

**Libraries Linking Idaho
Steering Committee Meeting
December 16, 2008
9:00am – 4:00pm**

Purpose: To collect and discuss ideas pertaining to the initiation, planning, and evaluation of Libraries Linking Idaho (LiLI) programs and services.

Meeting Leader: Gina Persichini
Facilitator: Shirley Biladeau
Recorders: Tamara Tipton, Nancy Reese

Agenda:

What	Who	Process	Time
Welcome, Introductions, Agenda Review	Shirley Hansen		9:00 – 9:15
Networking News <ul style="list-style-type: none"> • Updates from Participants 	All		9:15 – 9:45
LiLI Charge/Purpose <ul style="list-style-type: none"> • Review 	All	Discuss/Agree	9:45 – 10:15
LiLI Databases <ul style="list-style-type: none"> • Update on RFP • 2009 Priorities 	Charlotte Fowles	Information	10:15 – 10:45
Mid Morning Break			10:45 – 11:05
LiLI Express <ul style="list-style-type: none"> • Participation Update • Agreement Review • Future Directions • 2009 Priorities 	Gina Persichini All All	Information Discussion	11:05 – 12:00
Networking Lunch			12:00 – 1:00
LiLI eAudioBooks Collection Update <ul style="list-style-type: none"> • Annual Report & Survey Results • NetLibrary Media Center • 2009 Priorities 	Gina Persichini	Information Demonstration Discussion	1:00 – 2:00
Afternoon Break			2:00 – 2:20
LiLI Unlimited <ul style="list-style-type: none"> • Participation Update • Adding Unique Holdings • 2009 Priorities 	Gina Persichini	Information	2:20 – 2:50
State Librarian's Update	Ann Joslin	Information	2:50 – 3:10
LiLI Work Plan <ul style="list-style-type: none"> • 2009/2010 Priorities 	All	Discuss/Agree	3:10 – 3:40
Meeting Wrap Up <ul style="list-style-type: none"> • Review of next steps • Next meeting date • Agenda items 			3:40 – 4:00

Attendees: Gina, Erin, Marj, Ann, Marilyn, Kathleen, Sue, Sandra, Cora, Julie, Jane, Mary, Cindy, Joe, Shirley, Lynn, Steve, Glynda, Jan, Frank, Kay

Participants:

Marilyn Moody, Boise State University
Sandra Baggett, Orofino High School
Julie Woodford, Burley Public Library
Mary DeWalt, Ada Community Library
Joe Reiss, Post Falls Public Library
Steve Poppino, College of Southern Idaho
Kay Flowers, Idaho State University
Kathleen O'Connor, Washington Idaho Network

Sue Niewenhaus, Lewis Clark State College
Cora Caldwell, Gooding High School
Jane Somerville, Stanley District Library
Cindy Erickson, Soda Springs Public Library
Lynn Baird, University of Idaho
Glynda Pflieger, Melba Middle/High School
Ann Joslin, Idaho Commission for Libraries

ICFL Staff present: Gina Persichini, Marj Hooper, Erin McCusker, Shirley Biladeau, Jan Wall, Frank Nelson, Charlotte Fowles, Tamara Tipton (Recording), Nancy Reese (Recording)

Agenda Revision: Moved ICFL update to beginning of meeting.

STATE LIBRARIAN UPDATE (Ann Joslin)

Budget Reductions:

- FY2009 holdback of 4% has already been implemented
- The 4% holdback will carry over to FY2010, and ICFL staff are working on identifying an additional 6% decrease for the FY2010 agency budget per the Governor's request. The FY10 adjustments will be submitted by December 18th. The Governor is allowing the state agencies to determine where the cuts will occur.
- ICFL is currently operating with 5.25 vacant positions. One more position will be vacated at the end of the month when an employee moves to another organization.
- ICFL management team is working to determine how to finalize and present the complete budget reduction plan for the agency.
- ICFL, in partnership with ILA, was awarded \$100,000 in grant funds through Wal Mart and the Idaho Community Foundation for projects targeting users ages 0-18. The funds will be distributed through mini-grants to applicants from the Idaho library community.

ICFL Location within Idaho's state agencies

- Legislation may be considered that could move ICFL to a position as a separate state agency independent from the State Board of Education. At present ICFL is an agency under the State Board of Education (SBOE). This is an attempt to narrow the scope of the responsibilities of the SBOE and keeping within their mission of supporting K-12 schools. If implemented, ICFL Board of Commissioners would no longer be appointed by SBOE, but by the Governor.

Networking News:

CIN/WIN (Joe): West Bonner County Library and Priest Lake library will both be joining CIN/WIN.

