

# THE Nexus

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State Librarian Ann Joslin

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## Notes from ICfL

**Appropriations:** The Idaho Commission for Libraries (ICfL) appropriations bill for fiscal year 2017 is [Senate Bill 1392](#). The bill appropriates \$5,525,300 to ICfL for fiscal year 2017 and limits the number of authorized full-time equivalent positions to 37.5. The Joint Finance Appropriations Committee also approved \$180,000 in funding for ICfL, in accordance with [SB 1334](#)—legislation about broadband funding for schools and libraries—for reimbursement of the non-E-rate portion of public libraries’ internet services provider charges. This new funding opportunity, part of SB 1429, has unexpected “legislative intent” language attached to it that requires a library to filter the Wi-Fi it provides for users’ personal devices in order to be eligible for the state reimbursement. SB 1429 also appropriates \$2.7 million to the Broadband Infrastructure Fund for matching grants to schools and libraries that receive E-rate funding for broadband construction projects.

**Make It at the Library:** At the end of February, staff from 16 libraries across the state came to the Commission and participated in the annual Make It training. ICfL’s Make It at the Library program is in its fourth year of providing training and resources for librarians wanting to explore the Maker Culture and the plethora of programming ideas that go along with it. A librarian from Salmon Public Library shared a [story on their website](#) of how he put the facilitation training into practice and guided a restless youngster through the process of discovering how circuits work. This success with facilitation has expanded to engaging the entire community. While this program started out as a technology-focused training for library staff working with teens, ICfL is changing it up a bit this year. We realize that Maker Culture is not just about 3D printing and robots, but about providing experiential opportunities for customers of all ages. Applications for next year’s program will be open in the fall. If your library is in need of ideas for Making, check out [Make it at the Library](#) or follow us on [Facebook](#).

**Smart Investing @ your library:** In early March, the final debrief was held for libraries in south central Idaho that participated in the Smart Investing @ your library FINRA grant program. Librarians shared stories about their programs and what worked well. At Gooding Public Library, a young adult volunteering in the library as part of his community service reviewed the information about saving and identifying “needs” versus “wants.” He decided to stop smoking and use the money saved to pay for his truck. Within a few months he had paid off the truck, and was still smoke free!

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### Idaho Commission for Libraries

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<http://libraries.idaho.gov>

#### Mission:

The Idaho Commission for Libraries assists libraries to build the capacity to better serve their communities.

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#### State Librarian

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- Patrick Bodily, eastern Idaho library consultant
- Roger Dubois, administrative services manager
- Shirley Biladeau, continuing education consultant
- Staci Shaw, reading programs coordinator
- Stephanie Bailey-White, reading programs coordinator
- Sue Walker, Talking Book Service consultant
- Tamra Hawley-House, reading programs/teen activities coordinator
- Teresa Lipus, public information specialist

**Public Library Directors' Summit:** ICfL hosted the first Idaho Public Library Directors' Summit January 27–28, 2016. Thirty-eight public library directors from throughout the state met for two days in Boise to connect, communicate, and create. This meeting provided a venue for public library directors from around the state to identify policy issues that specifically impact public libraries, as well as initiate a Community of Practice. Maureen Sullivan, of Maureen Sullivan Associates and former ALA President, presented the keynote focused on the value of community engagement. Phil Eastman of Leadership Advisors Group, focused on leadership change engagement. Alison Macrina, of Library Freedom Project, spoke on privacy and security issues in the library and created a page of resources for Idaho libraries at [libraryfreedomproject.org/Idaho](http://libraryfreedomproject.org/Idaho).

Participants spent time identifying the challenges facing public libraries in today's fast-paced environment. The summit concluded with an in-depth discussion on the Strategic Priorities being developed by ICfL to provide a road map for addressing statewide issues that impact public libraries. Participants provided input about areas of need and identified those areas that are relevant to their communities. Information and summaries from the event, along with resources for public library directors, are available at [libraries.idaho.gov/pldirectors](http://libraries.idaho.gov/pldirectors).

**Microsoft Imagine Academy:** The Idaho State Department of Education (SDE) is working on year two of Microsoft Imagine Academy (formerly Microsoft IT Academy) for schools and public libraries. Interested libraries are still working on getting up and running. ICfL holds monthly online "support groups" for libraries on the 2nd Thursday of the month at 11:00 a.m. MDT at <http://icfl.adobeconnect.com/ita>. These have been a good method to track progress and identify issues. ICfL is working with SDE and the Idaho Department of Labor to pilot programs at two libraries that target veterans and lower-income populations.

