repository (IC 33-2505). Weeks asked if there would be an expiration date for exemptions the Board granted. Joslin suggested they might consider a 2 year period and then review the item.

**MSC Staub/Weeks** that the Board of Library Commissioners initiate the process to create a Temporary Rule to be effective July 1, 2008, and to begin the Proposed Rule making process for the implementation of 33-2505 I.C., outlining the exemption process for the digital repository.

A roll call vote was held and the motion carried with Rognas, Black, Staub, Weeks, and Noble voting in the affirmative.

V. **Library Services and Technology Act (LSTA)**

A. **Finances**

1. **Object Transfer (Board Document 08-35)**

   Joslin explained that it is typical to move money to different expenditure categories through object transfers in order to expend it where needed before the end of the fiscal year.

   **MSC Black/Rognas** that the transfer of $100,000 from Trustee and Benefits and $40,000 from Personnel to Operating in the Federal Fund be approved.

B. **Program**

1. **Advisory Council appointments (Board Document 08-36)**

   Joslin reported that two openings on the Advisory Council were advertised to replace members who have served their allowable terms. In developing their recommendations for replacements, staff considered the makeup of the council, and the size and geographic location of the represented libraries.

   **MSC Weeks/Staub** that Lisa Zeiter be appointed to the LSTA Advisory Council as a Member at Large for a term ending June 30, 2013.

   **MSC Staub/Black** that Jackie Young be appointed to the LSTA Advisory Council as a Public Library, Eastern Idaho member for a term ending June 30, 2013.
2. **FY2009 Allocation Plan** (Board Document 08-37)
   Joslin pointed out that the FY2009 Allocation Plan for LSTA has few changes from last year’s plan. The notable change is returning to the competitive grant process, with a provision for Just-In-Time grants if all funds are not awarded through the competitive process.

   **MSC Weeks/Black** that the Federal FY2009 LSTA Allocation Plan be approved as distributed in Board Document 08-37.

**C. Grants**

1. **LSTA applications received** (Board Document 08-38)
   The Board reviewed the status of LSTA grant applications received since the April meeting.

**VI. General Fund and Miscellaneous Revenue Fund - none**

**VII. State Librarian’s Report**

   A. **Operations** – none

   B. **Management Team members’ reports** – none

**C. Personnel**

1. **Personnel report** (Board Document 08-39)
   Joslin reviewed personnel changes since the April meeting. In response to questions, Joslin and Wilson provided more detail on the Financial Support Technician, Human Resource Associate, and the Public Information Specialist positions.

   D. **State Librarian’s travel report** – none

   E. **Other** – none

**VIII. Old Business – none**

**IX. New Business**

A. **FY 2009 – 2012 Strategic Plan** (Board Document 08-40)
   Joslin explained that there were minimal changes to the plan from the last revision. The vision, values, strategic directions and goals remain the same. The activities relating specifically to Gates Foundation grants have been
removed as they are winding down.

**MSC Rognas/Weeks** that the vision, values, strategic directions, and goals of the 2009 – 2012 strategic plan as described in Board Document 08-40 be approved.

Joslin reported that the State Board of Education (SBOE) is scheduled to consider approval of its agencies’ and institutions’ strategic plans at its June meeting. Discussion followed about the State Board of Education’s relationship with ICFL. Because ICFL operates under its own policy making board, the relationship between ICFL and SBOE, as documented in SBOE’s Governing Policies and Procedures, differs from that of the agencies and institutions reporting directly to SBOE. The Office of the State Board has a number of new staff including a new executive director. Joslin is working with them for a mutual understanding of this relationship.

**X.** Executive session - none

**XI.** Adjournment

The meeting was adjourned by consensus at 10:33 am.