University of Idaho (Lynn): Looking at budgets. The University is working to shape the programs and change the structure. Looking at resources.

Frank: LCEI has been working to merge databases. The Public Library data gathering system moving to IMLS. Working on project with Mary Nate- Sirsi-Dynix.

WIN (Kathleen): Upgrade to 7.2. Demo last week with major IMLS vendors. WinBorrow is building up. Gave presentation with Gina at Idaho Historical Society to discuss possible membership.

Marilyn: working on budget cuts, not filling staff positions. Working on WorldCat local project with UofI and LCSC. Purchased Digital Commons, which will be called ScholarWorks. With WorldCat local, they probably won't do much with their catalog. Purchased WebFeat.

Sue: LCSC is in the accreditation process.

Sandra: Orofino district in upgrade of WIN consortium. Working on connectivity issues with their current internet service provider. They hope to have a change in the connection after the first of the year. Thankful for being included in ICFL programs, and having the opportunity to participate.

Cora: Thankful for ICFL support of school libraries. The library is operating on little to no budget this year. Coffee machine is working to bring in some money. New charter school in Gooding – the HS only has a total of 380 students. The school is cutting 8-12 positions in their school districts. The group discussed the impact of a charter school on existing schools and school and public libraries, because of the services they (do or don't) offer and the fact that they aren't required to have a library.

Julie: LIBRI System is getting going and the SirsiDynix contract is now signed. LIBRI has had a lot of interest from smaller libraries in Magic Valley. Hagerman, Kimberly, Hansen, Buhl, and Camas attended a meeting to learn more. There are also a number of small libraries in the Treasure Valley interested in joining. Burley is going for a 2nd operational override levy.

Cindy: Regions 5 and 6 are planning their ILA Spring Conference with a theme of "What's Cooking at Your Library?" The library has had some instances of users using V-Tunnel sites to get around filters to access unallowable sites online. The group discussed protecting themselves and their libraries against use that is not allowed or possibly illegal. The group discussed what libraries are or are not liable for, and if due diligence has been done to prevent users from accessing sites that are not allowable or illegal. The library received a 10% budget cut this year and appreciates access to LiLI Services.

Jane: downloaded LiLI eAudiobooks at the school. The Stanley District is talking about moving on with building plans. The library will be sending a board member to the ALA MidWinter meeting for a pre-conference. The Stanley Library has 2009 calendars for sale. (<http://www.ruralnetwork.net/~stanlib/>)

Mary: Expressed concern about Lynx getting a reputation for being unwelcoming. The consortium is currently working with Emmett public library on their request to join the consortium. Emmett has applied for LSTA funding and is working to verify they meet the Lynx standards for new members. The group discussed that libraries in the more metropolitan areas may potentially have an increased customer load based on the patrons who may not live in the area but come into the area to shop, work, etc. The *Idaho Statesman* will soon publish an article about increased library use in the area as a result of declining economy. Boise and Meridian libraries are working to open new branches. Ada Community is also considering a new branch.

Kay: Marshall Public Library has completed a Big Read in their community. Due to budget issues, ISU was unable to participate in the WorldCat Local project with the other universities.

Glynda: The English teacher requires everyone to have a Net Library account. Glynda invited her superintendant as a VIP to the 21st Century Student event in 2008, and she has seen positive changes as a result of that since then.

Steve: College of Southern Idaho will be upgrading to the SirsiDynix Symphony system next year. They are also reviewing the MLS classes offered right now.

LiLI Databases – group discussion

- The bidding process with the Idaho Division of Purchasing to replace the content that was not renewed for 2009 has had a number of delays. At meeting time, the Division of Purchasing had not yet released the purchase order. Until it is released, ICFL staff are not permitted to release any information about potential results. It is during this time that the Division of Purchasing is working out details with all the bidders (successful or not).
- Participants expressed frustration based on what they had heard from the vendors in recent days.
- Participants shared their preference for one vendor. When asked "What is it about [Vendor] that you are missing?" the following was shared:
 - Professional database
 - It works; it's up
 - Content: academic departments (e.g. Gale business is not equivalent to the EBSCO business)
 - ABI Inform: an example.
 - Users don't see it as the same content.

