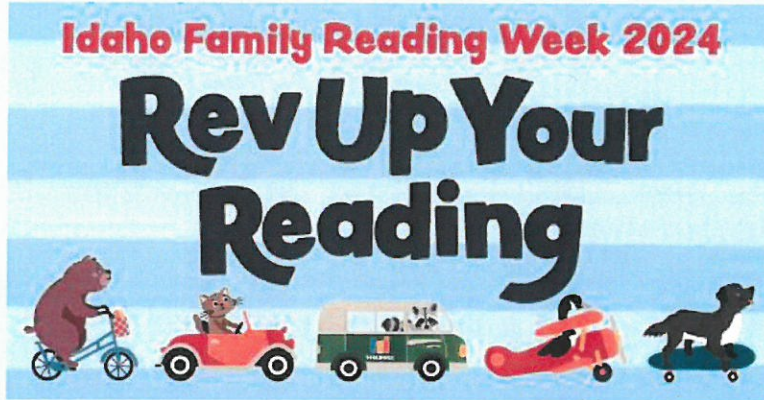


# Idaho Family Reading Week 2024: Rev Up Your Reading

Official Week: Nov. 4 - 10 (or any day in November!)



## Library Registration Form

Requests for support for Idaho Family Reading Week (FRW) events will be filled on a first-come, first-served basis. The ICfL can support up to 100 Idaho public, school, or tribal libraries this year. Please complete the program registration below.

Please select the type of library you are registering for:

Who will be the primary contact for Idaho Family Reading Week at your library? Please also provide a different, secondary email contact below. This helps us conduct follow-up regarding summary report information in December if staffing has changed.

Primary Contact Name: \*

First Name

Last Name

Primary Contact Phone: \*

Please enter a valid phone number.

**Primary Contact Email Address: \***

example@example.com

**Back-Up/Secondary Contact Email Address: \***

please put a different contact email here - do not repeat the same contact email as the Primary - unless you are a one-person library

**Ship To Address (this address must be able to receive boxes in October): \***

Street Address (no PO Boxes please)

City

Zip Code

## 2024 Program Details:

Vroom! Vroom!

This fall, Idaho Family Reading Week (FRW) is all about TRANSPORTATION! Kids young and old love cars, planes, trains, boats, motorcycles, skateboards, horses . . . all things that go! Get ready to dive into the "transportation" theme with the matching slogan: "Rev Up Your Reading!"

The ICfL will provide additional themed materials to the first 100 Idaho libraries that register their FRW events via the event form from September 16 - October 15. The ICfL will provide themed give-away paperback books, custom activity booklets, and bookmarks. The rest is up to you and your library staff - and the sky is the limit! The ICfL focuses the program theme, materials, and supplies on kids ages pre-K through 6th or 7th grade, but library staff are welcome to incorporate books and activities for older kids or teens on your own.

All Idaho libraries, whether they register for one of the 100 program spaces or not, may utilize the following resources from the FRW website:

- Idaho Family Reading Week themed artwork: downloadable posters/flyers, Facebook/website banners, letterhead, proclamation and press release templates;
- Google Choice Boards (3) full of related resources, educator guides, and lots of ideas for extension activities;
- Idaho Digital E-Book Alliance (IDEA) e-book list created specifically for FRW;
- Recommended themed reading lists, storytime outlines, and parent handouts that support early literacy skills and are related to the "transportation" theme.

All resources can be found at: <https://libraries.idaho.gov/outreach/idaho-family-reading->

I am aware of the themed content and activity resources designed and/or gathered by ICfL staff specifically for Idaho Family Reading Week 2024 found on ICfL's website. \*

- Yes, I am excited to utilize these resources for our FRW event! (and possibly other events)
- No, but I'll be sure to check them out soon!

**Program Requirements:**

By applying for the Idaho Family Reading Week program, your library agrees to:

- Host at least one family reading event by November 30, 2024.
- Provide event activities that are literacy-related. Remember, the focus of Idaho Family Reading Week is literacy skills and getting kids & families excited about reading and using the library on a regular basis!
- Promote library programming, early literacy resources, and library cards for all families/participants.
- Submit a summary event report including numbers served, narrative responses and program/resource feedback by December 15, 2024. Program reporting is the library's responsibility. Please put it on your work calendar now and do not wait for an ICfL reminder email.

**Your library's Idaho Family Reading Week event information:**

Date or dates of your Family Reading Week event(s). Official Idaho Family Reading Week is Nov. 4-10, but libraries can host an event any day in November! (The date you enter here is important because it will help ICfL staff determine the mailing order of out-going FRW materials. If you don't know event date/s yet, please make your best guess and contact us if the date moves up significantly.) \*

Date format: xx/xx/xxxx

Please provide an general description of your FRW event - what will happen, what will be offered, etc. \*

Type here...

Please provide a description of how your Family Reading Week event(s) will incorporate/use/provide early literacy activities and resources to participants. \*

Type here...

How will your Family Reading Week event(s) help participants grow into regular library users? How will you inform participants about the free literacy resources and future programming your library has to offer them? \*

Type here...

