

**APPROVED MINUTES OF THE  
IDAHO BOARD OF LIBRARY COMMISSIONERS  
February 18, 2011**

The Idaho Board of Library Commissioners meeting was called to order at 10:02 A.M. MDT on Friday, February 18, 2011 at the Idaho Commission for Libraries. Participating were: Sara Staub, Chair; John Held, Vice Chair; Larry Weeks; and State Librarian Ann Joslin. Also attending the meeting were: Vicki Kreimeyer, LSTA Advisory Council Chair; Marjorie Hooper, Associate State Librarian; Pam Bradshaw, Program Supervisor; Roger Dubois, Administrative Services Manager; Gina Persichini, Networking Consultant; Katy Place, Financial Support Technician; Gens Johnson, BTOP Project Manager; and Teresa Lipus, Public Information Specialist, serving as recorder.

**I. Call to Order, Revisions to Agenda, Announcements**

Joslin introduced Gens Johnson and described her role in the Broadband Technology Opportunities Program (BTOP) project, noting that Johnson's technical expertise and human connections have been invaluable.

Johnson stated that public libraries are uniquely suited to making information and technology resources available to Idahoans and that the powers and duties of the Board (Title 33 Chapter 25) to promote and facilitate this purpose ties in with the BTOP project. Johnson also stated that she is impressed with the trust that libraries have in the leadership of the Commission and amazed at how fast and far the project has progressed.

Joslin introduced Roger Dubois to the Board and reiterated how happy the ICfL staff and Management Team are to have him here.

**II. Approval of Minutes**

**A. October 1, 2010 meeting (Board Document 11-15)**

**MSC/Held/Weeks** that the minutes of the October 1, 2010 Board of Library Commissioners meeting be approved as distributed in Board Document 11-15.

**B. December 3, 2010 meeting (Board Document 11-18)**

**MSC/Weeks/Held** that the minutes of the December 1, 2010 Board of Library Commissioners meeting be approved as distributed in Board Document 11-18.

### III. Open Forum

### IV. Library Services and Technology Act (LSTA)

A. Finances - none

#### B. Program

##### 1. LSTA Reauthorization – information item (Board Document 11-20)

Hooper highlighted additions to the LSTA Reauthorization. She stated that we are pleased that the new priorities include leadership and training for trustees and the new language includes lifelong learning, workforce development and digital literacy. The scope has been broadened and this flows down to local level.

Hooper, Dubois, and Grants Officer Sonja Hudson are going to the annual Institute of Museum and Library Services (IMLS) meeting in March and will focus on requirements of the upcoming evaluation process and the new 5-year plan.

##### 2. LSTA State administered projects (Board Document 11-21)

Joslin noted that we are currently spending FY10 money, which has all been obligated. We don't yet have an appropriation for FY11. Projects are approved and awards are made contingent upon receiving FY11 funds.

**MSC/Held/Weeks** that the FY2011 LSTA budgets for State administered projects be approved as listed in Board Document 11-21.

#### C. Grants

##### 1. LSTA applications received (Board Document 11-22)

Kreimeyer described the LSTA Advisory Council, which is made up of a cross-section of people from throughout the state, including librarians from various types of libraries, and reported on the LSTA discussion regarding the two grant proposals. The LSTA Advisory Council thought the grants were impressive and clearly written and were in agreement about recommending both for funding.

Joslin noted that Board Document 11-22 also listed Just-In-Time grant requests related to Master of Library Science and Technology Integration Certification. She also described the SWIM scholarship program and said it was refreshing to see the interest in professional development and young people stepping up.

**MSC/Weeks/Held** that the following FY2011 competitive grant applications be approved in accordance with the conditions stated in the State Librarian's notification of award and/or grant agreement: Boise Public Library, \$31,563 and Cooperative Information Network (CIN), \$13,181.

### V. Legislation, Policies, Rules

## A. Legislation

### 1. 2011 JFAC presentation – information item

Joslin described the Commission’s 2011 JFAC presentation and the resulting follow-up questions, noting that she was pleased to receive more questions this year than in any previous year.

