

**Libraries Linking Idaho
Steering Committee Meeting
January 7, 2010
9:00am – 4:00pm**

Steering Committee Participants:

Lynn Baird, University of Idaho
Sue Niewenhous, Lewis Clark State College
Julie Woodford, Burley Public Library
Mary DeWalt, Ada Community Library
Cindy Erickson, Soda Springs Public Library
Cathy Poppino, St Luke's Magic Valley
Sandra Baggett, Orofino High School

Kay Flowers, Idaho State University
Marilyn Moody, Boise State University
Jane Somerville, Stanley Community Library
Cora Caldwell, Gooding School District
Glynda Pfleiger, Melba Middle/High School
Joe Reiss, Post Falls Public Library
Ann Joslin, Idaho State Librarian

ICFL Staff:

Gina Persichini, Meeting Leader
Nancy Reese, Recorder
Jan Wall, Northern Field Consultant
Erin McCusker, Southwest Field Consultant
Marj Hooper, Associate State Librarian

Shirley Biladeau, Facilitator
Stefani Gunter, Recorder
Frank Nelson, Eastern Field Consultant
Teresa Lipus, Public Information Specialist

Broadband Technology Opportunity Program

The Idaho Commission for Libraries was selected as one of 14 states to partner with the Gates Foundation for a state application for funding through the Broadband Technology Opportunity Program (BTOP). As a part of this partnership, the Gates Foundation is funding a consultant, Ben Pearson, to work on-site at the Commission beginning January 13th to assist in writing the application for the BTOP grant funds. If the application is funded, the Gates Foundation will provide up to 20% of the project costs to meet the matching fund requirements. Through the partnership, ICFL staff, Ben Pearson, and other project staff will have access to E-rate and telecommunications specialists on contract with the Gates Foundation. In addition to all this assistance, ICFL has also been in contact with the Idaho Regional Optical Network (IRON), and that organization is offering staff assistance from one of their contractors, Gens Johnson. Gens will be working closely with Ben Pearson in the coming months on drafting the grant application. ICFL staff working on the project include Ann Joslin, Marj Hooper, Jan Wall, Frank Nelson, Gina Persichini, and Teresa Lipus. Additional staff will be involved at various points in the project.

Gens Johnson, who joined the LiLI Steering Committee for this meeting and has a background in telecommunications and working with state government, shared information about the BTOP project and our next steps:

Application: The application period is open when a Notice of Funding Availability (NOFA) is released. The exact date of the NOFA is not known, but it is anticipated for late January or early February. The application period may be anywhere from 4 – 8 weeks. As we are working on the 2nd round of BTOP funding, some assumptions are made based on how the first round worked. It is a short period of time in which a lot of data will need to be gathered to put together the application.

The BTOP program has three sections:

1. Infrastructure (fiber optics)
2. Public Computing Centers

3. Broadband

Part of our early information gathering will help us determine which of those three areas are best suited for our project goals.

Some of the activities that may be included in the Idaho application are:

- Increasing broadband connectivity at library buildings that currently have 1.5Mbps or less
- Creating individualized plans for library buildings to increase their connectivity in the future to at least 10Mbps
- Increase the number of public access computers in public libraries
 - In response to a question: This may include laptops or desktop workstations
 - In response to a question: The number of total workstations for a library may include growth if new buildings are in process or will be completed during the project period
- Training the public on use of online resources available through broadband access
- Addition of broadband resources/tools that would benefit residents
 - In response to a question: Sustainability will be very important as the grant funds are one-time and on-going funding for new resources would need to be determined.
- Developing a sustainability plan that includes taking advantage of E-rate discounts
- Links to other BTOP related programs
 - Idaho Education Network working on infrastructure
 - Ada Community Library waiting on word from their individual application in Round One

Next Steps:

