

**Supporting Beginning Readers:
A Workshop for Elementary School Library Staff**

Travel Reimbursement Eligibility Guidelines:

A flat-rate travel stipend will be provided for each library that is receiving a 2019-2020 SLA grant, as this training is required.

- If more than one person per library attends the training, you are encouraged to carpool. **Stipend will be provided for one vehicle and its occupants per school.**
- Stipends can be dispersed to the school or individual(s).
- Stipends are based on round-trip mileage, from the city/town in which your school is located, to the city in which the training is held.
- Travel reimbursement is based on attending the training closest to you, but you may attend another training if that fits your schedule better.
- Stipends are based on whether you attend the business meeting only, or if you attend the full day training.

One vehicle per school Full day training (8:30 am – 4:30 pm)	Driver	Passenger(s) (Additional school staff)
0-99 miles	\$0	\$0
100 - 175 miles	\$100	\$0
176 - 250 miles	\$140	\$0
251 – 300 miles	\$175	\$20 per staff person
301 + miles	\$200	\$20 per staff person

One vehicle per school Business meeting or half-day training (8:30 am up to 1:00 pm)	Driver	Passenger(s) (Additional school staff)
0-99 miles	\$0	\$0
100 - 175 miles	\$100	\$0
176 - 250 miles	\$140	\$0
251 – 300 miles	\$175	\$0
301 + miles	\$200	\$20 per staff person