

**APPROVED MINUTES OF THE  
IDAHO BOARD OF LIBRARY COMMISSIONERS  
AUGUST 13, 2009 SPECIAL MEETING**

The Idaho Board of Library Commissioners meeting was called to order at 1:30 p.m. on Thursday, August 13, 2009 at the Idaho Commission for Libraries via conference call. Participating were: Pete Black, Chair; Sara Staub, Vice-Chair; Larry Weeks; John Held; and State Librarian Ann Joslin. Also attending the meeting were: Marjorie Hooper, Associate State Librarian; Richard Wilson, Associate State Librarian; Pam Bradshaw, Program Manager; Tanya Johnson, Senior Financial Specialist; and Betty Hoffman, Office Services Supervisor serving as recorder.

**I. Call to Order**

**A. Introductions**

For the benefit of the Commissioners participating via conference call, Joslin noted who was present in the meeting room at the Idaho Commission for Libraries.

**B. Revisions to Agenda**

None

**C. Announcements**

Joslin noted that there are two Legislative auditors working with the Commission for most of the month of August to audit fiscal years 2007, 2008, and 2009. She may have a report on the outcome of the audit at the September Board meeting.

**II. Approval of Minutes**

**A. June 12, 2009 meeting (Board Document 09-67)**

**MSC/Held/Staub** that the minutes of the June 12, 2009 Board of Library Commissioners meeting be approved as distributed in Board Document 09-67.

**B. July 16, 2009 meeting (Board Document 10-03)**

**MSC/Weeks/Held** that the minutes of the July 16, 2009 Board of Library Commissioners meeting be approved as distributed in Board Document 10-03.

**III. Open Forum – none**

**IV. Legislation – Policies – Rules**

**A. Legislation – none**

**B. Policies – none**

**C. Rules – none**

**V. Library Services and Technology Act (LSTA)**

**A. Finances – none**

**B. Program – none**

**C. Grants – none**

**VI. General Fund and Miscellaneous Revenue Fund**

**A. Finances**

**1. FY2010 Object Transfer (Board Document 10-05)**

The Commission for Libraries does not have an appropriation for Capital Outlay for the current fiscal year, FY2010. The Division of Financial Management is aware that most agencies with no capital appropriation will need to make capital purchases during the year. The process for doing so is to request an object transfer which moves spending authority from one expenditure category to another.

The lease payment of \$3,900 for the Ricoh copier will be due soon, and we have earmarked up to \$10,000 to cover replacement of computer equipment throughout the year.

Joslin requested Board approval for an object transfer of up to \$13,900 from Operating to Capital Outlay to provide spending authority for the lease and purchase of equipment.

**MSC/Staub/Weeks** that the FY2010 state general fund appropriation be adjusted by transferring up to \$13,900 from Operating to Capital Outlay.

**2. FY2011 Line Item Request (Board Document 10-06)**

Joslin recommended that the Commission include a line item (an enhancement, or above maintenance level) for the Read to Me (RTM) program in its FY2011 budget request. This request would return state funding for RTM to the FY2009 expenditure level. At a time when most public libraries are experiencing significant increases in use and decreases in revenue, a small increase in RTM funding will enable more of them to implement local programs. While state revenue projections are discouraging, Joslin believes RTM's success in developing behaviors in parents and young children that improve early reading skills makes it worthy of consideration for additional funding.

Proposed FY2011 Line Item Request:

Personnel	\$0	
Operating	\$49,000	Educational materials for First Book and Jump Start
Capital Outlay	\$0	
Trustee & Benefit	\$150,000	Mini-grants to libraries
Total request	\$199,000	

Because the FY2011 budget guidelines do not restrict requests and because the evaluation of the 2009 RTM activities is so overwhelming positive, her recommendation is to submit the modest line item request. If the economy turns around significantly before January 2010, the request would be on the table. If the economy does not improve, the request would likely not be funded but the RTM

program would continue to be in front of the legislature and the governor.

Held noted that the RTM program has been very successful at the Payette Public Library, and the feedback he has received on the program is just as positive as Dr. Stewart's evaluation. Furthermore, because of the success of the RTM program, the Payette Public Library applied for the first time as participants in the First Book program. He also referred to the article in the *Idaho Statesman* regarding test scores for Idaho schools and said it would be interesting to juxtapose that article with the RTM evaluation.

Weeks suggested that the worst thing that could happen would be for the legislature or the governor to say no to the request. Black commented that it is important to have the request on the table.

Joslin noted that in the RTM evaluation Dr. Stewart comments in several different ways on the high regard that the participating libraries have for the Commission because of the high quality of work of the program staff. In turn, the Commission program staff has high regard for the accomplishments of the participating libraries. It is truly a collaborative effort.

**MSC/Weeks/Held** that the Read to Me program be approved as the FY2011 line item request in the amount of \$199,000.

- B. Program – none**
- C. Grants – none**

**VII. State Librarian's Report**

- A. Operations – none**
- B. Management Team members' reports – none**
- C. Personnel – none**
- D. State Librarian's travel report – none**
- E. Other – none**

**VIII. Old Business –none**

**IX. New Business – none**

**X. Executive Session – none**

**XI. Adjourn**

**MSC/Staub/Held** to adjourn the meeting at 1:52 p.m.