Idaho Commission for Libraries

Board Document 27-01

Idaho Board of Library Commissioners
Regular Meeting Minutes
Thursday, June 11, 2026 – 10 a.m. MDT

Zoom, with livestream access at Idaho Commission for Libraries
325 W. State Street, Boise, Idaho 83702

Attendees:

- Idaho Board of Library Commissioners: Chair Janet Franklin, Vice-Chair Michael Strickland, Dawn Wittman, Norma Staaf
- Idaho Commission for Libraries staff: State Librarian Dylan Baker, Deputy State Librarian John Thill, Development Services Program Supervisor Talela Florko, E-Services Program Supervisor William Lamb, Public Library Consultant Clay Ritter, Project Coordinator Ismael Mendoza Medina, Grants Specialist Rosie Espinoza, and (serving as recorder) Management Assistant Masha Velichko
- Media: "Idaho Education News" reporter Ryan Suppe

I. Call to Order

Franklin called the meeting to order at 10:00 a.m. MDT.

A. Introductions

Attendees introduced themselves.

B. Agenda Review (Board Document 26-60)

The agenda was reviewed and approved.

C. Announcements

II. Minutes Review / Approval

A. May 1, 2026, Minutes - Action Item (Board Document 26-59)

Wittman moved to approve the May 1, 2026, minutes. Staaf seconded. *Motion carried unanimously.*

III. Federal Fund

A. Finances

B. Program – Bicultural Services Presentation by Project Coordinator Ismael Mendoza Medina

Ismael Mendoza Medina gave a presentation on some events and projects he is involved in.

C. Grants

i. Continuing Education Grant Awards (Board Document 26-61)

The Continuing Education Grant board document now shows a comprehensive list of all the awards granted in the current fiscal year with the newest awards marked. For fiscal year 2026, $41,000 out of the $50,000 budget was spent.

ii. **Creative Aging Grant Awards** (Board Document 26-62)
The Creative Aging Grant program is in its third year and is currently being overseen by LeAnn Gelskey. There were 13 applications this round and 13 awards were handed out. The program is in partnership with the Idaho Commission on the Arts. A professional artist is involved at each library that is awarded the grant.

Wittman asked if the award is granted one time or could be repeated. Baker said it could be repeated.

Franklin asked what kind of arts are involved. Baker responded that it was a variety like painting, collages, etc.

IV. General (state funds), Miscellaneous Revenue, and Library Services Improvement Fund (LSIF)

A. Finances

B. Program

C. Grants

V. Operations Report

A. State Librarian and Management Team Reports (Board Document 26-63)

Dylan Baker provided his report to the board:

- The management team had a great supervisor mini retreat at the Meridian Library District.
- Staff are back in the office as of June 1 and telework has been reformatted to allow for flexibility. Wednesdays will be office days for the remainder of the summer.
- Baker, Eggers, and Jamie Thill went to the grand opening celebration for the Inkom Branch of the South Bannock Library District, which was a recipient of the Capital Facilities Grant.
- Baker attended his first annual meeting of the Western Council of State Libraries (WestCo) in Salt Lake City, and he met 16 other state librarians in person.

John Thill provided his report to the board:

- Thill is familiarizing himself with the organization.
- He has met with most of his team and many consultants, as well as having the first team meeting.
- Thill will focus on the Needs Assessment, particularly the marketing and strategic planning fields.
- Mendoza Medina and Gaines are working on the upcoming Idaho Library Association (ILA) conference. Gaines is also working on the Special Projects Library Action Team (SPLAT) and the Library Foundational Training (LiFT) courses.
- Ritter is working with all the state libraries and gathering statistics.
- Maier is hard at work on restructuring the online knowledge base on the Idaho Commission for Libraries' (ICfL) website and working on future telehealth opportunities in northern Idaho.

Jamie Smith provided her report to the board:

- Smith was out at the time of the board meeting.
- The fiscal team has been working to meet end-of-year deadlines prior to the start of the new fiscal year on July 1, 2026.

William Lamb provided his report to the board:

- Lamb reported that Doug Baker has successfully completed the E-Rate processing for broadband. He managed to go to the state committee in charge to get a blanket check for the 74 libraries involved that were awarded $237 each.
- Lamb has been busy helping the ITS teams of Secretary of State (SoS) and Operation of Performance Evaluation (OPE) as they settle in their temporary spaces.

Talela Florko provided her report to the board:

- Redford attended a board retreat for the Collaborative Summer Library Program (CSLP), and she is the upcoming board president this year.
- Shaw and Nelson held a True Colors training for the ICfL staff at the May all-staff meeting, and the information gathered will be helpful when communicating with coworkers.
- Taylor is working on the ILA conference committee this year. ILA will held October 20-22 in Meridian. The ILA will hold elections in June.
- The school library consultant has been hired and will begin next Monday, June 15.

Several commissioners expressed interest in attending the annual ILA conference, and Baker said that the October board meeting date could be moved to better accommodate travel.

Strickland also inquired about the location of the next Pacific Northwest Library Association (PNLA) conference that Florko previously attended. Florko said that the next one would be virtual.

B. Commissioners' Report

Staaf went to Elk City for their annual library fundraiser. Wittman talked about the 125th anniversary of the Lewiston City Library, which is the alleged first public library in the state. They made an in-house video of the history of the library. Strickland has been busy with the little free libraries that the Pocatello Rotary Club helps to fill. He also discussed donations from White Owl Books and the history behind the Marshall Public Library. Franklin said that she is part of a ladies' club, and this year they donated their dues to Popplewell Elementary School Library.

C. Personnel Report (Board Document 26-64)

Rick Stoddart was hired as the new school library consultant and will begin soon. The adult services library consultant role has been repurposed and will open as the financial strategy library consultant. The plan is to hire someone by July. The vacant federally funded positions will be reverted by the state.

VI. Legislation, Policies, and Guidelines

A. Legislation

B. Policies - Electronic Resources Collection Development Policy – Action Item (Board Document 26-65)

The policy required the updating of definitions and Idaho Code after the most recent legislative session.

Franklin asked a clarifying question regarding formatting that will be fixed in the final version.

Wittman moved that the Board adopt the Electronic Resources Collection Development Policy as outlined in Board Document 26-65. Staaf seconded. *Motion carried unanimously.*

C. Guidelines

VII. Old Business

VIII. New Business

A. Election of Officers – Action Item (Board Document 26-66)
Wittman nominated Michael Strickland as Chair of the Idaho Board of Library Commissioners for FY2027. Franklin seconded. *Motion carried unanimously*.

Franklin nominated Dawn Wittman as Vice-Chair of the Idaho Board of Library Commissioners for FY2027. Staaf seconded. *Motion carried unanimously*.

B. Board Appointment – Action Item (Board Document 26-67)
Wittman moved that the Idaho Board of Library Commissioners endorse the nomination of Janet Franklin for reappointment as the Board's Southwestern Idaho Representative for a term beginning July 1, 2026, and ending June 30, 2031. Staaf seconded. *Motion carried unanimously*.

IX. Strategic Issues

Baker said that there would be a presentation by Florko in the future about the Capital Facilities Grant projects, which would include a map of the locations that were awarded the grants.

X. Public Comment

There were no public comments.

XI. Meeting Evaluation / Adjournment

The meeting ended at 11:14 a.m. MDT.

Next Regular Meeting: Thursday, August 13, 2026 – 10 a.m. MDT / 9 a.m. PDT - Zoom