

X. EXECUTIVE SESSION

A. State Librarian Annual Evaluation – Action Item

Suggested motion: I move that the Board go into Executive Session pursuant to Idaho Statute 74-206(1)(b), to consider the evaluation of a staff member.

MSC _____

Roll call vote: Held _____, Mecham _____, Raffee _____,
Franklin _____, Alldredge _____.

The following page is the performance review cover sheet used for classified personnel, which the Board may want to use for the state librarian evaluation. The cover sheet is public information; other evaluation documentation is confidential.

Type of Review:			
<input checked="" type="checkbox"/>	Annual Review	<input type="checkbox"/>	Promotion Probation
<input type="checkbox"/>	Entrance Probation	<input type="checkbox"/>	Other _____
Overall Rating:			
<input type="checkbox"/>	Exemplary Performance	<input type="checkbox"/>	Solid Sustained Performance
<input type="checkbox"/>	Achieves Performance Standards	<input type="checkbox"/>	Does Not Achieve Performance Standards

(Attach additional pages if necessary.)

SIGNATURE SECTION

<i>Supervisor's Name</i>	<i>Signature</i>	<i>Title</i>	<i>Date</i>
<i>(Signature acknowledges that this appraisal and key responsibilities have been discussed with the employee.)</i>			

Supervisor's comments:

<i>Reviewer's Name</i>	<i>Signature</i>	<i>Title</i>	<i>Date</i>
<i>Reviewer's Comments:</i>			