How many children are you planning to serve at your Family Reading Week event(s)? \*

Estimate number

## **Themed Give-Away Books - Request Info - Important Please Read:**

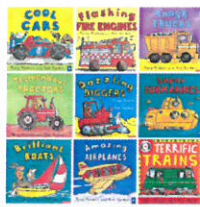
**We have several fun, literacy and transportation-related materials to provide to each registered library this year. Please read through this entire description & request limits BEFORE you complete your request in the table below:**

1) Each registered library will receive themed, paperback books to give away to youth participants who attend your FRW events. In an effort to try to provide one book to every participating child (up to 10,000 statewide) ICfL has developed the following book bundles and request parameters for your libraries to use as guide when requesting your paperback books.

- **Small Bundle:** for public/tribal libraries serving population size 5,000 or less and school libraries serving 100 students or less = 50 paperback books.
- **Medium Bundle:** for public/tribal libraries serving population size 5,000 to 20,000 and school libraries serving 101 - 300 students = 80 paperback books.
- **Large Bundle:** for public/tribal libraries serving population size more than 20,000 and school libraries serving more than 300 students = 100 paperback books.

NOTE: Each branch of a library district can request paperbacks for the amounts listed above.

For population size numbers of public libraries, please use the FY2023 Public Library Statistics Report published by ICfL found here: <https://libraries.idaho.gov/idaho-library-statistics/> (Excel doc; Column F).



2) In addition, we have a bundle of 9 transportation-themed English/Spanish bilingual books for those libraries serving Spanish-speaking families. This is a separate request in the table below. Libraries should request what they need and we will distribute the bilingual books as equally as possible amongst the requesting libraries.

**Libraries, please select the book bundle size that you fit into per the guidance above. Select a Small, Medium, or Large book bundle.**

- Small Bundle of Paperback Books - 50 books
- Medium Bundle of Paperback Books - 80 books
- Large Bundle of Paperback Books - 100 books

**If you want less than 50 books, please enter that amount here:**

Number

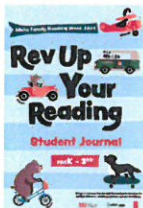
**If you serve Spanish-speaking families/children, and want English/Spanish bilingual paperback books for give-away, please enter that amount here:**

Number

## **Themed Give-Away Materials - Request Info - Important Please Read:**

In addition to books, we have other themed materials available for libraries to request:

1) Each registered library can receive some themed, activity booklets. There is one for preK-3rd grade and one for 4th - 7th grade. We have 7,000 copies of the preK-3rd booklets and 4,000 copies of the 4th - 7th booklets. Please keep these numbers in mind as you request between 50 - 150 copies of these booklets. We will contact you if we can't meet your request. We will have a Spanish translation document available for the content of each booklet that can be included as a handout.



2) Each registered library can receive approximately 100 transportation-themed **bookmarks** from Demco to be used as giveaways for children/families who participate in their event. If you do not need that many bookmarks and would like less, please indicate the amount you would like in the table below. If you could use more than 100 bookmarks, request that number and we will try to fill it.



**Idaho Family Reading Week Transportation-Themed Materials Request Table: \***

	Request Quantity:
Transportation-themed bookmarks - up to 100 copies	
Themed, activity booklets PreK-3rd grade	
Themed, activity booklets 4th - 7th grade	

**Partnering:**

Active partnerships are highly recommended and encouraged for participating libraries of this program. Public libraries are strongly encouraged to partner with their either local school library or tribal library (and vice versa and other combinations) to offer a joint event. What community organizations, local experts, speakers, teachers, or leaders can your library partner with to offer a fantastic FRW event? Please tell us about your planned or possible partnerships below.

Are you partnering with a school, public library branch, tribal library, or other community agency to offer your Family Reading Week event? \*

- Yes
- No

If you answered Yes above, please enter the name of your school or community partner/s here:

Please describe the role/s of your partner for Idaho Family Reading Week:

Type here...

**Submission & Next Steps:**

After you select "Submit FRW Registration" below, a "Thank You" response will appear on the screen verifying your submission. You will also receive an email with a pdf of your submitted application. Hang onto this for your own personal use or records. (If you do not see the 'thank you' screen and receive the auto-email from Jotform, please contact Kristina Taylor by email or phone to verify that the submission was completed - see contact information below.)

We will be mailing out requested items between Oct. 3 and Oct. 10. Please anticipate receiving your items from ICfL approximately during this timeframe and the week following it. If you don't have your requested items by Oct. 21, please contact Kristina at the ICfL to check the shipping status. While you wait for your materials to arrive, don't forget **you can start planning your FRW program with many of the resources we have linked to on our digital FRW Choice Boards at: <https://libraries.idaho.gov/outreach/idaho-family-reading-week-2024/>** (Scroll down to the Program Resources section.)

If you have any questions about this program or your registration, please contact Outreach & Community Engagement Consultant, Kristina Taylor, at the Idaho Commission for Libraries, at (208) 639-4136 or at [kristina.taylor@libraries.idaho.gov](mailto:kristina.taylor@libraries.idaho.gov).

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[Submit FRW Registration](#)