

XI. EXECUTIVE SESSION

A. State Librarian Annual Evaluation

Suggested motion: I move that the Board go into Executive Session pursuant to Idaho Statute 74-206(1)(b), to consider the evaluation of a staff member.

MSC _____

Roll call vote: Mecham _____, Raffee _____, Franklin _____,
Held _____, Strickland _____.

The following page is the performance review cover sheet used for classified personnel, which the Board may want to use for the state librarian evaluation. The cover sheet is public information; other evaluation documentation is confidential.

**Idaho Commission for Libraries
Supervisory/Managerial Performance
Review**

Employee Name: _Stephanie Bailey-White_ **Job Title:** _State Librarian_
PCN: _8001_____
Supervisor/Manager: _____ **Date:** _____
Review Period: 08-15-2019 to 02-06-2020

Type of Review:
X Annual Review _____ Promotion Probation
____ Entrance Probation _____ Other _____

Overall Rating:
____ Exemplary Performance _____ Solid Sustained Performance
____ Achieves Performance Standards _____ Does Not Achieve
Performance Standards

EMPLOYEE COMMENTS:

(Attach additional pages if necessary.)

SIGNATURE SECTION

Employee Signature *Date*
(Signature acknowledges discussion of evaluation, but does not necessarily imply agreement.)

Supervisor's Name *Signature* *Title* *Date*
(Signature acknowledges that this appraisal and key responsibilities have been discussed with the employee.)

Supervisor's comments:

Reviewer's Name *Signature* *Title* *Date*
Reviewer's Comments: