

Interlibrary Loan Statistics for the Annual Report

5 Steps to Find the Data

1. Login

Please enter your OCLC authorization and password

Note to FirstSearch users:
Enter your FirstSearch authorization and Administrative or Statistics password.

Authorization:

Password:

2. Select Service

Click "OCLC WorldShare Interlibrary Loan"

3. Identify Time Period

Period: Months: Institution:

4. Choose Report

[Borrower Activity Overview Report](#)
 "Borrower Activity Overview" provides the number of items the library borrowed from others.

[Lender Activity Overview Report](#)
 "Lender Activity Overview" provides the number of items the library loaned to others.

If there was no activity, the report will not be listed.

5. Compute

Borrower Activity Overview Report -- Institution

REPORTING PERIOD: September 2015 - October 2014 INSTITUTION: IDAHO COMMISSION FOR LIBR SYMBOL: OIS

	History											
	Sep 2015	Aug 2015	Jul 2015	Jun 2015	May 2015	Apr 2015	Mar 2015	Feb 2015	Jan 2015	Dec 2014	Nov 2014	Oct 2014
Requests Initiated	5	0	0	5	6	5	0	0	7	3	4	0
Requests From WorldCat	5	0	0	5	6	5	0	0	7	3	4	0
Requests Cancelled	0	0	0	0	0	0	0	0	0	0	0	0
Requests Filled	1	0	2	3	6	3	0	3	4	4	1	0
Loan	1	0	2	3	6	3	0	3	4	4	1	0
Copy	0	0	0	0	0	0	0	0	0	0	0	0
Requests Unfilled											1	0
Average Turnaround Time For F (dd:hh:mm)											6:01:41	0:00:00

Add the numbers in "Requests Filled" or "Loans Filled" each month for the total to include in your annual report.