

How do I Get Started With A Computer?

Tool	Why Use It?	How to Use It
GCF LearnFree – Computer Basics http://www.gcflearnfree.org/computerbasics	Tutorial covers basic concepts to introduce a new user to a computer.	
itrain online – Computer Basics http://www.itrainonline.org/itrainonline/english/computers.shtml	Includes a video for “Computer Hardware in Plain English”	
Mouse Aerobics http://monroe.lib.mi.us/computer_classes/mouse_exercise/mouse_exercise.htm	Learn how to use the mouse to select a link and with a variety of online form functions.	
Online Typing Games http://onlinetypinggames.org/	A large number on online typing games to practice and improve skills.	
Organizing files in Microsoft Windows – YouTube Video http://youtu.be/IHs8xqvK6Y4		
DigitalLiteracy.gov – Copy, Cut and Paste for Beginners http://www.digitalliteracy.gov/resource/how-copy-cut-and-paste-beginners	Links to a brief article to help a new user understand the difference between “cut” and “copy” and how to use the function.	
GCF LearnFree – iPad Basics http://www.gcflearnfree.org/ipadbasics	Self-paced tutorial	
What is Digital Literacy? http://libraries.idaho.gov/digital-literacy	Basic definition	

HOW DO I... Use A Computer?

How do I Use Common Computer Software?

Tool	Why Use It?	How to Use It
LearningExpress Library: www.learningexpresslibrary.com	Use the Popular Software Tutorials section for courses, books, and quizzes to learn how to use the most popular software tools.	Select Popular Software Tutorials Login Instructions (PDF)
Google Docs by TechGoesHome http://www.techgoeshome.org/index/876844	Introduction to Google Docs online tools.	
GCF LearnFree – Computers http://www.gcflearnfree.org/computers	Find tutorials on Microsoft Office, Word, Excel, Powerpoint, and Access	

How do I Learn More about Using Computers?

Tool	Why Use It?	How to Use It
Windows Technology Tutorials by Internet4classrooms http://www.internet4classrooms.com/support.htm	A series of tutorials covering intermediate skills like cleaning files, troubleshooting problems, formatting disks, and more.	
Macintosh Resources by Internet4classrooms http://www.internet4classrooms.com/online_macintosh.htm	A series of tutorials covering intermediate skills using your Macintosh computer.	
The Beehive – Virus information http://thebeehive.org/digitalbasics/tag/virus/	Articles and help address virus protection and other ways to keep your computer safe.	
The PC Glossary http://pc.net/glossary/	Definitions of computer and internet terms.	
Language Dictionaries of Computer Terms http://www.its.qmul.ac.uk/foreign/	English – French English – German English – Spanish	
Computer Classes at Boise Public Library http://www.boisepubliclibrary.org/About_BPL/Computers/Computer_Classes/default.shtml	Links to class schedules for all the branches, handouts, and an online tutorial.	