Thank you for participating in the Kindergarten Readiness Grant sponsored by the Idaho Commission for Libraries. This pilot grant has three primary goals (see below). Your feedback on this report will determine whether the goals and desired outcomes of the grant were achieved and help us identify strengths and challenges in order to improve the grant for future participants.

Grant Goals:

1) Ensure that more Idaho four-year-olds and their families have public library cards to gain access to the tools and resources needed to help children succeed in school.

2) Increase the amount of early literacy activities done in the homes of four-year-olds across the state.

3) Increase the number of successful public library, school, and community partnerships aimed at third-grade reading proficiency.

Report Instructions:

Complete and submit this report electronically on Jotform by February 6, 2019.

PART I: CONTACT INFORMATION

Grant Agreement Number: # __________________ (found in the top right corner of your grant agreement)

Name of library: __________________________________________________________

Address of the library: _____________________________________________________

Name of person submitting report: __________________________________________

Title of person submitting report: ___________________________________________

Best email address to reach person listed above: ________________________________

Phone number: ___________________________________________________________________
PART II: NARRATIVE REPORT

As part of the Kindergarten Readiness Grant program, you agreed to meet the grant requirements outlined in your Grant Agreement. Please answer the following questions which are related to the activities and requirements of this grant.

1. Please describe any challenges you’ve experienced while implementing this grant or feedback you have received as a result of this grant. What ideas do you have to overcome the challenges moving forward?

2. What was the biggest success with your grant so far? Please describe.

3. Describe how your grant partnerships are working and what your partners have contributed toward the grant goals so far.

4. Are you reaching four-year-olds and their family members who were not using library resources prior to the grant? Please explain your outreach methods for reaching new four-year-olds and their families.

5. a) How will you focus your time, efforts and energy to achieve the goals/activities of the grant during the last three months of the grant period?
b) Do you plan to make any significant changes to your approach, method or activities to meet the goals of the grant? If yes, please explain these changes in detail and be sure any new approaches/methods/activities continue to meet the goals of the grant.

6. What methods are you using to measure and evaluate the success of your grant project?

7. Additional comments:

PART III: FINANCIAL REPORT

Per the terms of the Grant Agreement, it is the responsibility of the grantee to maintain all financial records related to this grant during the grant period as well as for a period of three years after the end of the grant period.

1. What is the amount of your grant award? $______________

2. To date, what amount of awarded grant funds have been spent? $______________

3. If all funds have not been spent at this point, are you on track to obligate all grant funds by the obligation of deadline of May 1, 2019?

4. Per budget restrictions previously outlined (and below the budget table), significant changes to your original, approved budget, need to be submitted, reviewed, and approved by ICfL to ensure the budget changes continue to meet the scope of the grant program. If applicable, please outline any significant budget changes:
5. Please complete the following budget table with expenditure information, by category, to date. Expenditures should align with your proposed budget, the grant goals and appropriate activities as described in the grant summary on the website:

Please note the following budget restrictions:

- If spending grant funds on personnel, grant funds cannot be used to fulfill regular institution salary costs. Personnel will be required to document time spent working on the grant project to verify that costs are true, accurate and not double-billed to the grant and normal operational costs.

<table>
<thead>
<tr>
<th>Budget Categories</th>
<th>Expenditure Total (to date)</th>
<th>Detailed Description of Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractual</td>
<td></td>
<td></td>
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<tr>
<td>Personnel</td>
<td></td>
<td></td>
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<tr>
<td>Library Materials</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies and consumable educational materials</td>
<td></td>
<td></td>
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<tr>
<td>Publicity/Marketing</td>
<td></td>
<td></td>
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<tr>
<td>Other – Please Describe</td>
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<td></td>
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<tr>
<td>TOTAL</td>
<td></td>
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</tr>
</tbody>
</table>
• If spending grant funds to waive the overdue fines for children, no more than 25% of the grant funds can be spent for this purpose.

• Grant funds cannot be spent on construction or other capital improvements.

• Grant funds cannot be spent on food or snacks.

• During the grant period, if grantee determines that significant changes need to be made to the budget and spending within the budget categories, grantee will need to contact ICfL with a newly proposed budget. (A significant change to the budget is defined as 10% of the grant total being moved from one category to another – i.e. If grant is $10,000, a $1,000 change from one budget category to another would be considered significant.) Significant budget changes will need to be reviewed and approved by ICfL.