

**XI. EXECUTIVE SESSION**

**A. State Librarian Annual Evaluation**

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**Suggested motion:** I move that the Board go into Executive Session pursuant to Idaho Statute 74-206(1)(b), to consider the evaluation of a staff member.

MSC \_\_\_\_\_

Roll call vote: Mecham \_\_\_\_\_, Wittman \_\_\_\_\_, Franklin \_\_\_\_\_,  
Held \_\_\_\_\_, Strickland \_\_\_\_\_.

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The following page is the performance review cover sheet used for classified personnel, which the Board may want to use for the state librarian evaluation. The cover sheet is public information; other evaluation documentation is confidential.

**Idaho Commission for Libraries  
Supervisory/Managerial Performance  
Review**

**Employee Name:** \_Stephanie Bailey-White\_ **Job Title:** \_State Librarian\_  
**PCN:** \_8001\_\_\_\_\_  
**Supervisor/Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Review Period:** 4-8-2021 to 4-8-2022

**Type of Review:**  
\_X\_ Annual Review \_\_\_\_\_ Promotion Probation  
\_\_\_\_ Entrance Probation \_\_\_\_\_ Other \_\_\_\_\_  
**Overall Rating:**  
\_\_\_\_ Exemplary Performance \_\_\_\_\_ Solid Sustained Performance  
\_\_\_\_ Achieves Performance Standards \_\_\_\_\_ Does Not Achieve  
Performance Standards

**EMPLOYEE COMMENTS:**

*(Attach additional pages if necessary.)*

**SIGNATURE SECTION**

*Employee Signature* *Date*  
*(Signature acknowledges discussion of evaluation, but does not necessarily imply agreement.)*

*Supervisor's Name* *Signature* *Title* *Date*  
*(Signature acknowledges that this appraisal and key responsibilities have been discussed with the employee.)*

*Supervisor's comments:*

*Reviewer's Name* *Signature* *Title* *Date*  
*Reviewer's Comments:*