- A letter was sent to all public libraries the last week of December with information about the BTOP activities. It requested libraries review an enclosed spreadsheet with the most recent data ICFL had on each libraries' connectivity. Updates or corrections to the data on the spreadsheet should be sent to Gina Persichini by January 11th.
- ICFL needs your stories
 - What resources are patrons seeking that they cannot use because of slow connectivity?
 - What online tools have been shown to be valued by customers?
 - Anecdotal feedback is welcome
- Brainstorm of ideas for potential new resources that would strengthen the application (purposeful uses of the broadband connectivity):
 - LearningExpress Library
 - Tutor.com
 - Remote patron authentication tools for libraries that don't have it (EZ Proxy?)
 - Ebrary
 - Video on Demand (public television's educational videos)
 - MyLibraryDV type of content

ICFL Update – Ann Joslin

- The Commission has advertised to fill two positions. One was recently vacated by Peggy McClendon who retired; the other will soon be vacated by Erin McCusker who is moving to Arizona.
- ICFL still has intentions to fill a School Library Consultant position, but it remains vacant at this time due to budget constraints.
- Earlier in the fiscal year, the Commission was asked to hold back 7.5% of the FY2010 budget. It is expected that the Legislature will make that holdback official early in the new session. It is

also expected that the holdback will be made permanent resulting in a reduction to the FY2011 budget. Additional reductions are anticipated in the current fiscal year.

- The Commission has been provided many opportunities to partner with other agencies and organizations outside the state. We have been working with the Idaho Digital Learning Academy and talking more with the Idaho Education Network in addition to the BTOP opportunities and other IMLS grant projects. We want to keep those opportunities coming.

Connecting to Collections – Mary DeWalt, Ada Community Library

Mary reported that BCR was very helpful in working on the proposal for the Connecting to Collections project. With their help, the application for funding was submitted on time. It is a \$40,000 project with no match required. If funded, Mary would like to gather a small planning group to work on setting up the process. The project would include a survey of libraries to determine current status in libraries. BCR would analyze the data and identify six institutions for site visits. Data from the survey and the site visits would contribute to the design of a day-long workshop for library staff interested in learning more about providing access to special collections. The hope is to get 50 participants to attend the hand-on day-long workshop. The bulk of the project budget is for the presentation, consultant, and travel for participating attending the workshop.

Mary will provide more information when the result of the grant application is known.

Networking Updates

- Glynda Pfleiger, Melba Middle/High School: The school board approved a policy change that includes email, streaming video, and social networking among the acceptable uses of Internet at the school. This policy change can be traced back to the SPLAT 101 course in which Glynda was introduced to various tools. She then began using them at her school and in her work with students, faculty, and staff.
- Kathleen O'Connor, Washington-Idaho Network: WIN Borrow statistics are increasing. The CIN Consortium turned on TomCat. Using a new inventory program that was in place at University of Hawaii. CIN is participating in the OCLC Web Scale pilot project where the pilot libraries are in the early stages of testing the circulation system.
- Julie Woodford, Burley Public Library (LIBRI System): LIBRI is up and running. It is a lot of fun seeing books moving through the libraries. Learning how to run the reports and new ways to share more than just the catalog now that the 3 libraries in LIBRI are sharing ports in the system.
- Marilyn Moody, Boise State University: The library was commended in the recent accreditation process.
- Lynn Baird, University of Idaho: Instruction figures are up 30% over last year. Have a new instruction program, Savvy Skills for Researchers, which has been very well received. Library did a feasibility study on space that suggested multiple phases. The library has decided to begin with just the beginning part of Phase 1 in which they are freeing up some room by adding some compact shelving.
- Mary DeWalt, Ada Community Library (Lynx! Consortium): The Lynx! Consortium is revising the member agreement that addresses the reimbursement formula in place for when customers of one library are a significant portion of another library's circulation activity. They are excited that the Emmett Public Library, the newest member, is now online. Karen Ganske at the Nampa Public Library will be retiring. The Big Read is coming. The book for this year is *To Kill a Mockingbird*. If any library is interested in participating, Mary has materials to share.
- Jane Somerville, Stanley Library District: The library received a \$10,000 donation for books for the library. The library has created a Facebook page, and you can now be a fan.