**Let's Talk About It (LTAI) application deadline is May 20, 2016:** Public library directors will receive LTAI applications in the mail. Idaho public libraries are invited to apply for the Fall 2016 and Winter/Spring 2017 Let's Talk About It book discussion program. Funding is available for up to 17 libraries to participate. Participating libraries provide a \$100 cash match and work with community partners to promote the program in their communities. You can also get the application and more information at [libraries.idaho.gov/landing/lets-talk-about-it](http://libraries.idaho.gov/landing/lets-talk-about-it).

#### The March edition of Low Hanging Fruit is all about STEM.

Take a look at this one-page newsletter to get an overview of STEM resources for use with K12 students. From the Cardboard Challenge, the Makerspace Playbook, and LiLi STEM resources to learning all about the STEM Action Center. The March Low Hanging Fruit has got it all!

Find it at [libraries.idaho.gov/low-hanging-fruit](http://libraries.idaho.gov/low-hanging-fruit)





## Library News From Around the State

Find out what is happening in Idaho libraries. Do you have news about your library that you'd like to share in an upcoming Nexus e-newsletter? Please let me know at [teresa.lipus@libraries.idaho.gov](mailto:teresa.lipus@libraries.idaho.gov).



**Bellevue Public Library** mourned the sudden loss of co-director [Betsy Castle](#). The library community will miss Betsy's cheerful enthusiasm, spirit of cooperation, and talent for grant writing, all part of the library's formula for success. Read more in this [Mountain Express tribute](#).

**Boise Public Library, Collister** welcomed new branch manager Natalie Nation.

**Challis Public Library** welcomed new director Becky Mitchell.

**Coeur d'Alene, Lake City Public Library (LCPL)** in the Lake City High School Library, held an official Grand Opening on Monday, February 1. LCPL has its own book collection and makes use of the school computers for Internet access. Library director Bette Ammon, speaking at the Grand Opening, said that City Council Member Kiki Miller, who is the city government's liaison to the Library Board, initiated discussions about expanding library services to other parts of the community. A review of population growth in the community indicated the area near Lake City High School as prime area for the new branch. Read more in this [CDA Press article](#).



Coeur d'Alene, Lake City Public Library held a grand opening in February

**College of Idaho** broke ground on its new three-story library in February. Read more in this [Idaho Press Tribune article](#).

**Community Library Network** welcomed new library managers at Rathdrum and Athol. Linda Mahon started at Rathdrum February 16, while Jill Roche took the reigns at the Athol Library on Monday, March 1. The positions became vacant after the previous managers retired.

**Glenns Ferry Public Library** welcomed new director Jennifer Trail.

**Lewiston City Library** librarian Heather Stout helped select the best audiobook of 2016 to win the American Library Association's Odyssey Award. Because of Stout's dedicated work, the library also received 599 audiobooks and other materials worth \$18,300. See more at Moscow-Pullman Daily News 360 [magazine](#).

**Meridian Library District, unBound:** Congratulations to Nick Grove – 2016 Library Journal Mover and Shaker! See [lj.libraryjournal.com/#](http://lj.libraryjournal.com/#). Director Gretchen Caserotti said, "Nick has done a lot in serving our resident community and library community. I'm so proud of all his hard work and creativity! Congratulations Nick!"

**Notus Public Library** welcomed new director Ann Misner.

**Ola District Library** welcomed new director Robin Close.

**Prairie District Library** welcomed Julie Cook as new director.

**West Jr. High School Library:** Librarians from Ada Community Library's Lake Hazel and Victory branches visited West Jr. High School Library at lunch on Friday, March 11 to share some of their cool tech gizmos. They also passed out flyers to invite students to their Divergent After-Hours Teen Party. Teacher librarian Becky Proctor said, "Our students love school visits from our local public librarians!"



Ada Community Library staff visit West Jr. High School Library



## Welcome to Tamra Hawley-House



Tammy Hawley-House

The Idaho Commission for Libraries (ICfL) is very pleased that Tammy Hawley-House joined our staff in December as our reading programs/teen activities coordinator. Hawley-House, who works with the Read to Me and Make It at the Library teams, has worked in public libraries for over 20 years, with most of those years devoted to the service of children and their caregivers. Before libraries, she worked in accounting and received her undergraduate degree in elementary education. Hawley-House has a heartfelt interest in literacy and providing opportunities for children, parents, teachers, and librarians to succeed. She believes that a literate population is essential for our future.

