

V. Operations Report

A. State Librarian and Management Team Reports

Report from State Librarian Dylan Baker

- John Thill has been hired as the ICfL's new deputy state librarian. John brings 23 years of library experience and 12 years of management experience to the role. He is currently the deputy director of the Ada Community Library. He has previously served as the director of the Juneau Public Library in Alaska and the assistant director of the Meridian Library District. He has extensive experience with strategic planning, project management, needs assessments, and staff training. Due to the ICfL's current office closure and existing projects at Ada Community Library, John will start full time with the ICfL on May 18.
- I spent significant time in February and March focused on the 2026 Idaho Legislative Session. ICfL's code cleanup bill (Senate Bill 1244) passed both chambers unanimously without incident. Three bills were introduced to amend Idaho's Children's School and Library Protection Act of 2024 at the request of the Idaho Office of the Attorney General. The final of these bills, Senate Bill 1448, was ultimately passed and signed by the Governor. Public Library Consultant Clay Ritter is working to inform Idaho public library directors about best practices for updating their collection development policies and request for relocation forms ahead of the law going into effect on July 1.
- The Idaho Library Needs Assessment Survey received 349 responses while it was open in February and March. Clay, Jamie S., Talela, William, and I met after the survey closed to discuss the results and begin planning for the next phases of our multiyear needs assessment project. The group will next meet to onboard John and to solidify our next steps.
- The ICfL offices in downtown Boise closed for planned HVAC maintenance on March 23. Most staff are working fully remotely, with a few using desks available at the adjoining Secretary of State's office. The HVAC work on the ICfL portion of the building is expected to conclude on June 2. After the ICfL offices reopen, we plan to have 12 staff from the Secretary of State's office work in our space through August while their portion of the building is closed.

Report from Financial Manager Jamie Smith

- The Idaho Legislature adjourned on April 2, 2026. The ICfL budget was reduced by 4% for FY2026 and 5% for FY2027.
- I'm coordinating the April quarterly budget review to ensure we're on track with spending in FY2026. I will also be starting the FY2027 internal budget-setting process this month.
- The Fiscal Team is completing tasks in preparation for fiscal year end. Internal deadlines that align with the State Controller's Office schedule have been established and communicated to staff. This includes items like the last day to use a p-card, submit a purchase order, or have an invoice paid from FY2026 funds.
- In March, Grants Officer Jamie Thill attended the National Grant Management Association training in Washington D.C. and said the training was "exceptional." We are looking forward to Jamie sharing her knowledge with the rest of the team.
- In March, I attended the Association for Government Accountants (AGA) annual training alongside Financial Specialist Senior Pete Nelson, Financial Technician Danielle Reeves, Buyer Senior Michelle Burnham, and Grants Specialist Rosie Espinoza. There was a great

deal of content on ethics, fraud prevention, internal controls, and updates from the Governmental Accounting Standards Board (GASB).

- In April, Grants Officer Jamie Thill and Grants Specialist Rosie Espinoza attended the annual Grants to States conference provided by the Institute of Museums and Library Services (our primary federal funder).

Report from E-Services Program Supervisor William Lamb

- The month of April has been crazy busy with the second iteration of the E-Services Roadshow. The first was done in 2024. As of this writing, roadshows have been held in Inkom, Jerome, and Payette with great interaction and training. Huge kudos to the team of Chelsea, Doug, Haley, and Marina for providing great content. Lewiston and Sandpoint are the last locations planned for this year.
- Over the last couple months, LeAnn and Rachel have been concentrating on outreach opportunities for the Talking Book Service. They've visited eight locations and have reached 113 individuals. Outreach will continue to be a priority into the future.

Report from Development Services Program Supervisor Talela Florko

- I prepared our quarterly report for the Capital Projects Fund in April. In February, the Burley Public Library completed their project. The library constructed a new 1,900 square foot addition and remodeled 800 square feet of existing space. They gained a large meeting/programming room, two study rooms, two bathrooms, an Idaho history area, a new teen space, three staff offices, and a staff break room. They also expanded the existing community room.
- I'm presenting on the Capital Projects Fund program at the Pacific Northwest Library Association conference in Portland, Oregon, on April 22.
- We restarted local library tours that are open to all ICfL staff. In March, we toured the Les Bois Junior High School Library. In April, we toured the Nampa Public Library.
- In March, Youth Services Consultant Staci Shaw, School Library Consultant Jeannie Standal, Outreach and Community Engagement Consultant Kristina Taylor spent several days conducting site visits to public and school libraries in north Idaho.
- Staci Shaw, Kristina Taylor, and Administrative Assistant Emily Riggan attended the Public Library Association conference in Minneapolis, Minnesota, in April. Youth Services Program Specialist Josie Bradford attended virtually from Boise.
- We celebrated Jeannie's retirement with a staff gathering on April 13. Her last working day was April 7. We are recruiting for the new school library consultant position, with the application open April 9 - 29.