VI. GENERAL FUND AND MISCELLANEOUS REVENUE FUND
A.1 Finances – 7.5% Holdback – Information Item

The management team met September 29 to determine how to implement the 7.5% holdback ordered by the Governor. Our plan for the 7.5% reduction ($257,000) in our general fund appropriation consists of:

Reducing personnel by $54,700
- Leave the digital repository position vacant ($54,700)

Reducing operating by $202,300
- Do not renew the Art Museum Image Gallery database in January ($44,300)
- Eliminate operating expenditures identified in 9/18/09 spending plan ($58,000)
  - Reduce educational materials for Read to Me’s Jump Start kindergarten registration program
  - Replace a portion of staff site visits, offsite training, advisory group meetings, and commissioners’ travel with web-based electronic meeting tools
  - Replace more printing and publications with communications via the LibIdaho listserv and our website
  - Reduce employee development expenditures
- Eliminate out of state travel other than that paid from federal funds, travel paid by another entities (IMLS, COSLA/WC, ILA et al), and travel to support previously accepted responsibilities
- Recommend to the Board of Commissioners using the Library Services Improvement Fund for part of the FY2010 LiLI-U payment ($100,000)

Other steps:
- Monitor the impact these and any subsequent cuts have on our maintenance of effort (MOE) and match requirements for our annual LSTA allotment.
- Review all programs and services to prepare for ongoing reductions and in anticipation of further cuts.