It may not be a surprise that Hawley-House enjoys reading. She is delighted when she gets to spend time curling up with a great book. She loves cooking and gardening, and each spring she enjoys coming home from work and walking into the garden to see what new sprouts are waiting to greet her. She also loves to travel, whether it be a hike on a new path, a drive to a National Park, or a visit overseas. She relishes learning the history of places she wants to visit, planning the trip, and being part of new cultural experiences.

During her years devoted to youth library services, Hawley-House took advantage of numerous opportunities that ICfL offered her to further her studies in early literacy. In addition to storytimes and collection development, she offered early literacy educational trainings for parents, library staff, and childcare workers. She has written and received grants that require attention to deadlines and details—skills that are also necessary in her new job at ICfL. And she has a great deal of experience in budgeting, accounting, and process improvement. Hawley-House said, “I have seldom walked away from a project without thinking of ways I would like to do it better next time.”

Hawley-House believes that ICfL took a huge risk when it decided to become a development agency, and that has paid off immensely. Idaho is unique, in that many staff come to library work without any training or experience, sometimes as the only person in the geographic area to work in a library. They need help and ICfL is there with suggestions to craft better policies, adhere to state law, learn about early literacy, and so much more. It is important to her to be part of something that makes a difference in the world and she is honored to get a chance to affect positive change in Idaho libraries and their communities as part of ICfL’s team. Despite all her professional experience, Hawley-House says that her strongest contribution to libraries is that she **cares**. She cares about the future of our children, our communities, and our world and wants to be a part of making them better.

When asked what she sees as the biggest challenge facing Idaho libraries today, Hawley-House responded thoughtfully: “the plethora of opportunities that await them.”

### Library Leadership Advisory Committee Application Deadline: April 15

The Library Leadership Advisory Committee (LiLAC), a collaborative effort between the Idaho Commission for Libraries and the Idaho Library Association, is recruiting new members. This 10-member committee of individuals from all types of libraries and all Idaho geographic areas has made great strides toward cultivating a leadership environment within the Idaho library community. This is a great opportunity for library directors, staff, MLS students, trustees, school librarians, academic librarians – anyone from a publicly-funded library. If you are interested in serving on this statewide committee, please complete the form at [www.surveymonkey.com/s/libraryleadership](http://www.surveymonkey.com/s/libraryleadership). If you have any questions, please contact [shirley.biladeau@libraries.idaho.gov](mailto:shirley.biladeau@libraries.idaho.gov).



## Idaho Day 2016 in Idaho Libraries

Idaho Day, March 4, 2016, was celebrated at the Idaho State Capitol building and many other locations around the state. The 2016 theme was Idaho Heroes—Past and Present, and a number of libraries provided the opportunity for their community members to learn about and celebrate Idaho heroes.

Ada Community Library, Hidden Springs branch, had a “party on the prairie” that included artifacts from the Idaho State Historical Society, along with Suzanne Squires to talk about them. The kids made their own butter, learned to play jacks and marbles, made their own patchwork mock quilt, and were able to touch and feel animal pelts provided by the Deer Flat National Wildlife Refuge. They also watched a video showing the life of a pioneer child.



Ada Community Library held a “party on the prairie”

Boise Public Library took [robots](#) and [3D printing](#) to a nearby donut shop and gave out free 3D-printed Idaho bookmarks.



Boise Public Library offered 3D-printed Idaho bookmarks



Six public libraries—DeMary Memorial Library, Rupert; Idaho Falls Public Library; Mountain Home Public Library; Patricia Romanko Public Library, Parma; Salmon Public Library; and [Twin Falls Public Library](#)—held book discussions in their communities about Idaho heroes with books loaned to them by the Idaho Commission for Libraries. 135 library users participated.

Idaho Commission for Libraries (ICfL) had a posting of the colors with our new Idaho and American flags, which had both been flown over their respective Capitol Buildings and will now be displayed proudly in our front lobby. ICfL administrative services manager, Roger Dubois, a veteran, explained the history of Colors in the military and how the Color Guard was always in front, guiding the troops in battle. Dubois said that the tradition of Colors being important to its organization remains today. See a 4.5-minute video at <https://youtu.be/jXrmkXAzVJQ>.



ICfL posted new American and Idaho flags in the lobby

Earlier that same week ICfL staff held a lunch-hour discussion about the book *Thousand Pieces of Gold* and weighed in on whether Polly Bemis should be considered an Idaho hero. At break-time, staff participated in an Idaho Cities word game and watched a humorous 2-minute video "[The Idaho Cities Song](#)."

University of Idaho Library Special Collections honored [Gracie Pfost](#) on their Tumblr for Idaho Day.



