

Preview of Online Summer Reading Report 2018

Even if you did not host a SRP, please submit the online report. You will only have two questions to answer, the first and the last.

The information you submit on the Summer Reading Programs report helps us justify continued funding, as well as make improvements to our outreach programs. We welcome your comments and value your feedback. Please submit this report **online** by **September 15**. Report can be accessed at <http://libraries.idaho.gov/landing/summer-reading>.

Branch libraries: Each branch must submit a report. Please keep branch participation numbers separate from the main library's numbers.

Questions marked with an * are required. The other questions are optional but responses are greatly appreciated. Note: Less than half of all questions on report are required.

Please gather participation numbers for children and teens and submit only ONE report per library/branch. Participation numbers in adult SRPs are optional.

Helpful Tip: You can access this preview sheet on our summer reading website as a Word document, and type responses on it. This allows you to work on the report in increments, then when you're ready to sit down and fill out the report you can just copy and paste! And, you have a back-up in case of technical difficulties.

When you hit "submit" you will immediately receive an automatic confirmation and copy of your report. If you do not receive this please check your Spam folder or contact Staci Shaw at staci.shaw@libraries.idaho.gov.

If you have questions about this report, please contact Staci at the email above or at 334-2150/800-458-3271.

First Question: Did your library branch host a summer reading program this year?*

Yes (please continue)

No (this takes you to the last question on the report)

Bookmobiles: You only need to submit a Bookmobile report if you've previously requested that your Bookmobile be considered a "branch" and receive its own summer reading manual and materials. Bookmobile "branches" may participate in Bright Futures programs separate from the main library, and must submit a separate summer reading report from the main library. If you're unsure please contact Staci (info above).

Section 1: Participation in SRP

1. Who can participate in your summer reading program? (check all that apply)*

Babies/toddlers

Preschool children

Elementary school children

Young teens - middle school or junior high

Older teens - high school

Adults

In-house Participation:

We would like to get a count of how many children/teens participate in library summer reading programs. We do not count attendance at each program, as children/teens may attend more than one program and would be counted more than once. Children did not need to "complete" your program, only "participate" (according to how your library defines "participation."). We will ask for your "completion" numbers further along in the report.

2. Please enter the number of children ages 0 to 18 who participated in the program that your library defines as its "summer reading program."*

3. Optional: If you separated your summer reading programming into age groups, please tell us how many children in each age group participated in summer reading

Number of babies, toddlers, and preschool children who participated:

Number of participants in elementary school:

Number of participants in middle through high school:

Optional: Number of adults:

Outreach:

If you visited summer nutrition programs, daycares, schools, clinics, events, etc. to host a library event or hand out books to kids during the summer months, we would like your best estimate of the number of children you made contact with and delivered the message, "Read over the summer!"

One way to do this would be to count the number of books distributed or the number of reading logs distributed at outreach sites. Please do your best to count these children/teens only once.

4. Please enter the number of children ages 0 to 18 that you reached during Community Outreach events. If you did not do any kind of outreach over the summer, please insert the number 0.*

5. If your library provided daily or weekly scheduled visits, please indicate how/where that outreach programming took place:

Schools	Parks	Child Care or Community Centers (daycares, Boys/Girls Club, etc.)
Churches		Mobile library, multiple locations (bookmobile, bus, wagon, etc.)

6. How does your in-house summer reading participation in 2018 compare to participation in 2017?*

Increased	Decreased	Stayed the same	Don't know
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7. How does your outreach participation in 2018 compare to 2017?*

Increased	Decreased	Stayed the same	Don't know
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8. Optional: List any factors that may have contributed to an increase or decrease in participation.

9. Optional: Program Completion: How many children and teens COMPLETED your summer reading program?

Briefly describe what your library requires for completion:

10. If your library tracked the number of children and/or teens who read at least 10 books or 10 hours, submit that number:

11. How did your library formally assess the quality and effectiveness of its SRP? (check all that apply)* (If your library participated in any of the three Bright Futures programs, you were required to formally assess your SRP.)*

Our library did not formally assess the quality and effectiveness of our SRP.

Surveys to children	Surveys to teens
Surveys to parents	Surveys to adult SRP participants
Surveys to teachers/principals/school staff	Surveys to volunteers
Surveys to community or outreach partners	Focus groups
Comment cards at programs or outreach events	Partnership with school/school district to collect student data

12. Optional: If you formally assessed your program this year, what were some of the results/outcomes/conclusions of your evaluation?

