

Upgrade Your Space

A Telehealth Project from the ICfL and Department of Health & Welfare

For more information, please visit libraries.idaho.gov/telehealth/

Project Specification Sheet

This spec sheet provides general information about the equipment that will be available through the Upgrade Your Space project. Libraries can use the information in this document to determine whether this project is a good fit for their needs prior to submitting an application.

Applicants will be asked to make selections from two lists:




- Part A – Create Your Space: Choose which type of privacy space will work best for your library. Options include a standalone pod, cubicle walls, or movable room divider.
- Part B – Pick Your Technology. Indicate which technology items your library will need to fully equip the new private space (as funding allows).

PART A: Create Your Space

Libraries will choose which of the following options would work best in their building to create a private space for telehealth appointments. The space and equipment may also be used for other activities when not in use for telehealth appointments. *Please note, the pictures provided are for illustrative purposes only, and size specifications are general estimates. Actual items received may look different or be from a different company than shown. Final product specifications may vary slightly. The final vendor will be determined through the Department of Health & Welfare's open bidding process.*

- **Privacy Pods: Maximum Privacy, Minimum Flexibility.**
Privacy pods are a good option for libraries that want to maximize privacy in a fully-enclosed space, and that can permanently dedicate a portion of their floor space to a pod. This is a great alternative to constructing a separate room, with the same privacy and potential, but without the hassle of construction and contractors. This option may require fire inspector or city building approval prior to installation.
- **Cubicles: Medium Privacy, Medium Flexibility.**
Cubicle walls are a good option for libraries that can dedicate a semi-permanent section of floor space, but that can't accommodate the footprint of a pod. Cubicle walls provide flexibility in how the space is set up and can be moved on occasion to adjust the space or make room for events. However, libraries who need to take down their telehealth space on a regular basis may find the cubicle walls cumbersome to move. The cubicle option will also include a sliding frosted-glass cubicle door for enhanced privacy. Because this option is not fully enclosed, it provides less sound privacy than the pod.
- **Movable Room Dividers: Minimum Privacy, Maximum Flexibility.**
This is a good option for libraries with limited floor space who need to swap between their telehealth booth and other uses on a regular basis. These dividers are sectioned and on wheels and can be set up in a variety of arrangements to make the most of small or irregular space. While this option provides good visual privacy, it lacks the option of a closing door. This option provides the least amount of sound-barrier and is thus the least private option.

Product Specifications – Images are for illustrative purposes only. Final products may vary.

 <p>(Photo courtesy of YourSpaceInc.com)</p>	<p>Stand-alone Privacy Pod (Permanent – Maximum Privacy, Minimum Flexibility)</p> <p>Libraries must be able to provide a permanent footprint of approximately 7ft by 7ft. The final dimensions of the pod may vary, depending on the vendor selected. The glass door or wall on the pod may have privacy frosting, depending on the vendor selected.</p> <p>Additionally, libraries must have a 120-volt dedicated power source in proximity to the pod or be willing to have one installed (cost not covered). This is standard for most power outlets/plugs.</p> <p>Finally, libraries may be required to obtain approval from their local fire inspector prior to installation, depending on your local fire code and building ordinances. We recommend checking with your city building department or fire department prior to submitting an application.</p> <p>Approximate value: \$10,000 - \$20,000</p>
 <p>Photos courtesy of Madisonliquidators.com (wall) and Cubicle.Com (door)</p>	<p>Cubicle Walls (Semi-permanent. Medium privacy, medium flexibility)</p> <p>Each wall will measure approximately 6ft tall and 4ft wide. Libraries may request up to four walls. Libraries will also receive a moving, frosted-glass door in addition to the walls.</p> <p>Libraries must have adequate space to store the walls and door when not in use.</p> <p>Approximate value: up to \$5,000</p>
 <p>Photo courtesy of Rapindustries.com</p>	<p>Movable Room Dividers (Non-permanent. Minimum Privacy, Maximum Flexibility)</p> <p>Movable dividers measure approximately 6ft tall by 8ft long. Libraries may request up to two dividers. Dividers are sectioned, and on wheels. This option does NOT come with a door. Additional sound-proofing tiles may be included depending on the vendor and product selected.</p> <p>Libraries must have adequate space to store the dividers when not in use.</p> <p>Approximate value: up to \$2,500</p>

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PART B: Pick Your Technology

Our priority is to provide as many libraries as possible with the items listed under Part A: Create Your Space for each round of this project. However, depending on how many libraries apply and what they request, additional funds may be available in each round to support the cost of technology add-ons. In this case we would also purchase and deliver technology in addition to the items you selected in Part A.

Libraries will be asked to indicate any/all of the following items they would need to equip their new telehealth space, should funds be available. We ask applicants to please be mindful to only mark the items that they truly need, so that we can maximize our funds to help as many libraries as possible.

- Laptop with camera
- Webcam
- Large display (i.e. computer monitor or screen)
- Microphone
- Tablet
- Keyboard with large letters for the visually impaired
- Ring light for camera use
- Headset for privacy