II. APPROVAL OF MINUTES
B. December 3, 2010 Meeting

Suggested motion: I move that the minutes of the December 3, 2010 Board of Library Commissioners meeting be approved as distributed in Board Document 11-18.

MSC _____

DRAFT MINUTES OF THE
IDAHO BOARD OF LIBRARY COMMISSIONERS
DECEMBER 3, 2010

The Idaho Board of Library Commissioners meeting was called to order at 10:00 A.M. MT on Friday, December 3, 2010 at the Idaho Commission for Libraries via conference call. Participating were: Sara Staub, Chair; John Held, Vice Chair; Bruce Noble; Larry Weeks; and State Librarian Ann Joslin. Also attending the meeting were: Marjorie Hooper, Associate State Librarian; Pam Bradshaw, Program Supervisor; Sue Walker, Library Consultant; Tanya Johnson, Financial Specialist; and Betty Hoffman, Office Services Supervisor, serving as recorder.

I. Call to Order, Revisions to Agenda, Announcements

Joslin reported on the situation with the State Library building roof. After the contractor began reroofing the building in early November, there was a considerable amount of rainfall that resulted in flooding in many parts of the building due to plugged drain pipes. The reroofing project is continuing, and Building Services has gone out to bid to have our acoustical ceiling replaced due to major damage to ceiling tiles that cannot be replaced. The staff has maintained a good-natured attitude throughout the inconvenient ordeal.

Joslin provided an overview of the BTOP launch that was held November 1-2. The Gates Foundation representatives pronounced the event an overwhelming success because of the number of partners attending and the networking that developed. Joslin heard from another state librarian doing a BTOP launch that Idaho's is being held up as the gold standard that the Gates Foundation would like the remaining states to emulate. Joslin will provide additional updates on BTOP activities at the next Board meeting.

Joslin said there were numerous qualified applicants for the vacant administrative services manager position. The interview team will be conducting telephone interviews with eight candidates the week of December 6 and will choose a smaller number of candidates for face-to-face interviews the following week. The goal is to have the position filled by the end of the December. Joslin noted that the applicants had a wide variety of backgrounds and experience.

Staub reported on her attendance at the open house for the new Madison District Library and said she hopes the Board can visit the library again the next time the tour takes place in the eastern part

of the state. Joslin noted that it is very good to have the commissioners represented at library open houses.

IV. Legislation, Policies, Rules

C. Rules

1. Talking Book Service (Board Document 11-17)

Until 2009 our Talking Book Service rules allowed users an unlimited number of titles with a 6-week circulation period. When the National Library Service (NLS) introduced digital books, they predicted limited numbers of players and titles would be available for 2-3 years. Our TBS Advisory Committee recommended both the number of digital titles available for circulation at one time and the circulation period be reduced in order to provide as much access as possible to the digital collection. Based on this recommendation, a rule change was recommended to allow each user a maximum of 2 digital titles with a 2-week circulation period. This rule change was completed in 2010.

Over the last year NLS has increased both the numbers of digital titles and players available for circulation. In addition, users like the digital materials so much they are returning the cassette players and want to use just the digital books. The limited number of titles users can have at one time and the 2-week circulation period reduces access to the collection. To avoid having to change the rules as needs change in the future, our Deputy Attorney General recommends that specific numbers be removed from the rules and instead be placed in guidelines set by the Board of Library Commissioners.

At this time, the TBS Advisory Committee recommends that users in good standing be allowed an unlimited number of digital titles with a 4-week circulation period. It is recommended that users in good standing continue to have an unlimited number of cassette books with a 6-week circulation period. Good standing is defined as having no more than 1 digital player and 1 cassette player.

Our Deputy AG has drafted the following description of the temporary rules:

> Changes to the rules governing the use of the Talking Book Services; removes the specificity of the number of items to be circulated and the loan period and refers to guidelines set by the Board. These changes were identified by Talking Book Staff as the number of digital book titles available for check out by patrons has increased.

MSC/Weeks/Held that the Board of Library Commissioners initiate the process to create a Temporary Rule to be effective December 3, 2010, and to begin the Proposed Rule making process for rules governing the use of Talking Book Services. A roll call vote was held with Held, Noble, Staub, Weeks voting in the affirmative.

MSC/Weeks/Held to amend the motion to include corrections to sections 050.01.c.i. and 050.01.c.ii to add “and” at the end of paragraph i. and change the semi-colon to a period and delete “and” in paragraph ii. A roll call vote was held with Held, Noble, Staub, Weeks voting in the affirmative.

MSC/Held/Weeks that the Talking Book Service Loan Guidelines be approved as drafted in Board Document 11-17.

MSC/Noble/Held to adjourn the meeting at 10:20 A.M. MT.