

VII. OPERATIONS REPORT**A. Management Team members' reports – information item**

Report from Deputy State Librarian Stephanie Bailey-White

Governor Little's office requested a short list of agency highlights since January for his "First 100 Days" press conference and statewide media tour. We submitted the following items for him to consider:

- Since January 1, 2019, the Idaho Commission for Libraries (ICfL) worked with 54 volunteers who collectively contributed 1,296 hours to help the agency build capacity for libraries to better serve their communities and improve the Talking Book Service. These volunteers will be honored at an appreciation luncheon on April 9th.
- The ICfL is partnering with the National Aeronautics and Space Administration (NASA) to bring the "NASA @ My Library" program to libraries throughout Idaho. ICfL staff have hosted several workshops since January 1 to highlight new space kits we have available with the goal to use the lure of space to expose the next generation to STEM in fun and engaging ways.
- The ICfL is partnering with the Idaho State Board of Education, the Lumina Foundation, and targeted public libraries to reach veterans and other underserved populations in 11 Idaho counties with the goal of facilitating their employment and entrepreneurial aspirations.
- ICfL is partnering with the STEM Action Center and other organizations to provide more early STEM opportunities for Idaho families. Several public libraries and other education organizations are currently conducting fun, hands-on early STEM workshops in several communities and we'll all be working together to debrief and share best practices this summer.
- The Idaho Commission for Libraries celebrates its 118th Anniversary on April 1. We think it's important to pause occasionally and reflect on the work of the trustees and staff who came before us and the work they did to establish library services in Idaho. We'll be sharing a bit of our history with new and not-so-new staff and thanking them for the work they do to build on this history.

We have completed Trustee Connections trainings in Idaho Falls and Kuna and have two more to go in Jerome and Moscow. Is there any feedback that Dave and John would like to share?

Report from Program Supervisor Randy Kemp*Programs*

- As part of the ongoing work related to agency records retention, the Technical Records Specialist and I visited with the staff at the Idaho State Archive for an overview of their work, how they support state agency records retention, and a tour of their facility.
- We received nine Summer Intern Grant Opportunity applications and are in the process of confirming the recipients, at which time I will work with each recipient library on their work plan and evaluation strategy for recruiting, training, and mentoring the young adult summer intern.

Partnerships

- With the Census 2020 approaching and the importance of a complete count for Idaho residents, we have reached out to local and statewide partners about cooperating and collaborating: the

Idaho Rural Partnership, the Idaho Community Foundation, the Idaho Department of Labor, the US Census Bureau coordinator for Idaho, among others.

- I attended the annual National Association of Workforce Development Boards Forum in Washington, D.C., and gleaned much about the ecosystem of actors involved in workforce development, among other insights. Colleagues from Washington and Nevada gave a presentation to an intrigued and sizeable (in my estimation) audience on how libraries are a critical member of the ecosystem.
- Among other interactions with partners, I connected with the editor of The Idaho Review and Stephanie and I met with the Idaho Humanities Council. Both organizations seek to raise the level of discourse across the state and consider libraries to be an integral member of the conversation.

Organizational Learning

- I am in the beginning phases of transitioning to co-facilitating, with Tammy Hawley-House, the LiLAC (Library Leadership Advisory Committee) group. This is an opportunity for me to listen deeply about ways to develop leadership among the library community across the state.
- Volunteers at the ICfL provide an invaluable service each and every day. I served on the Volunteer Appreciation Committee over the past couple of months, and enjoyed a time of honoring them at a recent luncheon, for which Colleen Schowalter is to be commended for her leadership.
- The agency is moving further into the use of Microsoft SharePoint software, and I am part of a small team providing in-house training for our staff.

Report from Administrative Services Manager Roger Dubois

Financial

- We are moving to close out fiscal year 2019 and program leaders have begun their budget development for fiscal year 2020.
- Our annual Change in Employee Compensation (CEC) Plan was submitted to the Division of Financial Management (DFM) and the Division of Human Resources (DHR) with a target implementation date of April 7.

Facilities

- The contractor has finished the floor repair and offices are re-established.