

**IV. General (state funds), Miscellaneous Revenue, and Library Services Improvement Fund**  
**A.ii. Finances – FY2026 State Program Budgets – Information item**

The Division of Financial Management tasked all state agencies with preparing an internal budget holdback scenario for 2%, 4%, and 6% of the General Fund appropriation for Fiscal Year (FY) 2026 and FY2027. The Idaho Commission for Libraries (ICfL) prepared the plan outlined below.

**FY2026**

Holdback %	Holdback Amount	CEC Reversion	Net Holdback – less CEC Reversion	Remaining Internal Budget
2%	\$ 99,432	\$10,707	\$88,725	\$108,043
4%	\$ 198,864	\$10,707	\$188,157	\$8,611
6%	\$ 298,296	\$10,707	\$287,589	(\$90,821)

ICfL budgeted conservatively to accommodate 2% and 4% holdbacks. If no holdback is required by March 2026, we plan to:

- Launch the “Tech Refresh” program for the library community to purchase laptops and accessories.
- Allocate funds for My First Books orders.

If a 6% holdback is required, we will implement the following cost-containment strategies:

1. Cancel the Board Tour scheduled for April 2026 (*\$6,000 savings*)
2. Halt all agency travel, *estimated savings: \$50,000–\$70,000 depending on timing*
3. Apply salary savings from retirements and vacancies to absorb the impact:
  - a. Retirements (Consultant and State Librarian): *~\$50,000 (or \$10,000/pay period)*
  - b. Maintain vacancies without filling the position, should any vacancies occur

**FY2027**

Holdback %	Holdback Amount
2%	\$ 101,888
4%	\$ 203,776
6%	\$ 305,664

ICfL will budget similarly to FY2026 to accommodate potential 2% and 4% holdbacks. If no holdback occurs, funds will be allocated to support mission-driven initiatives.

If a 6% holdback is required:

- At the beginning of FY27, we will cancel renewals for LiLI database contracts, including:
  - World Book – \$110,000
  - Learning Express – \$160,000
- If the holdback occurs mid-year, we will implement these cost-saving measures:

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1. Halt all agency travel, *Estimated savings: \$50,000–\$70,000*
2. Cancel agency-hosted events, *Estimated savings: \$50,000–\$100,000*
3. Maintain vacancies without filling positions