

**VII. OPERATIONS REPORT**

**B. Personnel Report - Information Item**

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Personnel changes since June 4, 2020:

**Resignations**

**Retirements**

**New Hires**

**Terminations**

**Promotions**

**Lateral Transfers**

**Reclassifications**

- PCN 6532, Library Consultant – Eastern Field Office (class 2908, pay grade M) to E-Services Program Supervisor (class 8990, pay grade M) and member of the Management Team, effective 7/12/2020

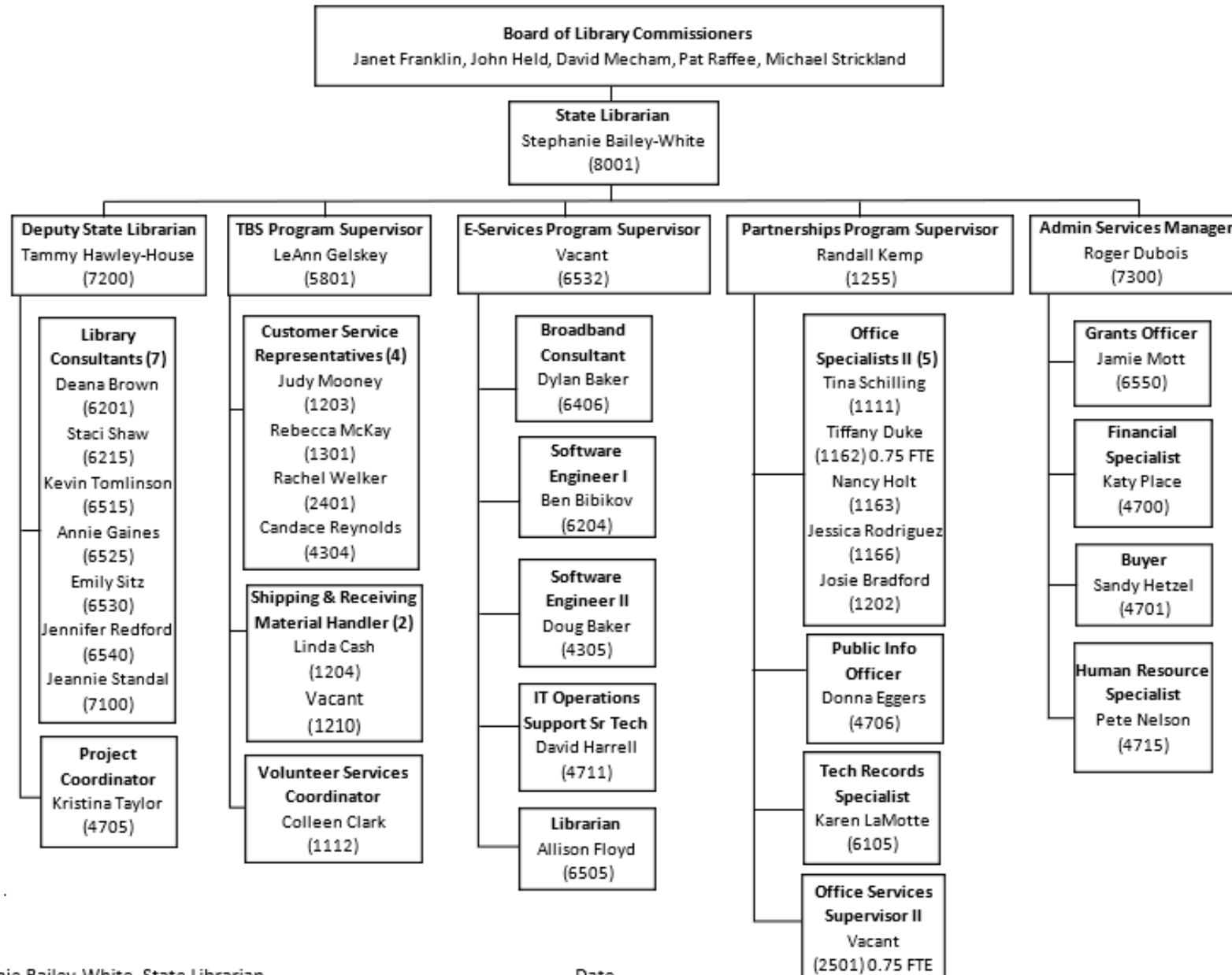
**Restructure** – see attached Organizational Chart

- Position title change, PCN 1255, incumbent Randy Kemp, from Program Supervisor to Partnerships Program Supervisor, effective June 12, 2020
- PCN 2501, Office Services Supervisor 2 (vacant), reduce FTE from 1.0 to 0.75, effective June 28, 2020.
- PCN 4715, Human Resource Specialist, incumbent Pete Nelson, increase FTE from 0.75 to 1.0, effective June 28, 2020
- Josie Bradford, Office Specialist 2, PCN 1202, voluntary hours reduction – 40 hours per week to 30 hours per week, effective July 20, 2020

**Current Vacancies -**

- General fund
  - E-Services Program Supervisor, PCN 6532, hoping to fill mid-September, 2020
  - Office Services Supervisor 2, PCN 2501 – leaving vacant indefinitely
- Federal fund
  - Shipping & Receiving Material Handler, PCN 1210 – leaving vacant indefinitely

### Idaho Commission for Libraries



Stephanie Bailey-White, State Librarian \_\_\_\_\_ Date \_\_\_\_\_