

VII. OPERATIONS REPORT**A. Management Team members' reports – information item**

Report from Deputy State Librarian Stephanie Bailey-White

- The FY18 Idaho Library Statistics have been published. Idaho libraries saw increased use of libraries as counted by number of visits (over 8.1 million) and program attendance (over 1 million people attended library programs in FY18). Additionally, recently released Federal Statistics from FY17 indicate some exciting rankings for Idaho:
 - Idaho ranks No. 1 in the U.S. (per 1,000/population) for children's program attendance.
 - Idaho ranks No. 2 in the U.S. (per 1,000/population) for program attendance, which is up 32.6 percent over five years.
 - Idaho ranks No. 2 in the U.S. (per capita) for circulation of children's materials.
- I shared those stats and talked about ICfL's budget and programs with staff members from Sen. Crapo, Rep. Simpson, and Rep. Fulcher's offices while in D.C. on June 24. Staff members were receptive, especially Steve Ackerman from Rep. Fulcher's office.
- Several staff members are assisting with publicity efforts for the Grow with Google Idaho tour and grant program. Guest editorials and more have been published for the August 5 and 7 workshops and a grant program for eight Idaho public libraries is now open.
- Futures Camp was a big success. We've been hosting monthly "fireside" chats online as a way to keep people connected and continue conversations started at Camp. If there's time, perhaps John and Dave would like to talk about their experience as participants.

Report from Program Supervisor Randy Kemp

Programs

- History Harvest, a nascent project to build the capacities of libraries to digitize historical collections held by the library or by patrons, is underway. The ICfL acquired a set of equipment intended to be mobile out in the field for training and use with Idaho libraries.
- Summer Interns have completed at least half of their time with nine libraries and are sharing back with the ICfL about what they are learning and how they are viewing a possible profession in the library field. I am having conversations with as many of the interns and mentors as possible. We have a diverse set of interns and anticipate sharing their stories, thanks to Donna Egger's creativity, with the entire Idaho library community at the end of the program.

Partnerships

- The Governor created a State Complete Count Committee to support US Census 2020 efforts in Idaho. The ICfL has been in conversation with multiple state and local partners, touting the importance of libraries to assisting in the complete count efforts. The ICfL sits on the committee (first meeting was July 25).
- Reliable and fast broadband is a need in Idaho, and the ICfL has been a champion in this area for some time. Dylan Baker and I accepted an invitation from the Director of Commerce to explain more about how library broadband fits into the statewide broadband ecosystem. Dylan is becoming a key thought partner for the Director and the broadband taskforce (on which the ICfL does not have an official seat, but Dylan is participating and presenting).

- The Idaho Department of Labor announced a new service model for some of its workforce development consultants, including locating in other offices besides Labor-owned-or-leased facilities. Libraries are a possible option for co-location and some libraries are in conversation with Labor. Labor announced the change on July 8. The ICfL and I have been in conversation with Labor about this possibility for quite some time and continue to wish to support healthy communities through job seeking, training, and placement efforts.
- Jennifer Redford and I participated in a small group site review for the Idaho Children's Trust Fund, with external reviewers on the topic of community outreach and engagement in their programs.

Organizational Learning

- As I continue attending and participating in various gatherings (social service community organizations, legislative committees, inter-agency partnerships, presenting at a conference), the importance of simply showing up is reinforced. During these face-to-face encounters is when the social capital lays the groundwork for future engagements.
- Thanks to Edgar Correa, a CRM (customer relations management tool) "sandbox" is set up for exploring how the ICfL might take advantage of such a tool to coordinate and share information about our internal connections to our customers.
- For two weeks in mid-June I enjoyed time in Italy with family.

Report from Administrative Services Manager Roger Dubois

FUNDING:

- We completed our management review audit and are awaiting the final report. We will not have any findings and I anticipate only one internal coordination process suggestion. A copy of the report will be provided at a future meeting.
- In closing out fiscal year 2019, we effectively expended all but forty-three cents of our appropriation in the General Fund.

INFORMATION TECHNOLOGY:

- Windows 7 operational life ends in six months and we completed the transition from Windows 7 to Windows 10 for all employees. The studio computers will require a little more work due to the unique software associated with those computers.