- Example: there are 3 business databases, but they are not equivalent
- Content, functionality
- More full text that is useful
- Need a product that will function any time, any where
- Disappointed. Getting harder and harder to support a LiLI-D product in this environment. Used to say we can “be more generous” but the current economic environment is making it harder.
- Content is critical.
- Have been having budget problems and had to purchase databases from outside of the LiLI-D package.
- Have been able to get good deals from vendors in the LiLI-D package on their other products because we’ve had the base relationship through LiLI
- Students coming up through the education system-- there’s a value to having the same databases throughout.
- The group discussed the evaluation process when bids are considered.
- Recommended investigating sole-source options

Next Step: Upon release from Idaho Division of Purchasing, Charlotte will send an announcement to LibIdaho about any changes to the LiLI Databases and will follow up with information for implementing any changes.

LiLI Express Update (Gina)

- 64 libraries currently participate in LiLI Express. Participating libraries agree to loan books to customers of other LiLI Express libraries when those customers visit the library personally.

Statewide reciprocal borrowing brainstorming:

- Gina asked a hypothetical question, “One idea for statewide reciprocal borrowing would allow any Idahoan with a library card to check out materials at any other Idaho library. What would it take to make that happen?” Discussion included:
 - Courier services
 - Clear agreements
 - Address protective issues with library Boards’ concerns with being flooded with patrons and taking too much on. With the current economy, these are very serious concerns.
 - Recognizing fears, but offering huge expansion to patrons.
 - What are circulation standards? Think of this as a library community. It would be nice to one day go to one consortium.
 - Consider not returning materials to the lending library (floating collections) and keep in the area they are returned. One collection.
 - Letting patrons know what is available - which is a lot more than what may be on the shelf at that moment.
 - Express users are commuters, those traveling a lot.
 - We have to accept that we can no longer do business as we used to. We have a whole new role. In some areas, this is a non-issue.
 - Having a whole area decide together helps everyone with the decision.
 - Some items in academic libraries are not on standard shelves of libraries.
 - There are no adequate ways to deal with lost items.
 - Collections are not going to be impossible to trace.
 - Ease of returning items.
 - What are the age limitations?
 - Protecting collections.
 - We must address special items in collections.

- Every academic library is doing suitable resource sharing through ILL
- Protecting potential net lenders. Could come down to budget issues – ensure the items are available for local users. Maintain staffing and resources during expansion. Don't degrade level of service.
 - Free interlibrary loan (Texas information exchange), at end of year tally use.
- Single copies are purchased because of budgeting issues. There are recalls because of this. How to recall?
- USPS is an option for delivery
- Age restrictions – collection agencies are used for those who borrow.
- What are the costs of being a net lender in a reciprocal borrowing situation as opposed to ILL?
 - Idea of net lender is confusing. Statistics are going down. The whole model is changing.
 - With ILL, if someone steals something and doesn't bring it back, the home library pays for it
 - Make it public.
 - There is reciprocity among Universities and public libraries.
 - It currently costs somewhere in the neighborhood of \$30 per ILL transaction when considering all the costs involved.
 - An issue is not having the materials available for local patrons.
 - What if a LiLI express patron had to pay to play (e.g. \$5 per year)
 - Walk-in access would not necessarily replace an ILL.
- Consider the potential loss of identities of local libraries
- Generational issues, new users have different considerations
- Circulation stats -- there are a few popular items that are always out.
- The reason some items are used most is because students are assigned to use them.
- E-books in an academic setting don't really work.
- What about small libraries that have books with multiple requests? They won't be allowed to leave the area? When a requested book becomes available, it could come from any participating library.
- What if there was a LiLI punch card? Once all punches are used, revisit home library to make sure no trail of tragedy has been left. Consider a model that would demonstrate potential.
- Stop calling couriers "couriers." It's really a delivery service.
- What about self return mailers?
- Pay to play – again – would assist in paying postage, etc.
- Why won't home libraries ship back? Some libraries cannot take on the extra cost.
- The reciprocal borrowing costs wouldn't be all that different from ILL... why not have the library mail items back to the home library for a fee? Where is the fee?
- How do LSTA eligibility requirements apply?

Next step: Continue this conversation within library community to see if there is a common vision that can be obtained.

LiLI eAudioBooks Collection (Gina)

First Year Summary:

- Annual summary report shared with participants
- 49,935 downloads in first 12 months
- Averages \$4.30 per downloaded book
- Usage survey showed a lot of support for the program and include a lot of suggestions for improvements.

- Subscription renewed by ICFL for a 2nd year through September 30, 2009, which has been paid with LSTA funds.

Upcoming System Changes:

- NetLibrary is releasing new “Media Center.” A client software the user downloads to their computer. With the Media Center, users can use one-click to check out, download, and transfer the file to the mobile listening device. Media Center will be available the beginning of 2009. At present, libraries can request it be made available on their account by visiting www.netlibrary.com/help and clicking on the “Media Center” link. A video demonstration of the new Media Center is also available at <http://www5.oclc.org/downloads/tutorials/netlibrary/mediacenter/demo.htm>.
- DRM-free Content. In February 2009 NetLibrary will had approximately 500 titles available without the Digital Rights Management restrictions. This content will be compatible with iPods and Zune devices. OCLC staff indicated that users would be able to limit searches in NetLibrary to DRM-free content.

