

**2014 Summer Slide Pilot Project (SSPP) Memorandum of Understanding**  
**COHORT B**

Administered by the  
Idaho Commission for Libraries  
(PCA # 33248)

This MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into by the Idaho Commission for Libraries, here after known as the COMMISSION, and the \_\_\_\_\_ School District / \_\_\_\_\_ School Library, here after known as the PARTNER.

This MEMORANDUM OF UNDERSTANDING is made in reference to the following facts:

**RECITALS**

The COMMISSION is the administrator of Institute of Museum and Library Services LSTA grant #LS-00-13-0013-13, awarded April 25, 2013. LSTA funds will be used to implement this project.

IN CONSIDERATION OF THE PROMISES STATED, THE PARTIES AGREE AS FOLLOWS:

**I. STATEMENT OF PURPOSE:**

With this project, the COMMISSION is seeking to determine whether increasing access to books for young students in high poverty schools prevents the “summer slide” that many children experience when they go without learning experiences and books during the summer. This pilot project has three primary goals:

- Increase the amount of reading conducted by students in grades K – 2 over the summer;
- Increase the number of children reading on grade level, particularly in K – 2<sup>nd</sup> grade when returning to school in the fall;
- Build the capacity of school and public libraries to better serve children and families in their service area.

The COMMISSION seeks to determine whether keeping school libraries open over the summer and allowing students to check out books from the school library collection helps maintain reading skills over the summer months and minimizes summer learning loss. In conjunction with this opportunity, participating PARTNERS will receive funding to offset the costs of keeping their school libraries open during the summer time. The point of contact for the COMMISSION for this MOU will be Project Coordinator Stephanie Bailey-White, at (208) 334-2150, or [stephanie.bailey-white@libraries.idaho.gov](mailto:stephanie.bailey-white@libraries.idaho.gov).

**II. SCOPE OF WORK:**

**A. Through the Summer Slide Pilot Project (SSPP) the participating PARTNER is required to:**

- Agree to participate in the SSPP from March 30<sup>th</sup> - September 30<sup>th</sup>, 2014, with anticipated renewal of the partnership for a second year in March of 2015, contingent on funding from the COMMISSION.
- Participate in a one-hour webinar in March of 2014 introducing details of the SSPP.
- Participate in a face-to-face meeting at your school location with community members and a member of the Read To Me Program (staff from the COMMISSION) in April of 2014.
- Use the \$1,500 stipend from the COMMISSION to offset the costs of personnel and facilities to open their school libraries at least two days per week (minimum of four hours per day) for a minimum of nine weeks during the summer months.
- Allow students to check out books from the school library collection weekly.
- Work with BSU Literacy Professor Dr. Roger Stewart to request parent permission to release their child's IRI scores and to analyze IRI scores in the fall of each year of implementation.
- Track school library circulation statistics by grade level and provide feedback on the pilot program.
- Participate with your public library partner in the Bright Futures School Partnership Program (and receive 15 hardcover books for your school library in return for meeting these requirements: <http://libraries.idaho.gov/page/bright-futures-summer-reading-opportunities-school-partnerships>).
- Submit a narrative and financial project report in September of 2014.

**B. Through the Summer Slide Pilot Project the COMMISSION will:**

- Disburse \$1,500 stipend to each participating pilot school through the schools' district office by May 1, 2014.
- Host a webinar in March and meet face-to-face with the schools' Summer Slide Pilot Project in April.
- Provide a written report of the results of the Pilot Project in December 2014.
- Provide ongoing consulting support as needed throughout the project.

**C. Participating PARTNER will receive:**

- \$1,500 stipend from the COMMISSION to offset the costs of personnel and facilities to open their school libraries at least two days per week (minimum of four hours per day) for a minimum of nine weeks during the summer months. These funds will be disbursed, electronically when possible, as one-time funds directly to your school district office by approximately May 1, 2014.
- 15 hardcover books for your school library collection in return for meeting the Bright Futures Partnership Program requirements (<http://libraries.idaho.gov/page/bright-futures-summer-reading-opportunities-school-partnerships>).

**III. AMENDMENT**

Amendment to this document may be made if the terms herein are found to be inaccurate, need to be modified for compliance purposes, or if it is deemed in the best interests of the parties of this MOU. This MOU may be amended through a mutual agreement of the parties. A written notification of any new terms must be signed by all parties.

**{Insert Name of Participating PARTNER}**

{Insert School District Name}  
{Insert School District Address}  
{Insert School District City, State, Zip Code}

{Insert Name}, School District Superintendent

\_\_\_\_\_  
*(Signature of School District Superintendent)*

\_\_\_\_\_  
*(Date Superintendent signed)*

**{Insert Name}, School Principal**

\_\_\_\_\_  
*(Signature of School Principal)*

\_\_\_\_\_  
School Principal Work Address

\_\_\_\_\_  
School Principal City, State, Zip Code

**{Insert Name}, School Librarian**

\_\_\_\_\_  
*(Signature of School Librarian)*

\_\_\_\_\_  
School Librarian Work Address

\_\_\_\_\_  
School Librarian City, State, Zip Code

**Idaho Commission for Libraries**

Idaho Commission for Libraries  
325 West State Street  
Boise, Idaho 83702-6072

Ann Joslin, State Librarian

\_\_\_\_\_  
*(Signature of State Librarian)*

\_\_\_\_\_  
*(Date State Librarian signed)*

\_\_\_\_\_  
*(Date School Principal signed)*

\_\_\_\_\_  
School Principal Email Address

\_\_\_\_\_  
School Principal Phone Number

\_\_\_\_\_  
*(Date School Librarian signed)*

\_\_\_\_\_  
School Librarian Email Address

\_\_\_\_\_  
School Librarian Phone Number