

**VIII. OPERATIONS REPORT**

**C. Personnel Report - Information Item**

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**Personnel changes since December 12, 2019:**

**Resignations**

**Retirements**

- Sue Walker, Library Consultant – Underserved, PCN 5801, last day in office late-March, 2020

**New Hires**

- Jessica Rodriguez, Office Specialist 2, PCN 1166, start date December 30, 2019
- Rebecca McKay, Customer Service Representative 1, PCN 1301, start date January 6, 2020
- Josephine Bradford, Office Specialist 2, PCN 1202, start date January 15, 2020

**Terminations**

**Promotions**

**Lateral Transfers**

**Reclassifications** – (in-progress)

- Sue Walker, Library Consultant – Underserved (Class 2908/Pay Grade M), PCN 5801, to TBS Program Supervisor (Class 8990, Pay Grade M) and member of Management Team; hope to finalize late January, 2020

**Restructure**

- Will be instituted with successful reclassification of PCN 5801 (proposed organizational chart attached)
- Have tentatively received DHR/DFM approval to switch funding sources of PCN 5801 (currently state-funded) and PCN 1163, Office Specialist 2 (currently federally-funded) with successful reclassification of PCN 5801

**Current Vacancies**

- General fund - none
- Federal fund – none

# The Idaho Commission for Libraries

