

Anticipated Budget for Library Science Course

Library Science Grant awards must be for a minimum of \$250 and a maximum of \$1,000 per grant. Library Science Course Grants require a 25% match from the library or grant applicant in non-federal funds. The match should be 25% of the total cost of the course, not 25% of the grant request amount.

Please complete the Budget Table below with anticipated expense amounts for each allowable grant category outlined in the table, as it applies to your course. For each amount entered below, site the source for this estimate and details of how you determined this amount in the last column. For each expense, please round up to the nearest dollar. Since this is a reimbursement grant, you will submit actual expenses with matching receipts after the course is completed. Your actual expenses, up to \$1,000, is the amount you will be reimbursed for at that time.

Please contact the LSTA Grants Officer, Kristina Taylor, at (208) 334-2150 if you have any questions about this form or the application process.

Library Science Course Budget Table

(see LSTA Grant Guide for detailed guidance on allowable and non-allowable expenses)

Fill out the table using your computer, then save the form on your computer. Upload this form to LSTA Continuing Education Grant

	Estimated Expenses	Source of Estimated Expense (i.e. Institution Website)	Rationale of Estimated Expense (i.e. \$300 per credit hour)
Course Tuition	<input type="text"/>	<input type="text"/>	<input type="text"/>
Course Materials	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sub Total Allowable Expenses	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Expenses (Misc.)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Expenses (Misc.)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sub Total Additional Expenses	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Expenses	<input type="text"/>	<input type="text"/>	<input type="text"/>
Grant Request Amount (up to \$1,000)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Local Match Amount (25% or more of Total Expenses)	<input type="text"/>	<input type="text"/>	<input type="text"/>