- Cindy Erickson, Soda Spring Public Library: As part of the Wild About Reading program, the library gave out 366 tickets resulting in a standing-room-only crowd. The Library Consortium of Eastern Idaho has been merging databases in their system and the merging is now finished. Cindy is Chair of the Region 5/6 ILA Spring Conference to be held April 30th in Soda Springs. Keynote speaker John D. Brown is confirmed. Cindy is looking for additional presentations if you have ideas.
- Erin McCusker, ICFL Field Consultant: Erin will miss you all and miss working with you. It has been a very good 13 years in the library community both in the library and at the Commission.
- Gina Persichini, ICFL Networking Consultant: Gina has been working with Idaho Power on developing a proposal that will put energy efficiency tools in libraries for loan. If the proposal is accepted, the target is to have the energy efficiency kits in the libraries by May 1st to coincide with a Green Expo that will be taking place in Boise near that time.
- Joe Reiss, Post Falls Public Library (Cooperative Information Network): West Bonner Library District and the Priest Lake Library District are both now official running in the CIN system. In November, voters agreed to make the Post Falls Public Library a part of the Kootenai Shoshone Area Libraries (KSAL). Beginning October 1, 2010, Post Falls will be a branch of KSAL. Joe will be leaving the library in Spring 2010 to retire.
- Sue Niewnhaus, Lewis Clark State College: LSCS is going through accreditation now. Staff are working on cleanup in relation to the WorldCat Local implementation. LCSC is also looking to work with the Orbis Cascade Alliance in regard to some group purchases of services.
- Cathy Poppino, St Lukes Magic Valley Regional Medical Center Library: St Luke's and the Magic Valley are looking at trying to combine resources. This will probably go full time by the time the library (and hospital) move into their new facility in a year and a half. Has a new assistant that is very technology literate and anticipates improved ILL services as a result.
- Cora Caldwell, Gooding School District: Very busy now that she's District Librarian and working with all the schools in the district. All the library assistants are new working on the ABLE and SABLE courses provided through ICFL. Was considering a read-the-same-book grant project – will be using information from Mary in regard to Big Read project.
- Jan Wall, ICFL Northern Field Consultant: With CIN representative visited the Benewah libraries to share information about joining CIN. There might be some interest. Very impressed with the progress of Benewah over the past 10 years. Grangeville library has a new director: Edie Lustig. Plummer library had a groundbreaking for their new facility.
- Sandra Baggett, Orofino High School: Excited by area participation in Teens and Technology program. District is putting video conferencing technology in place a part of the Idaho Education Network's activities.
- Frank Nelson, ICFL Eastern Field Consultant: Has been working on the school data and School Impact Study. Data from that will be posted soon. Challis library is considering a grant application. Madison District has a positive ground breaking. North Bingham library was energized and encouraged to look at a building for their library.
- Kay Flowers, Idaho State University: Working with the Fort Hall library. They will be joining LiLI-U to subscribe to OCLC services. May arrange a team to help them get all the records cataloged. Went through Accreditation in the fall. Signed up staff to take online, 15-minute workshops as a learning-something-quick project. The library is combining service points. The library using a "writing on the stall" method of sharing information via bathroom stalls. The library is thinking about WorldCat Local Quick Start.
- Shirley Biladeau, ICFL Continuing Education Consultant: WebJunction is alive and well. SWIM scholarships are due March 15th from library staff interested in receiving funding to put toward graduate library studies. ICFL working with other states on the Transforming Life After 50 project. 100 applicants can attend the Life After 50 training. At least 10 of those will be from

Idaho. For more information, refer to <http://transofrminglifeafter50.com>. April 1st is the application deadline.

LiLI in the Classroom – partnership with Idaho Digital Learning Academy Gina, Shirley