### 2. Draft Internet use legislation (Board Document 11-23)

Joslin updated the board on the status of Internet use legislation, HB180. It has been introduced and will be printed, but a hearing hasn’t yet been scheduled. Joslin will attend the hearing. The Board identified the following concerns with the bill:

- This should be a local-control issue (locally elected and appointed officials, parents).
- It’s heavy-handed for the state to take away all public funding; almost 90% of Idaho public library funding is local.
- Libraries already need to comply with Idaho Code regarding the protection of minors.
- There is fiscal impact: filtering is expensive and this is an unfunded mandate.
- Defaulting to “disable a technology protection measure... for bona fide research” puts the onus on staff to respond to override requests and to determine what is bona fide.

## B. Policies – none

## C. Rules

### 1. Status – information item

[Education Committee Temporary Administrative Rule Book, page 2](#)

The Board initiated the process to create a Temporary Rule to be effective December 3, 2010, and to begin the Proposed Rule making process for rules governing the use of the Talking Book Service (TBS). Bradshaw explained the process of rule approval and how they become permanent.

The end result of the change in rules for TBS is that circulation specifics were taken out of the rule, providing a method for changes and updates by the Idaho Board of Library Commissioners without going through a future rule change.

## VI. General Fund and Miscellaneous Revenue Fund

### A. Finances

#### 1. FY2011 agency budget status – information item

Joslin explained that although the remaining operating funds look low, we have already covered most expenditure for the fiscal year. If we are short on operating, we can move funds from our personnel savings to operating. Dubois will establish a pre-fiscal year look and budgetary process that plans for expenditures but builds in flexibility.

**2. FY2012 agency budget request – information item (Board Document 11-24)**

In December 2010, the Governor had recommended reductions that equated to .65 %, or \$20,000, for the Commission. As budget shortfall projections were adjusted, we were asked to develop a 5% budget reduction scenario. The bottom line is that the budget is still up in the air.

**B. Program – none**

**C. Grants – none**

**VII. State Librarian’s Report**

**A. Operations – information item – none**

**B. Management Team members’ report – none**

**C. Personnel – information item (Board Document 11-25)**

Joslin reported on personnel changes since October 1, 2010, as listed in Board Document 11-25. She noted that, as she told JFAC, 12 employees have left the agency since December 2008 and at least seven of these took higher paying positions.

**D. State Librarian’s travel report – none**

**E. Other – none**

**VII. Old Business**

**A. BTOP – [online @ your library](#) – update & demo (Board Document 11-26)**

Persichini gave a presentation on the resources available at <http://Lili.org> through the “online @ your library project,” focusing on LearningExpress Library and introducing Scout, a digital media service customized for Idaho students that will be available in the summer 2011. This same presentation has been given to the State Board of Education and will be presented to the House and Senate Education Committees. Joslin explained that LearningExpress Library is a resource that is highly valued by the Department of Labor and Professional Technical Education’s Adult Basic Education (ABE). Persichini noted that we’ve had more positive feedback regarding LearningExpress Library than any other resource we’ve offered. The subscription goes through October 31, 2012.

**IX. New Business**

**A. Process for State Librarian evaluation**

The current evaluation process is working for the Board. Staub appointed herself and Held to a subcommittee to conduct Joslin's annual evaluation and report back to the full Board at the face-to-face meeting in June. Joslin will provide a self-assessment and priorities for the coming year to the Commissioners by the end of April.

**B. Commissioner vacancy**

The Board's most recently appointed member, Jim Fullerton, has taken a position in Georgia and will not be able to serve. Two names of well-qualified candidates remain on the list that was submitted to the Governor's office and the Board decided to proceed with the second name on the list. The board directed Joslin to contact the candidate to determine if he is still interested and available. If so, the Commission will send another letter to the Governor with the recommendation.

**X. Executive Session**

**XI. Adjournment**

**MSC/Held /Weeks** to adjourn the meeting at 12:39 P.M. MDT.