1. Does your library promote summer reading on its website?*

Yes, and our website is part of e-Branch. Yes, and our website is hosted independently.
No, we did not add SRP information to our website. No, our library does not have a website.

2. If you visited schools, how many schools did you visit? (Include schools that brought classes to library)

3. Please tell us about your school visits (check all that apply):

We visited specific classrooms. We did a schoolwide assembly.
Classes came to the public library. We attended a parent or family event at the school.
School visits were part of Bright Futures outreach (you will have additional info to submit in the Bright Futures section below).

4. Check all SRP Partners:

Schools	Homeschool Organizations	Private Businesses
Nonprofits	Churches/Religious Organizations	Head Start
Community Centers (YMCA, Boys/Girls Club)		4-H
Daycares, Preschools	Hospitals/Health Clinics	
Summer Meal Programs	WIC (Women Infant Children)/ Food banks or food pantries	

5. Please check any that apply if you partnered with Summer Meal Programs:

Our library hosted summer meals or snacks at the library or through our Bookmobile.
Our library did outreach at sites hosting summer meals or snacks.
Our library partnered with a summer meal program to provide books at meal pick-up sites or backpack programs (no face-to-face contact with families).

6. We would like to reach out to schools that are opening their libraries over the summer. If you know of schools in your service area that were open over the summer please list them:

Section 3: Bright Futures Outreach Programs

We have had problems with this section the last three years--Please see the Bright Futures Participant List at <http://libraries.idaho.gov/landing/summer-reading> to see which, if any, programs your branch participated in this year. (Listed under "Bright Futures Participants List". You will need to fill out the sections for the programs listed for your library on this chart.

No Bright Futures programs: You will check the drop-down menu on the online report to see if your library or branch is listed as not having participated in any Bright Futures program. If your library is listed, select it—you will be taken to the next section. If your library is not listed, continue to the next question.

In order to submit accurate data regarding the following programs, please use the data tracking sheets that were provided for you in the spring along with your confirmation email, or alternate data tracking sheets.

Parent Outreach (paperback books and talking points)—You will check the drop down menu on the online application to see if your library or branch is listed. Only fill out this section if your library is listed. If your library is not listed, check "no" and skip to the next question.

- 1. Number of parents/caregivers reached***
- 2. Number of books distributed***
- 3. List of locations***
- 4. Optional comments about the books or talking points.**
- 5. IMLS question: Rate the effectiveness of the Parent Outreach program***

Strengthening School Partnerships (hardcover books for library and partners, banner)— Check the drop down to see if your library or branch is listed. Only fill out this section if your library is listed. If your library is not listed, check “no” and skip to the next question.

1. For each school partner you will enter the following information:*

School Name

Participation Goal was a minimum of 20% of students in target grades (refer to your application)

Actual # students (How many students from this school actually participated? Remember, “participation” cannot be based solely on whether a child physically attended a program at the library)

Actual % students (What percentage of students in your target grades actually participated?)

Did this school achieve the Participation Goal? (y/n) (Schools that achieved their goal will receive an additional 5 hardcover books in October, but only if you submit this report by September 15. If any of your schools achieved their goal, your library will also receive a set of 5 hardcovers.)

Was the actual participation this year an increase from 2017? (y/n/NA)

Did this school achieve their Output Goal? (y/n) (This was the schoolwide goal set—certain number of books, minutes, days, etc. See your original application to see what each school chose as their goal)

2. How well was each component of the original application implemented?* Refer to your original application (emailed copy should be in your files) (rating scale)

Spring promotion by library

Spring promotion by school

Personal contact with parents in spring

Contact from principal to students/families over summer

Use of paperback books

Increased access to books for underserved children

3. Optional comments elaborating on info above:

4. Briefly describe Fall Recognition Event:* (We understand that your event might not be completed by September—just include what plans are made up to this point.)

5. Optional feedback about hardcover books, paperbacks, banners

6. IMLS Question: Rate the effectiveness of the School Partnerships program*

7. Optional feedback about the program this year:

8. Optional: If this program were based on grant funds rather than books, would your library still participate? What amount of funds would be appropriate? How would funds be used by the library and/or school?