U of I library honored Gracie Pfost

### ILA and ALA Offer Joint Membership for Students

The Idaho Library Association (ILA) voted to join forces with the American Library Association (ALA) and offer a new membership for Idaho library school students. The Joint Student Membership Program gives students the opportunity to join both ILA and ALA for one low price of \$38 a year (a savings of \$23 a year). To join, visit [www.ala.org/cfapps/jntapp/index.cfm?urlcode=ST-ID](http://www.ala.org/cfapps/jntapp/index.cfm?urlcode=ST-ID)

**Students:** Join both state and national library associations and get connected to your future. Joint members are full members of both associations and receive all the benefits accorded to student members. See more at [idaholibraries.org/membership/](http://idaholibraries.org/membership/),

ILA and ALA are organizations that will help you develop your skills and your library.



## LiLI Database Content Notes

by Gina Persichini, technology & access services consultant

### LearningExpress Library

**SAT 2016 Preparation.** LearningExpress has preparation materials for the newly updated SAT in the College Preparation Center.

**Civics Exam Preparation.** Use the Adult Learning Center's U.S. Citizenship Exam preparation materials with students to prepare for the civics exam now required for high school graduation.

### Chilton Library – Promotion Toolkit for April, National Car Care Month

View the recent Chilton Library webinar recording at <http://bit.ly/1RVgUKo> to learn how you can request printed materials to promote Chilton during April–National Car Care Month. Act quickly, the offer for these specially designed materials ends March 25. Steps for requesting the toolkit are outlined in the webinar.

### LiLI Tools for Schools

A new guide is available for school library staff. Use it for your own information or share it with your teachers. The guide, found at <http://guides.lili.org/ToolsForSchools>, highlights the LiLI databases of most interest in a K12 environment. For each database, we've provided a brief overview, an explanation of *why* you might use it (useful features, etc.), and links to try it out. There are also varieties of handouts to use with classes, presentation scripts, scavenger hunts, and other tools to help you introduce the databases to teachers and students.

### Gale Virtual Reference Library – New Content

Earlier this year, content in the Gale Virtual Reference Library was updated in a big way. Not only did we add 19 new titles covering History (primary source materials) and STEM, but a number of the existing titles were updated with newest editions available. Access all the GVRL content via [www.LiLi.org](http://www.LiLi.org).



## The Collection: eBooks for Idaho Library Staff

by Gina Persichini, technology & access services consultant

The Collection is a new service for Idaho library staff from the Idaho Commission for Libraries (ICfL). It includes content of interest to library staff in the areas of management, leadership, maker spaces, programming, and technical services, and much more.

Use of The Collection is limited to Idaho library staff. It can be accessed using a link on ICfL website at <http://libraries.idaho.gov/thecollection>.

The ebooks in The Collection come from a variety of publishers, so restrictions for printing, saving, and simultaneous viewers will vary by title. The limitations are clearly identified when viewing a title in the system. The ebooks are generally in PDF format and can be viewed right within the interface or downloaded to a mobile device. Many of the books are available for simultaneous viewing.

This spring, The Collection will see the addition of over 40 books focusing on leadership, management, and project management. Is there a book you would like to see added? Just email [lili@libraries.idaho.gov](mailto:lili@libraries.idaho.gov) with your request.

The Collection is made possible with funds through the Library Services and Technology Act (LSTA), the ICfL Continuing Education program, and Libraries Linking Idaho (LiLI).



## Sale of Tangible Goods by a Public Library is Taxable

by Kevin Tomlinson, southwest/south central Idaho library consultant

The Idaho State Tax Commission, in its [Sales and Use Tax Administrative Rules](#) (IDAPA), explains that tangible goods sold by a public library are subject to Idaho's current rate of sales tax.

A **non-resident library card** is a tangible good that the library sells (see Rule 094.05.a on page 85 of [Sales and Use Tax Administrative Rules](#)). Remember that [63-1311](#), Idaho Code, refers to services which would otherwise be funded by property tax revenues. Since a non-resident card is neither a service nor funded by property tax revenues, a public hearing is not required to set the sale price of a non-resident card. This sale price would be determined by the library's board of trustees, usually as part of the library's circulation policy. Moreover, Idaho Code [63-1311A](#) does not require a hearing for the purpose of setting or changing the sale price of tangible goods. It is important for the library's staff, trustees, and policies to avoid any reference to a 'non-resident fee.' Remember: A non-resident library card is a tangible good that the library sells, subject to sales tax.

Many public libraries charge to replace a lost or damaged library card. Because Rule 094.05.a also considers a resident library card to be a tangible good that the library sells, public libraries are also required to charge sales tax when selling a **replacement card** to a resident of the library's taxing district. If the library does not charge residents for replacement cards, then the library would, of course, collect no sales tax.

