



Funded by Idaho Humanities Council
Invoice for Reading and Discussion Program Scholar
Return to: Idaho Commission for Libraries, 325 W. State Street, Boise, ID 83702

Name: _____

Home mailing address: _____ City _____ State _____ Zip _____

Reading and discussion program location: _____ Date: _____

Total reimbursement:\$ _____ **Claimant's Signature:** _____
 (#1 + #2 + #3)


# 1 HONORARIA	\$150.00
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#2 TRAVEL				Note: Use State			
Date	Traveled from	Traveled to	Round trip Mileage	TIME of DAY Departed	Returned home	AMOUNT Meals *	Lodging *
Mileage Subtotal			_____ miles x \$.58* (or current rate) = \$ _____		Meals / Lodging Subtotals	\$ _____	\$ _____

*** Original receipts for meals and lodging must be attached.** Lodging actual expenses (State rate is \$93). Meals: actual expenses of meals plus tips not to exceed maximum of \$12.25/breakfast; \$17.15 lunch; \$26.95 dinner. Must leave home before 7 am to claim breakfast, must arrive home after 7 pm to claim dinner.

# 3 MISCELLANEOUS (All misc. expenses must have prior approval from the project coordinator. Original receipts required.)		
Date	Items or Purpose	Amount
		\$ _____
Misc. Subtotal		\$ _____

# 4 IN-KIND CONTRIBUTION			
Beg date	End date	Activity	Hours
		Program preparation	
		Travel time (Round trip)	

 Idaho Commission for Libraries This section for agency use only			
SUB-OBJ.	AMOUNT	PCA	PROJ. PHASE
5124 Honoraria	\$ _____	37249	Library Match
5990 Travel	\$ _____		
	\$ _____	37248	LSTA
5124 Honoraria	\$ _____	37148	IHC Federal
5990 Travel	\$ _____		
Miscellaneous	\$ _____		
TOTAL	\$ _____		
Program preparation _____ hours x \$50 hr = \$ _____ Travel _____ hours x \$10 hr = \$ _____ Project Approval _____ Fiscal Approval _____ Agency Approval _____			