

VII. OPERATIONS REPORT

A. Management Team members' reports – information item

Report from State Librarian Stephanie Bailey-White

- The agency's JFAC (Joint Finance & Appropriations Committee) budget presentation on January 13 went well. We received a few questions about what the two percent "reset" budget might look like going forward, but there weren't many other questions.
- Our omnibus rules hearings before the House and Senate Education Committees also went quickly and were approved unanimously.
- I've attended several partnership meetings in January (State Board of Education, Idaho Commission on the Arts, STEM ecosystem). I was invited to present at Boise Public Library's January Board meeting. They have a new interim director and two new board members. It was a good opportunity to provide an overview of what ICfL does. Kevin also presented on Idaho library laws.
- Personnel – working with Pete and others on the new organization chart and division of responsibilities and have completed several performance evaluations.
- I am doing a longer presentation for the Senate Education Committee on February 1 at 3 p.m. (subject to change depending on their schedule). Commissioners are welcome to attend in-person.

Report from Program Supervisor Randy Kemp

Programs

- Opened applications for the 2020 Summer Intern Grant program. Up to ten \$1,000 grants for public libraries. Joined the Info2Go! webinar January 13 where several ICfL colleagues shared about upcoming grant opportunities.
- Census 2020. Helping to facilitate, with Jeannie Sandal, the February 10 Info2Go! webinar on all things Census for librarians. Working with a group of people in and out of the agency, producing a bookmark for Title-1 students about the importance of the census, with the intention that the bookmark winds up in the hands of parents and care givers.

Partnerships

- Through Idaho Department of Commerce colleagues, connected various partners:
 - Met with Boise-based entrepreneurship leaders January 28: Boise Start Up Week, Vinyl
 - Initial connection with Idaho Women's Business Center on their "44x22" initiative; will explore how rural libraries, especially, can partner in the effort
 - The Boise State University Community Impact Program, to understand the workforce and educational needs for Mountain Home, McCall, and Payette (the pilot group) and to offer online programs that meet these needs. Planning to participate at on-site visits in mid-February.
- Contributed to a panel session at the American Library Association Midwinter Conference, Philadelphia, PA, January 25: "Partners in Place: Community Space Sharing for Tomorrow's Workforce."

With four other workforce development leads from state library agencies, shared with the participants about opportunities using examples from Idaho.

Organizational Learning

- Participated in the Essential Facilitation training in Denver, December 4-6, 2019, that many in the agency have received.
- Completed three all-day sessions of the Idaho Department of Human Resources Supervisory Academy training.

Report from Administrative Services Manager Roger Dubois

FUNDING:

- The mid-year review balanced budgets and provided programs a method to adjust their plans for the rest of this year. We begin to prepare for the end of the fiscal year as well as start to plan for fiscal year 2021.
- LSTA award increased \$120,587 over our current award.

INFORMATION TECHNOLOGY:

- Technology waits for no man. Software programs have announced end of life support and will require ICfL to adjust and plan to accommodate these changes.

PERSONNEL:

- Currently, all positions are filled.
- Projections for fiscal year 2021 change in employee compensation is 2% with an additional 2% targeting certain job classes. The fiscal year 2021 budget reset makes this CEC one of the most challenging.

Report from Deputy State Librarian Tammy Hawley-House

- Our new Continuing Education Consultant, Annie Gaines, joined our team on December 16, 2019. Annie's past library experience has been working at the Nevada State Library in a similar role, as an academic librarian at the University of Idaho Library, and in a small public library in Oregon.
- Youth Service's Consultant Staci Shaw is working with the Association for the Education of Young Children and numerous other organizations in implementing Idaho's first federally funded Preschool Development Grant. The grant was awarded in mid-December.
- The Public Library Director's Summit will be held on March 12 and 13 in Boise. This year participants will focus on Community Well-Being and Libraries as Social Connectors.
- The Best Practices Toolkit for public libraries will be rolled out in March at the Director's Summit. Information about this project was shared at the October Board meeting.
- A Meet & Greet for interested library staff, trustees, and others to learn first-hand about statewide programs and services provided by ICfL will be held directly before the Director's Summit on March 11, 2020. This is an opportunity to meet ICfL staff, discuss the programs and services, and network with colleagues.

- The Youth Services Team launched two new services this month:
 - Kindergarten Readiness Workshops aimed at supporting families with 4-year-old children. Each workshop focuses on a different research-based practice that supports early learning: singing, talking, reading, writing, and playing.
 - Underserved Children: Welcoming Libraries Grant will focus on activities which improve equity, diversity and inclusion in Idaho libraries and better serve the community's underserved groups of children.
- Transforming Teen Services Trainings are being offered in four locations this spring. All of the trainings were developed by YALSA and are aimed at improving competencies for library staff serving teens. The content primarily covers Connected Learning and Computational Thinking and includes information on the developmental stages of teens and tweens as well as how to facilitate learning for teens.
- Other Youth Services programs happening this time of year:
 - Elementary School Library Access Mini-Grant Applications- Publicly funded elementary schools in Idaho have an opportunity to apply for grant funding to purchase books for their library collections.
 - Summer STEM grants -public, school, or academic libraries may apply for \$500 each to help pay for materials or presenters to support STEM outreach efforts during the summer.
 - Jumpstart Kindergarten- public library staff to conduct outreach activities in their local elementary schools during Kindergarten Registration or other outreach events.
- All public libraries have submitted their annual statistics. Patrick Bodily, the Eastern Idaho Field Consultant and our State Data Coordinator is following up with libraries and wrangling the data.