II. APPROVAL OF MINUTES

A. Minutes of the July 18, 2008 Commissioners Meeting

Suggested motion: I move that the minutes of the July 18, 2008 Board of Library Commissioners meeting be approved as distributed in Board Document 09-09.

MSC

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DRAFT MINUTES OF THE
IDaho Board of Library Commissioners
JULY 18, 2008 Meeting

The Idaho Board of Library Commissioners meeting was called to order at 10:00 a.m. on Friday, July 18, 2008 via conference call. Participating were: Larry Weeks, Vice-Chair; Sara Staub; Dick Rognas; Pete Black; and State Librarian Ann Joslin. Also attending the meeting were: Marjorie Hooper, Associate State Librarian; Rich Wilson, Associate State Librarian; Pamela Bradshaw, Program Supervisor; Jennifer Hall, Office Services Supervisor serving as recorder; and Megan Olmstead, Constituent Services Representative from Governor Otter’s Office.

I. Call to Order, Revisions to Agenda, Announcements

A. Joslin announced that a long time supporter and participating scholar in the Let’s Talk About It program, Bill Studebaker, recently passed away as the result of a kayaking accident. She sent a card to the family on behalf of the Board.

B. Earlier this week ICFL co-hosted a symposium with BCR related to the next generation of integrated library systems (ILS) and technology in libraries. The event was well attended by Idaho librarians as well as those from other BCR member states.

II. Approval of Minutes (Board Document 08-41)

MSC/Rognas/Staub that the minutes of the May 29, 2008 Board of Library Commissioners meeting be approved as distributed in Board Document 08-41.

There was a short discussion on whether or not motions were noted as “approved” in the minutes. Staff explained that the “MSC” listed with successful motions indicates “moved, seconded, and carried.”
III. Open Forum – none

IV. Legislation – Policies – Rules
A. Legislation – none

B. Policies – none

C. Rules – none

V. Library Services and Technology Act (LSTA)
A. Finances – none

B. Program – none

C. Grants

1. LSTA Applications Received (Board Document 09-02)
The Board reviewed the status of LSTA grant applications received since the May meeting. Many are for first time attendance at library-related conferences.

VI. General Fund and Miscellaneous Revenue Fund
A. Finances – none

B. Program – none

C. Grants

1. Read to Me Applications Received (Board Document 09-03)
40 applications were received for 30 available mini-grants of $5,000 each. Libraries that submitted applications for each of their branches were asked to rank their applications in order of importance to them. A group of ICFL staff reviewed the applications and selected the 30 libraries to receive the awards. The Governor and First Lady have been visiting the recipient libraries to award ceremonial “big checks” as their travel schedules allow.

2. Wal-Mart Grant Opportunity
Wal-Mart has a grant opportunity available in Idaho. This would be a one-time award of between $80,000 and $100,000. Wal-Mart management contacted the Governor’s Office for grant program ideas. The First Lady’s office suggested something to do with libraries and children and referred them to ICFL and the Idaho Library Association. This opportunity is in the beginning stages of development. More details will follow.
VII. State Librarian’s Report
   A. Operations – none

   B. Management Team Members’ Reports – none

   C. Personnel (Board Document 09-04)
      Joslin reviewed personnel changes since the May meeting. Interviews to fill
      the HR Associate position are underway. Interviews for the Librarian position
      for the Digital Repository are scheduled. Interviews for the vacant OS2
      positions will be scheduled after the HR Associate is hired.

   D. State Librarian’s Travel (Board Document 09-05)
      Joslin reviewed the travel report for the Board. A change this year is that
      Joslin did not attend the ALA annual conference.

   E. Other – none

VIII. Old Business – none

IX. New Business
   A. State Librarian’s FY2009 CEC (Board Document 09-08)
      On July 14 Commissioners Black and Weeks met with representatives from
      the Governor’s Office, the Department of Human Resources, and the
      Department of Financial Management to discuss the issue of the State
      Librarian’s CEC for FY2009. The Governor’s Office recommended a
      permanent 3% merit increase for the State Librarian rather than the 4% the
      Board of Library Commissioners approved in April. The staff from the
      Governor’s Office indicated that this was a result of a review of all agency
      heads’ incentive packages and market rates for wages, not a reflection on
      Joslin’s performance.
      The Board discussed the options available to them: accept the Governor’s
      recommendation or appeal the recommendation to the Board of Examiners.
      
      **MSC/Staub/Black** that the Board amend its April 21, 2008 action on the
      State Librarian’s FY2009 CEC to reflect the Governor’s recommendation of a
      permanent 3% merit increase retroactive to June 16, 2008.

   B. Digital Repository Exemptions (Board Document 09-06)
      Joslin presented information on exemptions for state publications that are
      not cost effective or we do not have the technology to deal with in the Digital
      Repository. The group discussed the definition of a dynamic website as being
      one that is constantly changing such as the online pesticide licensing
database maintained by the Department of Agriculture. The group also discussed that public television’s local programming could fall under the copyright exemption as they often use copyrighted material under specific permissions from the owner.

**MSC/Black/Rognas** that the following classes of publications be granted exemption from the Digital Repository for a period of 1 year because of the current inability to efficiently or cost-effectively capture or process these materials:
- Dynamic websites
- Interactive websites
- Audio programs
- Video programs
- Publications that contain copyrighted material with no provision for access in a public archive or repository

C. **Election of Officers (Board Document 09-07)**
Rognas nominated Weeks to be the Chair of the Idaho Board of Library Commissioners for SFY2009 and Black to be the Vice-Chair. He then moved to close nominations. Staub seconded the motion. Members voted and Weeks and Black were elected to the positions.

X. **Executive Session - none**

XI. **Adjournment**

**MSC/Rognas/Staub** to adjourn the meeting at 10:42 am.