

Questions to Expect on the SLA Mini-Grant Early & Elem Literacy Final Report:

1. Grant Number – find it in the award letter and in the subject line of your Grant Agreement/Application email message and contact information.
2. How many books *per week* was each student in your school allowed to check out, reported by grade level? This question is more about your school's policy than how many books each student checked out.
3. Please describe any challenges or feedback you've received resulting from checking out books for children to take home during the 2022 – 2023 school year.
4. In addition to the excitement of the kids when they find new books in the library, what was the biggest success from your grant project?
5. How many books did you purchase with your grant funds?
6. What percentage of your funds were spent on nonfiction books?
7. If you held your family literacy event since submitting your Interim Report, please describe your school's family literacy event. If you did not hold a literacy event, please explain why your school did not fulfill this requirement.
8. Please describe how you executed your plan to increase students' out-of-school reading time.
9. Attach an order summary, packing slip, or other document list showing the book titles you have purchased that were not included in the Interim Report. This document should be a PDF. Please do not use a photo – the image is too small to read.
10. Provide any additional comments or feedback.
11. Please read the financial report instructions carefully and initial here that you understand the requirements.
12. The grant funds your school was awarded.
13. Please attach a financial report produced by your school or school district's accounting software (not a spreadsheet) that shows the grant funds you received, and the transactions that spent down the balance.
14. What amount of grant funds have been spent?
15. Has more than 5% of your total grant award been spent on vendor processing or labeling fees?
16. Please describe any obstacles that you encountered ordering book titles and using grant funds.
17. In the spirit of continuous improvement, please provide any feedback or constructive criticism that would help us improve this program. If there is an element that worked particularly well, please let us know about that, too.

If you are not a first-time grantee, please

18. Please verify that your school or school district has contributed the 10% match to your book budget and show that those funds have been used to buy books. This could be indicating the transaction in the financial report that is attached to the report, or you could attach another report showing the funds available to you to spend on books.

Questions or comments? Contact Jeannie at jeannie.standal@libraries.idaho.gov or 208-639-4139.