

Assessment Phase Checklist

- People talk about the library in informal conversations.
- We have contacted our area field consultant at the Idaho Commission for Libraries.
- We know the library history of our community.
- We have contacted all library boards within the potential district.
- Reality Check**
- An exploratory group has been formed.
- A plan for the Assessment Phase has been created.
- We have a written vision statement for a library district.
- We have developed a cost range for the district, including both operational and capital costs.
- Reality Check**
- We have presented our vision to supportive community groups.
- We have listed potential opinion leader supporters for the district.
- We have contacted potential opinion leader supporters for the district.
- We have listed potential opponents of the district.
- We have decided whether or not to contact potential opponents of the district.
- Reality Check**
- A formal work group has been established.
- We have explored all districting options.
- We have considered the geographical and social factors that might affect the library district.

- We have chosen tentative boundaries for the district.
- Proposed district meets the minimum limits (1,501 population, \$25,000 levy) in state statute.
- Reality Check.**