2009 Activities for eAudio:

- Implement availability of Media Center will all Idaho accounts, promote is availability, and provide support materials with instructions for downloading the software.
- Promote the availability of DRM-free content when it is available
- Promote the availability of NetLibrary’s purchase program, which has books from many publishers (Spanish language content that will be available in February 2009). Libraries can enhance their local content.
- Share readers advisory tips with Idaho libraries for promoting the use and availability of the audiobook program.
- Follow up with OCLC on usability issues that were raised in the November 2008 survey.

LiLI Unlimited

- Currently 226 libraries participating (85 public, 124 school, 17 academic/special)
- Need to address “gap” amount for the 2009/10 subscription costs anticipated to be nearly \$38,00. As participation levels off and subscription costs increase, the gap grows. Currently, ICFL pays the gap amount using LSTA funds, though it is desirable to keep that amount as low as possible. Activities to address the issue may include:
 - Negotiating with OCLC to address the inability to keep up with annual 5% increases,
 - Recommended to discuss deflation of costs with OCLC,
 - Recommended to look at document addressing this issue being created by International Coalition of Library Consortia (ICOLC)
 - Bringing in new participants (e.g. College of Western Idaho), and
 - Adjusting the cost-sharing formula for future years including a potential 3rd tier of participation for full-cataloging public and school libraries.
- Adding Unique Holdings. Gina is working on a plan for a project to temporarily enable full-cataloging access for all LiLI-U participants in order to (1) give copy-cataloging libraries an opportunity to add records for unique items to the database, and (2) determine the extent to which public and school libraries may utilize full cataloging functions for a potential 3rd tier to the cost-sharing formula. The project would include cataloging training specific to the needs of smaller libraries cataloging unique items.
- Sustainable Participation. Staff turnover and the limited use of some tools by smaller libraries have had a negative impact on the sustainability of current program participants. To address this, Gina will be coordinating the creation of a manual to provide to each LiLI-U participating library that contains information about the program, step-by-step instructions on using the tools, and support information. Updates to the manual in the future would be distributed electronically. It is

intended to have a physical item available to (1) alert new staff of the availability of the tools, and (2) provide an easy to use reference tool for new staff.

- Due to budget situations, it was recommended by participants that Gina investigate a way to provide participants a comparison of costs (savings) with and without LiLI Unlimited.

LiLI Charge/Work Plan

Discussion of current LiLI charge and vision. These were originally drafted at least 10 years ago and have undergone minor editing over the years. We have not really revisited these. Discussion included:

- Was originally edit some lines changed some wording –revisit our charge with our intent
- Offering services to libraries and citizens
- “Joined together for the common good” wording should be changed
- There has been a shift over the years from a hands-on committee to one of a more advisory nature.
- Am I the right person for the committee? I don’t know half of what is on the agenda to make a decision
- What is this board really about-advice?
- Conversation helps us to make decisions and planning
- Communication is also brought back to your libraries and communities
- We learn a lot from the meetings
- Make decisions based on what we talk about here for future directions
- Healthy conversations. ICFL learns from the committee.
- Helpful to the group-understanding each other’s issues
- Early study involved in the create of LiLI (Himmell & Wilson) did not advise creating another decision making body of government-authority
- LILI database as a state wide funded project
- What is the role with private libraries?
- Fascinating to see different shoes especially us as a small public library
- Is there a role you feel you would like to share?
- Does the charge of the vision need to be changed?
- Grounds me-the world has changed-think we need more targeted focus

Decided to revisit the LiLI Charge/Vision at a future meeting.

Announcements

- Mary DeWalt (Ada Community Library) is coordinating the Big Read for 2009 (Maltese Falcon), which will take place January - March. Materials are available for libraries that would like to participate and hold book discussions and related activities. Will be working on the grant application for the 2010 Big Read, which will include allowing members of the community to vote on the book that will be read.
- Frank Nelson will be a part of the Program Public Library Statistics library advisory group for IMLS, a position to which he was elected.
- BCR announced the Shelf-to-Life Program for developing library collections that will be digitized and to which libraries will have access.

Next Meeting: April 2, 2009

Agenda Items will include:

- Update on world cat local project-purchasing process
- LiLI Charge/Vision
- eAudiobook discussion addressing funding beyond September 2009