

**II. MINUTES REVIEW / APPROVAL**

**A. December 7, 2018 meeting – Action Item**

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**Suggested motion:** I move that the minutes of the December 7, 2018 Board of Library Commissioners meeting be approved as distributed in Board Document 19-27.

M/S \_\_\_\_\_ / \_\_\_\_\_ C/F \_\_\_\_\_

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**IDAHO BOARD OF LIBRARY COMMISSIONERS  
DRAFT MINUTES OF THE DECEMBER 7, 2018  
BOARD MEETING**

The Idaho Board of Library Commissioners meeting was called to order at 10:04 a.m. MT on Friday, December 7, 2018 at the Idaho Commission for Libraries (ICfL) via conference call. Participating were: John Held, Chair; Janet Franklin; Dave Mecham (by phone); Mark Alldredge (by phone); and State Librarian Ann Joslin. Also attending the meeting from the Idaho Commission for Libraries (ICfL) were: Roger Dubois, Administrative Services Manager; Stephanie Bailey-White, Deputy State Librarian; Randy Kemp, Program Supervisor; and Tina Schilling, Office Specialist, serving as recorder. Pat Raffee was absent.

**I. Call to Order**

**A. Introductions**

**B. Agenda Review/Approval – action item**

**M/S Franklin/Mecham** that the agenda be approved as presented.  
*Motion carried unanimously.*

**C. Announcements**

Joslin shared the list of Senate committee members for the upcoming session. The new Senate co-chair of JFAC is Steve Bair from Blackfoot and the Senate co-vice chair is Dan Johnson from Lewiston. The Senate Education committee will continue with Dean Mortimer as chair and Steve Thayn as vice chair.

**II. Approval of Minutes**

**A. October 18 & 19, 2018 meetings – Board Document 19-24**

**M/S Franklin/Mecham** that the minutes of the October 18 & 19, 2018 Board of Library Commissioners meetings be approved as distributed in Board Document 19-24.  
*Motion carried unanimously.*

III. Public Comment

IV. Consent Agenda Review/Approval

**V. Legislation – Polices – Rules**

**A. 2019 legislative preview – information item**

Joslin shared that the board of the Idaho Library Association (ILA) will discuss the potential of two bills being introduced that would require further filtering of public library internet. One group has posted on its website the content its members would like to see included in a filtering bill. Joslin feels that the public library directors and board members should be the ones most active in contributing to this discussion because they will be directly affected in both cost and policy-making authority.

VI. Federal Fund

**VII. General, Miscellaneous Revenue, & Library Services Improvement Funds**

**A. Finances – STEM Action Center Funding – action item (Board Document 19-26)**

The Commission requested and received the STEM Action Center’s support for four projects in FY2019 through two Sponsorship Award Agreements that total \$119,500. The STEM Action Center funds are expected to be deposited in the Library Services Improvement Fund by the end of December 2018.

- Summer STEM from your library: \$50,000 from STEM AC and \$4,000 from ICfL, \$54,000 total
- Make It Training, \$50,000 from STEM AC and \$32,000 from ICfL, \$82,000 total
- Futures Camp Sponsorship, \$15,000 from STEM AC, ICfL budget under development
- Introducing coding to preschoolers at libraries (train the trainer), \$4,500 from STEM AC and \$1,500 from ICfL, \$6,000 total

As outlined in the Idaho Code, payments from the Library Services Improvement Fund may be used only for the purposes approved by the Board of Library Commissioners, and funding decisions are solely within the discretion of the Board of Library Commissioners.

**M/S Franklin/Mecham** that the expenditure of up to \$119,500 from the Library Services Improvement Fund be approved for implementation of the FY2019 STEM projects outlined in the Sponsorship Award Agreements with the Idaho STEM Action Center.  
*Motion carried unanimously.*

VIII. Operations Report

## **IX. Old Business**

### **A. Board advocacy – discussion**

Chairman Held requested this topic as a follow up to prior discussions. Held noted that he had discussed with Joslin the possibility of meeting with John Watts, ILA's legislative advisor, as part of the February 2019 board meeting. Joslin responded that could be part of a work session.

Allredge joined the meeting at 10:25 a.m. MT.

Franklin asked about working with local boards to advocate for library services and encouraging trustees to reach out to their legislators. There was discussion about the upcoming spring Trustee Connections workshops (March 30<sup>th</sup> in Idaho Falls, April 6<sup>th</sup> in Kuna, April 27<sup>th</sup> in Jerome, and May 4<sup>th</sup> in Moscow) and the subjects that will be covered, including trustee roles in community engagement and in educating local and state policymakers and stakeholders about the value of the public library. Regarding legislators, Joslin said that library trustees talking to their legislators, regardless of the committees they are on, helps the legislators better understand what libraries do and how library services have evolved to meet changing community needs.

Bailey-White shared that there will also be a trustee day at the ILA annual conference in October, which will be another opportunity for trustee development; the ICfL will have a role in planning it. This is the beginning of a three-year pilot that focuses on trustee interests, to see if ILA can increase participation by trustees.

Held feels that building more engagement -- both by Commissioners and local boards -- is a long-range process that should start this legislative session by making introductions to local legislators. Board members should be advocating for library services.

Joslin noted that the ILA board arranged a workshop by the Idaho Nonprofit Center. The workshop was helpful, as many of the ILA board members don't work with boards as part of their job duties and, thus, they don't understand the range of roles and responsibilities of a board. Joslin noted that if the Commissioners are interested, board leadership training is available at a very reasonable cost.

## **X. New Business**

## **XI. Strategic Issues**

### **Meeting Evaluation/Adjournment**

Held asked board members for their take-aways from today's meeting. All confirmed the importance of advocating for library services and their intent to contact their local legislators.

Allredge shared that he will not seek reappointment to the Board at the end of his term in June 2019 because of work and family commitments. He is willing to stay until the end of his term, but he encouraged the Board to consider beginning the recruitment process.

Held adjourned the meeting at 10:58 a.m. MT.

Next meeting: February 8, 2019 in Boise; plan for at least 4 hours, which will include an executive session and a work session.