

This Idaho Commission for Libraries (ICfL) program application is only open to publicly-funded libraries in Idaho. This includes school, academic and public libraries



Make It at the Library:

Design Thinking & Design for your Library

This year's Make It at the Library training will focus on the concept of design thinking & design and will be held regionally. Applications will be accepted through Friday, January 19, 2018. Participating libraries will be selected on a competitive basis (refer to Application rubric section for more information).

Participating library staff must agree to:

- complete homework assignments prior to trainings
- attend one of the following 2-day regional trainings
 - March 15 & 16, in Boise
 - April 3 & 4, in Idaho Falls
 - April 10 & 11 in Moscow
- complete end-of-program summary/evaluation by September 30, 2018
- identify a problem within their library and use two or more tools presented in the Design Jam portion of training to help design a solution
- design and implement two or more programs using take-away tech tools
- design two or more improvements to your library or library service using take-away tech tools.

Selected libraries may send up to two library staff members to the training. ICfL will pay for a hotel room for two days, provide lunch and breakfast, and reimburse libraries for additional per diem and mileage. Mileage reimbursed will be based on the distance from the participating library's address and the nearest training location. Training will end by 3:30 on day two to maximize return travel time.

A portion of the training will be focused on the use of design thinking and using the design cycle to solve problems within a library. Take-away tools include: Cricut Maker and tools, iPad Pro and Apple pencil, littleBits, tegu blocks and more.

Please note that unlike prior years, this year's participation requires no Memorandum of Understanding (MOU).

Library Information

What is your type of library?

public school academic

My library is a publicly funded institution.

yes no

What is the name of your library?

Address

Street Address

City

State / Province

Postal / Zip Code

Contact Information

Contact Name of the person responsible for fulfilling the program requirements:

First Name

Last Name

Contact E-mail

joe@library.com

Contact Phone Number

Area Code

Phone Number

What is the name of the staff member who will attend the training?

Attendee must be a library staff member

What is the email address of the staff member who will attend the training?

Each library may send up to two library staff members. What is the name of the 2nd staff member who will attend the training?

Attendee must be a library staff member

What is the email address of the 2nd staff member who will attend the training?

Application Section with Rubric

100 points possible

Why do you want to participate in Make It at the Library?

40 points

This year's Make It at the Library will focus on design thinking and design (designing a library space, designing a library program or services, designing a solution to a problem). Given this broad definition to design, what is appealing to you about design and libraries?

40 points

ICfL encourages first time libraries to apply, yet welcomes those who would like to join us again. Please indicate the number of times your library has participated in past Make It at the Library training.

0 times =20 points

1 time =10 points

2 times =5 points

(visit the ICfL [Make IT webpage](#) to view past participating libraries)

Program Requirements

By applying for the Make It at the Library: Design Thinking and Design program, the contact person and the organization that he/she represents agrees to:

- complete homework assignments prior to trainings
- attend one of the following 2-day regional trainings
- complete end-of-program summary/evaluation by September 30, 2018
- identify a problem within their library and use two or more tools presented in the Design Jam portion of training to help design a solution
- design and implement two or more programs using take-away tech tools
- design two or more improvements to your library or library service using take-away tech tools.

Staff from my library will attend one of the following 2-day regional trainings. Please choose the training closest to your library. Training locations and times are subject to change depending on the number of applications from each region. Accepted applicants will be notified of changes at least one month in advance of revised training dates and/or locations.

March 15 & 16, in Boise

April 3 & 4, in Idaho Falls

April 10 & 11 in Moscow

I certify that my library can fulfill the program requirements and agree to return all take-away tools and training materials if requirements are not completed by September 30, 2018.

yes no

I am aware that IMLS funding supports the Make It at the Library program and understand the importance of the corresponding evaluation and reporting requirements.

yes no

By including your library director/dean/ or district school library supervisor, I certify that I have their permission to participate in this year's Make It at the Library:Design program.

Name of my library director/dean/ or district school library supervisor

First Name Last Name

Email of my library director/dean/ or district school library supervisor

example@example.com

Submission & Follow-Up

After you select "Submit Form", you will automatically receive an email "Thank You" response verifying your submission, as well as an email with a pdf of your submitted application for your records.

We will be contacting you regarding your application by January 31, 2018.

If you have any questions about this program or your request, please contact Tammy Hawley-House at the Idaho Commission for Libraries, (208) 639-4144 or (800) 458-3271 or at tammy.hawleyhouse@libraries.idaho.gov.