

VI. GENERAL FUND AND MISCELLANEOUS REVENUE FUND

B.1 Program – Strategic Plan, FY2018-2021

This plan reflects a change in format and terminology but not in focus. It continues to address Idaho library needs described in terms of the Commission’s mission and identified state priorities:

- Building the capacity of libraries to better serve their communities,
- Increasing college and career readiness of Idahoans,
- Working toward equitable access to information and library services for all Idahoans, and
- Furthering economic and employment development.

The Division of Financial Management (DFM) added a requirement this year to describe how the agency will comply with the Governor’s Executive Order on Cybersecurity. This activity has been added to a fifth goal addressing our role as a responsible and effective state agency.

The plan provides flexibility to manage and improve current programs and, at the same time, strategically positions the Commission to take advantage of opportunities that might appear. This plan reflects the Commission’s intent to support current and traditional services important to the people of Idaho while keeping an eye on future trends to enhance information access and services in the 21st Century.

The plan is to be submitted to the Division of Financial Management (DFM) by July 1.

Suggested motion: I move that the mission, vision, and goals of the draft FY2018-2021 strategic plan as described in Board Document 17-63 be approved

MSC _____



**DRAFT STRATEGIC PLAN
FY 2018 - 2021**

Mission:

The Idaho Commission for Libraries assists libraries to build the capacity to better serve their communities.

2020 Vision:

Idaho libraries are the nexus of global information, innovative services and community, enabling us to sustain our history, empower our present and create our future.

The following goals, objectives, and tasks build on the capacity-building work the Idaho Commission for Libraries is known for and are based on extensive and ongoing needs assessment and continuous improvement processes. Goals, objectives, and tasks are listed in priority order.

Goal 1. Build the institutional capacity of libraries to better serve their communities.

Objective 1: Improve the library workforce.

Task 1.1: Develop continuing education programs for library staff & trustees.

Task 1.2: Provide consulting services for public library staff. (MOE)

Task 1.3: Facilitate leadership development opportunities for library staff and trustees (via LiLAC, SPLAT and other hands-on leadership-building techniques).

Objective 2: Improve the libraries' physical and technological infrastructure.

Task 2.1: Provide broadband consulting and e-rate support.

Objective 3: Improve library operations.

Task 3.1: Support Share Idaho, Idaho's interlibrary loan service.

Task 3.2: Collect and share Idaho library statistics.

Task 3.3: Support Volunteer Match and volunteer capacity-building training.

Task 3.4: Support adult turnkey programs (i.e. Let's Talk About It, Financial Literacy programs).

Goal 2. Support the role of libraries in preparing Idahoans to be college and career ready.

Objective 1: Improve users' formal education.

Task 1.1: Provide consulting and training opportunities to school library staff. (MOE)

Task 1.2: Provide mini-grants to elementary school libraries. (MOE)

Objective 2: Improve users' general knowledge and skills.

Task 2.1: Support Read to Me early literacy turnkey programs and promotional efforts.

Task 2.2: Minimize the summer slide by supporting library summer learning programs.

Task 2.3: Support Make It at the Library and other out-of-school programs and training.

Task 2.4: Develop and deliver library programs that support 21st Century learning skills (i.e. digital, financial, information literacy, etc.).

Task 2.5: Develop and support turnkey programs and promotional efforts aimed at beginning readers through young adults.

Objective 3: Improve users' ability to discover information resources

Task 3.1: Develop promotional efforts to publicize LiLI Databases and other information resources.

Objective 4: Improve users' ability to obtain and/or use information resources

Task 4.1: Continue LiLI Database support and training efforts.

Task 4.2: Support access to eBooks through statewide contracts and promote access to Open eBooks.

Goal 3: Ensure equitable access to information and library services for Idahoans with disabilities, those in rural communities, English-language learners, people living in poverty, and other underserved communities.

Objective 1: Improve users' general knowledge and skills

Task 1.1: Improve access to Talking Book Services for those who aren't able to read standard print.

Task 1.2: Support outreach services (particularly Read to Me & Summer Reading) for those who face barriers getting to libraries.

Task 1.3: Develop partnerships with other agencies and organizations to coordinate and leverage programs and services and reach more underserved Idahoans.

Goal 4: Support the role of libraries in economic and employment development.

Objective 1: Improve users' ability to use resources and apply information for employment support

Task 1.1: Initiate and cultivate partnerships with Department of Labor and other organizations to develop plans for better employment support via libraries.

Objective 2: Improve users' ability to use and apply business resources

Task 2.1: Provide continuing education opportunities for library staff focused on economic and employment resources and programs.

Task 2.2: Launch a library-focused outreach effort to connect the Idaho business community with local library resources.

Goal 5: Model responsible and effective government practices.

Objective 1: Align resources and priorities to maximize the value of both public and private funding.

Task 1.1: Integrate agency values into all initiatives and activities both within and outside the agency: continuous improvement, learning organization, customer services, collaboration, relationships, and library ideals.

Task 1.2: Invest in professional development and leadership opportunities for agency staff.

Task 1.3: Foster innovation, flexibility, and results-oriented planning for effective and efficient programs and services for the agency's clientele.

Objective 2: Increase the awareness of Idaho libraries as essential community resources in the 21st century.

Task 2.1: Develop and implement a strategic, intentional approach to communicate a consistent message about the value libraries contribute to education, economic vitality, and civic engagement in Idaho.

Task 2.2: Continue to develop partnerships and collaborative relationships with state agencies, organizations, and non-profits with interests that align with those of Idaho's libraries.

Objective 3: Implement practices and processes to comply with Executive Order on Cybersecurity.

Task 3.1: Develop a plan for and monitor progress of implementation of EO 2017-02 in partnership with the Office of the Chief Information Officer.