

Appropriate Signatures for LSTA Grants

Two different individuals representing the applicant as described below must sign the grant applications and grant agreements:

Public Library	Library director and chairman of the library board (or vice-chairman in the absence of the chairman) In the case of Continuing Education Grants, specifically for the Library Director, the Director would defer the signature of grant applications and grant agreements to the library board chairman or vice chairman.
School Library	School librarian (or director of the media center) and district superintendent (or individual who can legally obligate the district) In the case of Continuing Education Grants specifically for the School Librarian, the Librarian would defer the signature of grant applications and grant agreements to the school principal and district superintendent.
Consortium	Executive director (or chief staff person) and the chair (or other key official) of the governing body.
Academic, Institutional or Special Library	Library director and an individual who can legally obligate the institution. In the case of Continuing Education Grants specifically for the Academic Library Director, the Director would defer the signature of grant applications and grant agreements to the Library Director's immediate supervisor or head of the grant accounting department of the institution.
Non-library Entity	Individual who can legally obligate the entity