Libraries that charge for **photocopies** are selling a tangible good which, according to Administrative Rule 027.09.e (see page 23), is subject to sales tax.

Libraries that charge for **printing** to the library's printer(s) are selling a tangible good, subject to sales tax. See Administrative Rule 027.09.e, on page 23.

When a library charges for **receiving a FAX**, Administrative Rule 053.02 (see page 48) considers this similar to a charge for a photocopy, which is a taxable sale of tangible personal property.

**Sending a FAX**, however, is a service, according to Administrative Rule 053.01 (see page 48), and so not subject to tax.

The **sale of books and calendars** by the library is subject to sales tax, according to Administrative Rule 094.05.a (see page 85).

The sale by a library of tangible personal property such as **earbuds, flash drives, pens, pencils, paper** is subject to sales tax (see Administrative Rule 092.05 on page 85).

The sale of tangible personal property through a **vending machine** is a taxable transaction (see Administrative Rule 058.01 on page 54).

**Raffle items and raffle tickets** are not subject to sales tax, as the buyer is purchasing a chance to win, rather than tangible property.

**For questions on collecting and submitting Idaho sales tax, please contact the Idaho State Tax Commission.**

The State Tax Commission's main office is located at 800 Park Boulevard, Plaza IV; Boise, ID 83712-7742.

**Mailing address:** P.O. Box 36, Boise, ID 83722-0410 • **Web site:** [www.tax.idaho.gov](http://www.tax.idaho.gov)

**Telephone numbers for Taxpayer Services:** 208-334-7660 (local) • 800-972-7660 (toll-free)

**FAX number:** 208-334-7846 • **e-mail address:** [taxrep@tax.idaho.gov](mailto:taxrep@tax.idaho.gov)

**Main office hours** are from 8:00 a.m. to 5:00 p.m. Monday through Friday except for legal holidays.



## Idaho Library Snapshot Day 2016

Idaho Library Snapshot Day is being held during National Library Week, April 10-16, 2016.

### What is it?

Idaho Library Snapshot Day is designed to capture the impact that Idaho libraries have on their community on a typical day. Snapshot Day is also a great time to collect library user comments and take photos for your website or other promotional materials.

### How does it work?

Idaho libraries—public, school, academic, and special—document their activities for one day and enter the results on this [online survey](#). The information will be compiled on a “Results” page on the Idaho Commission for Libraries website.

- Make sure staff knows the library is participating in Library Snapshot Day.
- Print the [Printable Survey Form](#) to collect statistics during Snapshot Day.
- Participate on the date you’ve selected then submit your statistics on the online survey by Friday, April 22.
- Submit any photos *that you have permission* to use to [teresa.lipus@libraries.idaho.gov](mailto:teresa.lipus@libraries.idaho.gov). Photo size should be about 1 MB to 3 MB.
- Watch LibIdaho listserv for a link to the “Results” page after April 30. See last year’s results [here](#).

### Why participate?

Our collective statistics, photos, are a wonderfully unique way to document the growth of libraries in Idaho.

### More info:

Visit [libraries.idaho.gov/IdahoSnapshot](http://libraries.idaho.gov/IdahoSnapshot) to download tools (photo release form, library user comment form, etc.) to make your library’s Snapshot Day a success.

## Resources for Developing Partnerships

Here are a couple of sites to explore to learn more about how to develop partnerships within and throughout your community.

**Heart and Soul Field Guide** is at [www.orton.org/](http://www.orton.org/). Produced by the Orton Family Foundation after 10 years of research, this website provides a wealth of information from the Field Guide itself to webinars and tools to use in the process. The Idaho Commission for Libraries has used this in our Libraries Building Community Summit the last couple of years.

**Libraries Transform** at [www.librariestransform.org](http://www.librariestransform.org) is the American Library Association’s new source for information about developing partnerships and building your community. This site provides information about trends in library services as well as toolkit to get started.

See additional resources at <http://libraries.idaho.gov/community>.

## Upcoming Regional Idaho Library Association Conferences

- Region 4 Magic Valley, College of Southern Idaho Taylor Building in Twin Falls: **Friday April 15**
- Region 3 Southwest Idaho “Unconference,” Boise Public Library at Collister in Boise: **Monday, April 18**
- Region 1 & 2, Northern Idaho “2016 Library Ice Cream Social,” at the 1912 Center in Moscow: **Monday, June 13**

Check out [idaholibraries.org/conferences/regional-conferences/](http://idaholibraries.org/conferences/regional-conferences/) for more details.