

LIBRARY DISTRICT BOARDS

GOVERNING – AND SUPPORTING –
ONE OF YOUR COMMUNITY'S GREATEST ASSETS

SOME IDAHO NUMBERS

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- 5th highest circulation in the U.S.
- 5th highest children's program attendance
- 7th highest young adult program attendance
- Up by 42% over the past five years

PUBLIC LIBRARIES

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- **Introduce new technologies**
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- **Enable economic development and business growth**
- **Improve the community's quality of life**



33-2701. POLICY.

It is the purpose of this chapter to integrate, extend and add to existing library services and resources so that public library service may be available to all residents of the state from infancy through adulthood.

WHO ARE THE LIBRARY'S TRUSTEES?

33-2715. ¶1. Each library district shall be governed by a board of trustees of five (5) members elected or appointed as provided by law, who at the time of their selection and during their terms of office shall be qualified electors of the district and if trustee zones have been established under section 33-2718, Idaho Code, shall be a resident of the trustee zone.

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33-2615. ¶2. The initial appointment of trustees shall be for two terms of four (4), two terms of six (6), and one term of two (2) years respectively. Subsequent appointments are made for six (6) years from the date of election.

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33-2715. ¶4. Members of the board shall serve without salary but shall receive their actual and necessary expenses while engaged in business of the district.

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33-2716. ¶ 3. BOARD OF TRUSTEES – VACANCIES – REMOVAL. The board of trustees shall appoint to fill the vacancy, a person qualified to serve as trustee of the public library district, provided there remains in membership on the board of trustees a majority of the membership thereof

WHO ARE THE LIBRARY'S TRUSTEES?

33-2716. BOARD OF TRUSTEES – VACANCIES – RECALL. ¶2 Each library district trustee shall be subject to recall following procedures as provided in chapter 17, title 34, Idaho Code.

POWERS AND DUTIES OF TRUSTEES

33-2720. The board of trustees of each library district shall have the following powers and duties consistent with the laws of the state of Idaho.

POWERS AND DUTIES OF TRUSTEES

33-2720 (1)(a). To establish bylaws for its own government;

POWERS AND DUTIES OF TRUSTEES

33-2720(1)(b). To establish policies for the administration, operation and use of the library or libraries under its control;

POWERS AND DUTIES OF TRUSTEES

33-2720(1)(i). To establish policies for the purchase and distribution of library materials.

POWERS AND DUTIES OF TRUSTEES

33-2720 (1)(c). To employ and evaluate a library director or library director team to administer the library;

POWERS AND DUTIES OF TRUSTEES

33-2721. LIBRARY DIRECTOR – DUTIES – OTHER EMPLOYEES. The board of trustees shall appoint a library director or director team who shall administer the library district.

POWERS AND DUTIES OF TRUSTEES

33-2721. ¶2. The library director or director team shall hire or oversee the hiring of all other employees based on the policies, procedures, and job descriptions created by the library board.

POWERS AND DUTIES OF TRUSTEES

33-2721. ¶ 1 The library director or director team shall advise the board, implement policy set by the board, and shall acquire library materials, equipment and supplies.

POWERS AND DUTIES OF TRUSTEES

33-2720 (3). It shall be the duty of each trustee to attend all board meetings and committee meetings for committees to which he or she has been assigned.

POWERS AND DUTIES OF TRUSTEES

33-2720(1)(n). To maintain legal records of all board business;

POWERS AND DUTIES OF TRUSTEES

33-2720(1)(e). To establish an annual budget and to oversee the financial management of the library district;

POWERS AND DUTIES OF TRUSTEES

33-2725. The board of trustees...shall prepare for the ensuing fiscal year a budget and prior to its adoption shall have called an cause to be held a public hearing thereon at a regular or special meeting

POWERS AND DUTIES OF TRUSTEES

33-2720 (1)(h). To accept gifts of real or personal property for the use and purposes of the library district.

UNDERSTANDING ROLES

When the library board, library director, mayor, and city council understand their roles in the governance of the city library, things run much more smoothly and all concerned are more likely to maintain a cordial working relationship.

FOR MORE INFORMATION 

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