

**IV. LEGISLATION – POLICIES – RULES**

**B. Policies – TBS Loan Period – Action Item**

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The Talking Book Service (TBS) team is recommending a change in the loan period for TBS materials from four weeks to six months. The new Scribe download on demand system, used by the Commission, allows TBS patrons to have up to ten titles on one cartridge, and patrons can check out up to five cartridges at a time. Allowing more time to read and return cartridges will create better customer service and reduce the time staff spend following up on overdue materials.

As outlined in Idaho Code, Board approval is required to establish loan periods for all titles and that information is available at the Commission office.

**Suggested motion:** I move that the loan period for Talking Book Services be extended to six months.

M/S \_\_\_\_\_/\_\_\_\_\_