

VII. Operations Report

A. State Librarian and Management Team Reports – Information item

Report from State Librarian Stephanie Bailey-White

- I attended the COSLA (Chief Officers of State Library Agencies) Fall Conference in Montana October 23-26, 2022. Agenda items included an update from the Institute of Museum and Library Services director, information on navigating polarizing situations, industry insights, COSLA's annual membership meeting, and more. I appreciated the opportunity to network with colleagues from around the nation and get their perspectives on upcoming legislative issues they are facing.
- I helped kick off the Public Library Directors' Summit November 3-4, 2022. Kudos to the planning team for all the work put into this. I thought the speakers, agenda, and energy level of participants was great.
- Turnout for the Internet for All: Idaho Local Coordination Workshop held on November 15-16, 2022, exceeded my expectations and provided an opportunity to talk about the ICfL's role in the Digital Access for All Idahoans Plan.
- The Governor's Office is making some changes, and Policy Advisor Matt Reiber will be our new liaison. McKenzie Johnson will be working with a new group of agencies.
- Work on the 360-degree evaluation with the Governor's Office continues. I'm happy to share the report with the board now or during the annual review process.

Report from Deputy State Librarian Dylan Baker

- We awarded a contract to Boise State University's Idaho Policy Institute to assist with several elements of our Digital Access for All Idahoans (DAAI) plan over the next year (November 2022 to October 2023). Thanks to Stephanie, William, Jamie, Library Learning Consultant Deana Brown, Library Technology Consultant Doug Baker, and DoP Purchasing Supervisor Bob Morlan for their help during the Request for Proposal (RFP) process.
- The Internet for All: Idaho Local Coordination Workshop in Boise on November 15-16, 2022, was successful in advancing broadband and digital access work in our state. Attendance on the full day Tuesday (11/15) was 171 in-person and 77 virtual, while the half-day Wednesday (11/16) was 121 in-person. ICfL was well-represented thanks to Stephanie, William, Amelia, Deana, Doug, Grants/Contracts Officer Talela Florko, Management Assistant Allison Maier, and Digital Inclusion Consultant Chelsea Summerlin.
- On November 3 and 4, 2022, the ICfL hosted a two-day Public Library Directors' Summit at the Oxford Suites in Boise. Over 50 directors from around the state attended. The summit included presentations on a range of topics, from human resources basics to First Amendment audits in libraries. This event also hosted the kickoff of our new Director 101 series, starting a cohort of new directors in a yearlong course on the basics of library directorship. Feedback from this event has been very positive, with one survey

respondent writing, "This training has been great and covered many timely issues. It was really great to meet all of the new faces at the ICfL and make the connections."

Report from Administrative Services Manager Jamie Smith

- **Budget:** The FY24 Budget Hearing for the 2023 session will be available after the JFAC co-chairs are appointed and approve the schedule.
- **Luma:** WE ARE GOING LIVE WITH LUMA AT THE END OF THE FISCAL YEAR!!!! *Cue the fireworks!
 - Luma is ditching the phased approach. We will now refer to the Phase 1 Finance and Procurement modules as "FSM" Finance and Supply Management and Phase 2 as "HCM" Human Capital Management.
 - HCM will go live on June 11, 2023.
 - FSM will go live on July 1, 2023.
- HR Modernization will align with the Luma timeline, and we will transition to that model by July 1, 2023, as well. With HR Modernization, our HR Specialist will report to DHR but will stay on site here. We will learn more about what this change means in the coming months.
- **Staff:** The new Buyer will start on December 12, 2022!

Report from E-Services Program Supervisor William Lamb

- Our new Digital Inclusion Consultant Chelsea Summerlin has hit the ground running. In only her sixth week, she has continually asked for more projects. She is working with Doug and Deana to finalize the IdahoDigitalSkills.org website, which we hope to have live in the coming weeks.
- E-rate season has started, and I'll be assisting Doug over the next few months with learning the ins-and-outs of that process from scratch.
- I attended the Internet for All workshop and had great conversations with library staff, internet service providers, and others who are interested in expanding digital access in our state. Kudos to the planning team that made this such a success.

Report from Partnerships and Program Supervisor Amelia Valasek

- **Telehealth Initiative:** libraries.idaho.gov/telehealth. Interest in our initiative is gaining momentum. We are starting to get unsolicited inquiries from organizations who heard about our project through word of mouth and want to learn more, including discussing possible partnerships.
 - **Upgrade Your Space:** Work with the Idaho Department of Health and Welfare continues on schedule. Our colleagues at Health and Welfare have been meeting with each participating library to onboard them to the project.
 - **Telehealth Trailblazers:** The pilot projects funded by our grant with Blue Cross Foundation for Health are in their final phases of set-up and development and are on track to have their funds spent by December 15, 2022. We expect that all these projects will be fully implemented by early 2023.

- o **Toolkits and Resources:** We will be using our remaining Blue Cross grant funds to contract with Cornerstone Whole Health to develop a toolkit and resources for libraries that want to implement a telehealth program.
- **ESSER funds:** The ICfL has received \$1.25 million in American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) funds, and staff have made significant progress in putting the funds to use in the library community. This fall, we awarded libraries a total of \$561,000 to serve youth who have been impacted by the COVID-19 pandemic. In October, we awarded six \$20,000 Out-of-School Time Planning grants and seven \$30,000 Summer Strategies grants to Idaho libraries. In November, we offered a series of smaller grants to increase access to ESSER funds: \$94,000 in Out-of-School Time Programming Grants to 33 libraries, \$81,000 in Summer Programming Grants to 41 libraries, and \$56,000 to keep eight school libraries open during the summer. Additionally, we were able to use ESSER funds to send 16 Idaho library staff from around the state and one ICfL staff member to the National Conference on Summer Learning in Washington, D.C. In upcoming months, we plan to use ESSER funding to host regional summer reading workshops and a two-day statewide training focused on teen services that will address issues of teen mental health. Specific details can be found at <https://libraries.idaho.gov/esser>.

Report from Talking Book Service (TBS) Program Supervisor LeAnn Gelskey

- I attended Essential Facilitation training in Denver along with three other staff members. The focus of the three-day training was to develop the skills, knowledge, and mindset for guiding groups toward their objectives and assisting people in building understanding and agreement. It was a valuable experience.
- I also attended the Public Library Directors' Summit November 3-4, 2022. There were a lot of new faces! It was great to be able to meet in-person and network with others.
- The next meeting of the TBS Advisory Committee is scheduled for December 7 and will be held virtually. We will review and discuss the TBS Work Plan for 2023.
- The Let's Talk About It program continues on schedule.