- We are working with the Idaho Digital Learning Academy to create an instructional tool that would encourage K-12 teachers to collaborate with their school librarian to access the LiLI Portal and other resources for lesson plans and activities. The desired outcome is teachers incorporating LiLI resources in the classrooms.
- The plan is to create a 3-unit course that can be taken for credit or not. The course would ultimately become one in a series with each course in the series highlighting different subject areas. The first will have a focus on Social Studies.
- 3 Units
 - Awareness: what is out there (this would be the primary subject focus area)
 - Explore resource
 - Identify source types
 - Clarify Fair Use
 - Research – how to find it
 - Search techniques (examples in the subject area)
 - Available media types
 - Citing
 - Application: How to apply it, Lesson Plan
 - Accessibility
 - Demonstrate compliance with copyright and Fair Use (citations)
 - Idaho Standards – include objectives
 - Evaluation Component: Complete 1 lesson plan, include an example of XX media types: Audio, Static Image, Videos, Print/Text, etc.
- IdLA has identified Anne Marie Jones, one of IdLA’s teachers, to work on the course content with Shirley, Gina, and BSU’s Sara Seely.
- Target availability: Summer 2010
- Discussion:
 - Target audience is K-12 teachers, though the plan includes making the course available to library staff as well.
 - University of Idaho has created some information literacy tutorials. Lynn Baird will share a link to that content so the course content creators can refer to it.
 - We want to avoid duplicating content that is already available. Let’s utilize what is already there instead of recreating it.
 - Other LiLI-D training in the future may include digging deeper to show library staff how they can get the most from the databases, though some desired training content leads toward library school course content. We aren’t in a position to provide that level of education, but could offer more information about the databases that are available and how they might be used.
 - Gina has requested that links to bibliographic instruction content on using the databases be sent to her. Knowing that guides like this are in place in a number of organizations, ICFL staff would like to create a site that points to them so other libraries can learn from them or adapt them for their own users. The effort is to avoid recreating the content over and over.

LiLI Express, Agreement Review

- The LiLI Express program is a voluntary program; libraries may choose to participate or not. Libraries that participate agree to loan books to the customers of other participating libraries should be visit the library in person.
- The agreement that libraries sign has not been updated or reviewed since the program started in 2004. It may not need changes, but a periodic review is important as part of program maintenance.
- Participants reviewed the agreement, which can be found at <http://libraries.idaho.gov/liliexpress>, prior to the meeting.
- Discussion
 - Good agreement
 - It needs to have a 'last reviewed' date added to the footer
 - It's great that the universities participate. I check out books to university students when they are in town.

LiLI Unlimited

- Cost sharing formula
 - Fee structure stays the same for 2010-11, but we need to review for FY2011-12 and onward.
 - Would like to add a 3rd tier (will try this and see if we can still manage the costs) that prices public libraries in the same structure and makes it easier for them to remain as full catalogers.
 - Want to keep base at \$350 per year for smallest libraries if at all possible.
 - Will send notice of this year's and potentially changing costs to each library in the Spring, with a reminder of deadline to withdraw.
 - It was requested that notice include what it would cost for a organization to subscribe to these services on their own for comparative purposes.

LiLI eAudioBooks Collection

- Group subscription went into place October 1, 2009 with VALNet consortium, 11 public libraries, and 1 school library.
- This month another school library joined the group.
- We found we can bring in libraries for a pro-rated amount in the middle of the subscription year, but the process is clunky. I want to work with OCLC on a smoother process for this, then advertise it more.
- It would be nice to see this group participants grow over time as finances allow it. I think it could be a good model for some services. We need to keep in mind, though, that there are some group discounts that are better with a wider group through BCR, for example.

LiLI Databases

- Current subscriptions are renewed through June 2011. These include everything that was in place last year, with the exception of HW Wilson's Art Museum Image Gallery.
- As a side note, the HW Wilson Library Lit database subscription that was part of our professional development collection, but not LiLI, has also ended with the elimination of that service.

- Gina is meeting with Division of Purchasing staff next week to begin planning the timeline for the 2011 contracts. We will ask about the process for sole sourcing now that we have had experience with all the vendors providing the core content. We will also ask about the length of contracts to create the opportunity for more consistency of the service. We want the annual renewal options as they have been a useful tool for when the service of a vendor has not met expectations, but we want to know if they renewals options can extend beyond the 4 years we've traditionally experienced.
- We will likely make more use of the vendor-provided training in the future. I hope that you will also see a deeper focus on the content of the databases. Less teaching people where to click, and more teaching them why we might choose a specific tool and what kind of information that tool provides.

Next Meeting

- Gina will send a meeting scheduling request to all to determine the best date
- Agenda items
 - Jane Somerville will bring calendars for purchase
 - More BTOP information