Summer Outreach to Underserved Children (paperback books and bookmarks) You will check the drop down menu on the online report to see if your library or branch is listed. Only fill out this section if your library is listed. If your library is not listed, check “no” and skip to the next question.

Approximately how many children ages 0 - 18 did you reach through this program?*

1. Approximately how many books did you distribute?*

2. Please list the locations at which you distributed books and held programs:*

3. Briefly describe program, as well as any challenges or success.

4. List partner(s) and role they played or ways they contributed.*

5. Optional feedback about paperback books and yard sign

6. IMLS Question about effectiveness of the Reaching Underserved Children program*

7. Optional feedback or comments about Reaching Underserved Children:

8. Little Libraries component of Reaching Underserved Children (bin of “read and return” books): Check the drop down to see if your library or branch is listed. Only fill out this section if your library is listed. If your library is not listed, check “no” and skip to the next question.

9. IMLS Question regarding the effectiveness of the Little Libraries component*

10. How many books were checked out and in as part of Little Libraries?*

11. Optional comments or feedback about the program:

10. Optional: Feedback or comments about Bright Futures Programs in general:

Section 4: Collaborative Summer Library Program (CSLP)

1. For our summer reading theme we used:*

CSLP theme: Build a Better World

No theme

Other: (list)

2. Optional: For the first time, there was only this one CSLP theme/slogan for children, teens, and adults. Do you prefer one theme/slogan for all ages?

3. Optional: Libraries ordered their 2018 CSLP program manual format preference Spring 2017, and ICfL provided each library with a manual in November 2017. All manuals came with directions about how to access the manual online, as well. Please check all statements that apply.

Our library accessed the manual online at least one time.

Our library purchased additional manuals from the catalog.

I would prefer to be as "paperless" as possible.

I would prefer to keep the paper manual package as an option in the future.

Our library did not elect to receive a manual this year.

4. IMLS Question regarding effectiveness of program manuals.*

5. Optional rating of posters provided by ICfL

6. Optional comments regarding program manual or posters

7. Optional comments about CSLP or their program materials:

Section 5: General Questions

1. The ICfL and Idaho Department of Parks and Recreation (IDPR) offered free State Parks youth passes for your library to use for summer programming. Did your library take advantage of this offer?*

2. If yes, please provide some feedback about the passes, or how the passes benefited your summer readers.

(Optional—however, your comments are important and will help us determine how to improve future partnerships with IDPR.)

3. ICfL provided your library with free books from Fred Meyer to use for summer programming. Please tell us how the books benefited your summer readers. (Optional—however, your comments are important and may be used in a report to the Fred Meyer Fund.) Photos of your summer readers and their Fred Meyer books are greatly appreciated and can be emailed to staci.shaw@libraries.idaho.gov.

(Optional—however, your comments are important and may be used in a report to the Fred Meyer Fund.) Photos of your summer readers and their Fred Meyer books are greatly appreciated and can be emailed to staci.shaw@libraries.idaho.gov.

4. Optional: Which of the following resources on ICfL's Summer Reading Resources website have you or your library staff used? (<http://libraries.idaho.gov/page/summer-reading-resources>)

Planning Timeline

Web form to request additional program manuals or Upstart catalogs

Summer Learning Loss handout

Overview of 2018 theme (PPT)

Examples of how public libraries and schools have collaborated to promote summer reading

How school libraries can support Summer Reading

Summary of Summer Reading Research

Summer Reading Outreach Guidebook

Parent brochure showing summer learning loss (ordered)

Script: Visual Demonstration Activity showing Summer Learning Loss

Video: Summer Learning Loss and the Achievement Gap, narrated by Brian Williams

Video: The Statistics Lottery, from the Campaign for Grade Level Reading

Summer Reading Gameboard for preschoolers
Sample SRP End-of-Program Survey
SRP Data Tracking Sheet
Template to compile an End-of-Program Brief
Customizable Press Release
30 sec videos in English or Spanish sponsored by ICfL
Talking Points for parents/caregivers

5. LAST QUESTION: (Optional) In what ways can ICfL help build your library's capacity to better serve your community? (specific to summer reading, and in general)

Thank you for submitting this important information and allowing us to share the importance of summer reading with our stakeholders! Your report should be submitted **online by September 15**. If you need an extension please email staci.shaw@libraries.idaho.gov

Preview Only: Fill out Online