

X. Executive Session: State Librarian Annual Evaluation

Suggested motion: I move that the Board go into Executive Session pursuant to Idaho Statute 74-206(1)(b) to consider the evaluation of a staff member.

Roll call vote: Mecham_____, Franklin_____, Strickland_____,
Wittman_____, Staaf_____.

The following page is the performance review cover sheet used for classified personnel, which the Board may want to use for the State Librarian evaluation. The cover sheet is public information; other evaluation documentation is confidential.

**Idaho Commission for Libraries
Supervisory/Managerial
Performance Review**

Employee Name: Stephanie Bailey-White **Job Title:** State Librarian
PCN: 8001

Supervisor/Manager: _____ **Date:** _____
Review Period: May 1, 2024 to April 25, 2025

Type of Review:

<input checked="" type="checkbox"/> Annual Review	<input type="checkbox"/> Promotion Probation
<input type="checkbox"/> Entrance Probation	<input type="checkbox"/> Other

Overall Rating:

<input type="checkbox"/> Exemplary Performance	<input type="checkbox"/> Solid Sustained
<input type="checkbox"/> Performance	
<input type="checkbox"/> Achieves Performance Standards	<input type="checkbox"/> Does Not Achieve Performance Standards

EMPLOYEE COMMENTS:

(Attach additional pages if necessary.)

SIGNATURE SECTION

Employee Signature **Date**
(Signature acknowledges discussion of evaluation but does not necessarily imply agreement.)

Board Chair's Name **Signature** **Date**
(Signature acknowledges that this appraisal and key responsibilities have been discussed with the employee.)

Board comments: