

## Scope of Work for Leadership Advisory Group

- I. STATEMENT OF PURPOSE:** Through recent discussions of the Continuing Education Advisory Group and feedback from the participants of the 2014 Leadership Development Summit, the Idaho library community has identified a great need for leadership development. The Leadership Advisory Group will plan for, and potentially implement, sustainable leadership development activities to meet the growing demand of the library community.
- II. DELIVERABLES:** To fulfill the purpose, a Leadership Advisory Group will be formed of 8-12 members of the Idaho library community. The Advisory Group will have two (2) members appointed by the Idaho Library Association, with the remaining members appointed by the Idaho Commission for Libraries' State Librarian. Membership of the Advisory Group will represent all aspects of the Idaho library community including geography, education, library size, library types, and related variables reflecting the diversity of the community.
- A. Advisory Group members will:
- Serve a term of 12 months, with a maximum of two consecutive terms;
  - Commit to approximately five (5) to ten (10) hours per month on related activities for the advisory group;
  - Meet via regular face-to-face and online meetings; and
  - Communicate and respond via tools agreed upon by the group.
- B. The Leadership Advisory Group is charged to:
- Create a process for access to sustainable leadership development activities for members of the Idaho library community, which includes evaluation/assessment tools and a timeline;
  - Identify and develop delivery methods/tools to share information about leadership development activities available to members of the Idaho library community;
  - Promote a leadership culture through the Idaho library community; and
  - Review and recommend changes to the Leadership Advisory Group charge annually.
- C. Library community will receive:
- Access to leadership courses via Infopeople, Siera, Library Juice, and PCI.
  - Timeline for project implementation.
  - Periodic reports on progress.
  - Information regarding ongoing leadership development activities.
- D. ILA and ICfL will annually:
- Review the reports/charge of the Leadership Advisory Group
  - Determine feasibility of the ongoing project.